

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**EXECUTIVE COMMITTEE**  
**MINUTES OF MEETING**

**June 2, 2020**

**Approved**

**Committee Members Present:** Jerald Helland, Jane Smith, Marilyn Stromborg

**Staff Present:** Deanna Cada, Kathy Osttick

**Other Persons Present:**

**1. Call to Order**

Mr. Helland called the meeting to order at 5:00 p.m.

**2. Agenda**

*Dr. Stromborg moved to approve the agenda; seconded by Ms. Smith. The motion passed unanimously on a voice vote.*

**3. Approval of Minutes**

*Dr. Stromborg moved to approve the minutes of the 05/05/20 meeting; seconded by Ms. Smith. The motion passed unanimously on a voice vote.*

**4. Office Report**

Ms. Cada reported that she and Mr. Helland presented the Mental Health Board 2019 Annual report to the County Health and Human Services Committee on 6/1/20. The HHS Committee had good questions about the report.

Ms. Cada told the Committee that the Youth Service Bureau has received a planning grant about bringing a family trauma center to DeKalb County. This feasibility study is from the Illinois Criminal Justice Authority.

The DeKalb County Covid-19 funding group was given \$75,000 from the State of Illinois and opened up a grant opportunity to agencies for Covid-19 expenditures. The Community Foundation will be opening up a third round of funding a little later down the line. They want to hold off 3 to 6 months to see how things play out.

On June 3<sup>rd</sup>, DeKalb County and County Board President Mark Pietrowski will hold a Zoom Town Hall on race relations. The Mental Health Board has been asked to participate in the meeting and use their Zoom account for the meeting. Ms. Cada will handle the logistics.

## **5. Covid-19 Updates**

A. Return to Business – office policies, meeting planning, etc.

Ms. Cada reported that up until last week, our office and all COB offices had no direction from the County regarding the return to business. Ms. Cada, in collaboration with the Veteran's Assistance Commission office and the Regional Office of Education, sent Gary Hanson an email with questions as to procedure for opening of the Community Outreach Building. After reading Ms. Cada's email, Mr. Hansen arranged a Zoom meeting for all involved to discuss practices. A plan was agreed upon which included keeping the building locked and having individual meetings with clients by appointment only, taking temperatures, offering masks, gloves, etc.

B. Board Retreat Reschedule

Ms. Cada discussed changing the retreat schedule due to Covid-19. The Committee agreed on Friday September 25<sup>th</sup> from 8:30 am to 2:30 pm here in the Community Outreach Building.

## **9. One Year and Three-Year Plan Goals**

Ms. Cada reminded the Committee that our 3-Year plan is from 2019 – 2021 and she is working on the 2020 1-Year plan.

## **10. Date of Next Executive Committee Meeting: 8/4/20**

Mr. Helland announced that this was his last Executive Committee meeting and thanked the Committee for all that they have done.

## **11. Adjournment**

The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

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Jerald Helland, Board President

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Kathy Ostdick, Recording Secretary