

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

June 2, 2020

Approved

Committee Members Present: Marilyn Stromborg, Jerald Helland, Meghan Cook

Other Persons Present:

Office staff: Deanna Cada, Kathy Ostdick

1. Call to Order

Dr. Stromborg called the meeting to order at 5:30 p.m.

2. Agenda Approval

Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

3. Minutes

Mr. Helland moved to approve the minutes of the 05/18/20 meeting; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that the DeKalb County Covid-19 Relief Fund got an additional \$75,000 from the State of Illinois. \$6,000 of those dollars was given to agencies for crisis needs. The Community Foundation will be doing a phase 3 grant in approximately 3 to 6 months.

Ms. Cada shared with the Committee that we received our first tax distribution of \$571,501.00. This amount is about twice as much as usual and the Treasurer's office said that some tax payers paid early.

Dr. Stromborg reported that a grant that she wrote through the Sunrise Rotary got funded and the money will go to the Voluntary Action Center.

5. June 2020 Claims Approval

June claims will be approved at the June Board meeting.

6. DeKalb County FY2021 Budget Process

Ms. Cada shared that the County should be sending out the 2021 budget materials soon.

7. Agency GY2021 Contracts

Ms. Cada shared the Grant and Fee for Service contracts for GY21 with the Committee. Several changes were made to address the Covid-19 issues.

8. Covid-19 Expenditures

A. DCCRF Expenditures

Ms. Cada reviewed the Covid-19 expenditures document to date. One expense Hope Haven has put forth is for hand washing stations at their entrances. Hope Haven has not had any positives and attributes this to relentless cleaning and installation of the hand washing stations. Ms. Cada will be paying for continuation of the hand washing stations in the amount of \$3,000.

Ms. Cada asked the Committee for money for a new computer for herself. Her current computer does not have a camera and with all the Zoom and virtual meetings she is now attending, is in need of one in the office.

Dr. Stromborg moved to purchase a new computer for Ms. Cada; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

B. Regional Office of Education Partnership Proposal

Ms. Cada has been talking to the Board about her concerns with school re-entry issues. Amanda Christensen, Superintendent of the Regional Office of Education, has expressed the ROE concerns to Ms. Cada also. Ms. Christensen has developed a plan which involves the Mental Health Board. Ms. Cada discussed the plan with the Committee.

Mr. Helland made a motion to move the Regional Office of Education Partnership Proposal to the full Board for approval; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

9. Ad Hoc Fund Review Committee – Date, Agenda, Goals

The Ad Hoc Fund Review Committee will have their first meeting on June 9th..

10. 12 Health Services Drive

Ms. Cada informed the Committee that the bid process has been sent to the State's Attorney's Office for review. They are also reviewing legal ownership of the building.

11. One Year & Three Year Plan Goals

Ms. Cada shared with the Committee that Courtney Hughes has submitted a proposal for further work on her report to the Mental Health Board.

Ms. Cook made a motion to move the Courtney Hughes proposal to the full Board for approval; seconded by Mr. Helland. The motion passed unanimously on a voice vote/

12. Date of Next Meeting: 8/4/20

13. Adjournment

The meeting was adjourned at 6:12 pm

Respectfully submitted,

Dr. Marilyn Stromborg, Committee Chair

Kathy Osttick, Recording Secretary