

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
MINUTES OF MEETING**

June 15, 2020

This meeting was held as a Virtual Public Meeting due to COVID-19

Approved

Board Members Present: Jerry Helland, Meghan Cook, Jane Smith,
Jennie Geltz, Marilyn Stromborg

Board Members - Absent: Sue Plote, Laurie Emmer, Robert Cook

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostdick

1. Call to Order

The meeting was called to order by the President, Jerald Helland, at 6:34 PM.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

3. Minutes

Ms. Cook moved to approve the minutes of the 5/18/20 Board meeting; seconded by Ms. Geltz. The motion passed unanimously on a voice vote.

4. Presentation

There were no presentations.

5. Announcements

There were no announcements.

6. Director's Report

Ms. Cada reported that she and Mr. Helland attended the County Health and Human Services Committee meeting by Zoom for the Mental Health Board Annual Report to that Committee. All went well and the HHS Committee did not have many questions.

Ms. Cada reported that the CMHB received their first tax distribution in the amount of \$571,501.78. This amount was about twice as large as normal so Ms. Cada contacted Christine Johnson, County Treasurer, who said that several entities paid a whole years' worth of taxes in the first pay period.

Ms. Cada told the Board that the office received a thank you letter for the GY21 funding from Hope Haven.

Ms. Cada reported to the Board that Mr. Pietrowski, County Board Chairman, hosted a virtual town hall on Zoom to talk about race relations. Ms. Cada ran the meeting on Zoom because our office has a large Zoom account that could accommodate a larger amount of people than normal. 324 people attended the Zoom meeting. The City of DeKalb has requested to use our Zoom account for a town hall meeting. Mr. Pietrowski will be having several more town hall Zoom meetings and has asked Ms. Cada to run the meetings as before. The Board discussed and agreed upon the amount of involvement with this project by Ms. Cada.

7. Community Input

There was no community input.

8. Finance Reports

Ms. Cook moved to approve the June 2020 agency claims in the amount of \$226,466.58; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

Ms. Geltz moved to approve the June 2020 office claims in the amount of \$1,268.40; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

9. Executive Committee

A. Board Retreat Schedule – September 25, 2020

The Board discussed moving the retreat date to September 25, 2020 and having it at the Community Outreach Building.

10. Finance Committee

A. FY2021 County Budget Process

Ms. Cada briefly discussed the 2021 County Budget process and informed the Board that she will have the budget ready in August for review.

B. DCCRF Covid-19 Expenditures

Ms. Cada reviewed the list of Covid-19 expenditures. The two items from last month are money for the hand washing station at Hope Haven and more technology for client/family contact.

C. Regional Office of Education Partnership Proposal

Ms. Cada told the Board that she has been discussing the transitioning back to school process with the Regional Office of Education Superintendent, Amanda Christensen. Ms. Christensen has submitted a proposal for mental health services for students and staff.

Mr. Helland moved to approve the Regional Office of Education Proposal in the amount of \$24,097 with the stipulation that school nurses are included in the process; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

D. NIU Request – 0-7 Priority

Ms. Cada discussed the proposal from Courtney Hughes on conducting a survey and then analysis of that survey for the 0-7-year-old priority.

Dr. Stromborg moved to approve the request from M. Courtney Hughes, PhD, MS, Public Health at Northern Illinois University for \$1,475; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

11. Impact (Outcomes) Committee

The Impact Committee did not meet this month.

12. Ad Hoc Funds Review Committee

Ms. Cada reviewed the building sale process to date. David Berault, County State's Attorney, reviewed the request for bid and had a question as to the owner of the building on paper. He recommended that the County sign a Quit Claim deed for the property to avoid any confusion down the road. Mr. Hanson, County Administrator, will bring the subject of Quit Claim deed on the property at 12 Health Services Drive to the County Executive Committee and then to the County Board on Wednesday June 17, 2020.

13. Old Business

There was no Old Business.

14. New Business

A. GY2021 Process Feedback

Ms. Cada discussed the On-line Grant Making process with the Board and asked for feedback. Ms. Cada had a Power Point presentation of possible issues with the process. The Board discussed the issues and will discuss more at the Retreat.

B. Update 2020 One Year Plan

Ms. Cada will discuss the 2020 One Year Plan at the next Board meeting.

15. Adjournment

The next meeting will be 8/17/20 with a 3-Year Presentation from Open Door

The meeting adjourned at 7:30 pm.

Respectfully submitted,

Jerald Helland, Board President

Kathy Ostdick, Recording Secretary