



**Minutes of the Board Meeting of  
September 2, 2020**

**1. CALL TO ORDER**

Chairman Leverton called the meeting to order at 3:01pm. Leverton welcomed Redel as a new member of the ETSB.

**a. Board Members Present:**

Bianchi, Frazier, Grandgeorge, Leverton, McMaster, Petragallo and Polarek and Phillips arrived at 3:05pm

**b. Board Members Absent:**

Hanson, Plote

**c. Guests Present:** Lt. Van Bomar, DeKalb County Sheriff Department; Sgt. Steve Rubeck, DeKalb County Sheriff Department

**d. Also Present:**

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E9-1-1 Coordinator

**2. Agenda**

Chairman Leverton asked for any amendments to the agenda. A motion was made by Polarek and seconded by Bianchi to approve the agenda. A roll call vote was taken; Bianchi- Y, Frazier- Y, Grandgeorge- Y, McMaster- Y, Petragallo- Y, Phillips- Y, Plote- Y, Polarek- Y, Redel- Y, and Leverton- Y. Motion passed.

**3. General Meeting Minutes:**

A motion to approve the minutes of the August 5, 2020 meeting was made by Grandgeorge and seconded by Polarek. A roll call vote was taken; Bianchi- Y, Frazier- Y, Grandgeorge- Y, McMaster- Y, Petragallo- Y, Phillips- Y, Plote- Y, Polarek- Y, Redel- Y, and Leverton- Y. Motion passed.

**4. Public Comment- None**

**5. Treasurer's Report**

a. **Monthly Treasurer's Report**- was presented and discussed. A motion to approve the August 2020 monthly report was made by McMaster and seconded by Phillips. A roll call vote was taken; Bianchi- Y, Frazier- Y, Grandgeorge- Y, McMaster- Y, Petragallo- Y, Phillips- Y, Plote- Y, Polarek- Y, Redel- Y, and Leverton- Y. Motion passed.

**b. Approval of Bills**

<b>Bills Paid in September 2020</b>	
<b>Vendor</b>	<b>Invoice Amount</b>
Sikich	\$500.00
Federal Engineering Inc	\$1,288.93
Solacom	\$509.50
Frontier	\$62.25
PowerPhone	\$658.00
IDPH	\$30.00
Nelson Systems	\$5,996.46
First National Bank	\$119.34
Engel Electric Co	\$9,988.00
Syndeo	\$7,280.00
Facilities Management	\$34.10
Biddle Consulting Group (CritiCall)	\$999.00
Voiance	\$72.45
<b>Total</b>	<b>\$27,538.03</b>

A motion to pay the September bills was made by Polarek and seconded by Bianchi. A roll call vote was taken; Bianchi- Y, Frazier- Y, Grandgeorge- Y, McMaster- Y, Petragallo- Y, Phillips- Y, Plote- Y, Polarek- Y, Redel- Y, and Leverton- Y. Motion passed.

**6. 2021 Budget Committee Appointment**

A motion was made to proceed with the same committee as the 2020 budget committee of Polarek, Hanson, Leverton, C. Johnson and G. Johnson by Frazier and seconded by Bianchi. A roll call vote was taken; Bianchi- Y, Frazier- Y, Grandgeorge- Y, McMaster- Y, Petragallo- Y, Phillips- Y, Plote- Y, Polarek- Y, Redel- Y, and Leverton- Y. Motion passed.

**7. Fire Radio Reports- Bomar and Rubeck reported**

- a. Week of 9/20 the vendor will be on site to finalize the DeKalb Police PSAP install and finalize the install at Genoa tower and for Fire coverage review
- b. Field testing had been completed this week
- c. Expect to finalize and approve the system while vendor is on site

**8. Grant Status**

- a. G. Johnson stated that she will be filing the required reports and request for reimbursement for the Consolidation and NG 9-1-1 Grant monies by October 31, 2020 for the September quarterly filing.

**9. NG911 Update-**

- a. G. Johnson reported she has been working through the installation issues of the new equipment.
- b. G. Johnson stated she will keep the board updated.

**10. Legislation**

- a. 9-1-1 legislation
  - i. There is a Senate Bill that 9-1-1 has started to review that impacts Public Safety that may be discussed during the Veto session. Johnson will keep the board aware of any movement of the bill.
- b. SAB Meeting
  - i. Johnson explained she attended her last meeting as a SAB Member. Her term expired August 31, 2020 and she did not ask to be reappointed since she is retiring at year end but she will still attend as a 9-1-1 rep for future meetings. All meetings since March have been virtual meetings.

**11. Coordinator Position**

- a. Leverton explained the detail on the responses received for the Coordinator Position.
  - i. Leverton reported that there were questions about the residency requirement and stated there needed to be clarification made.
  - ii. There was a very lengthy discussion of what should the requirement be for this position and many suggestions were made and discussed and options were provided to help the discussion along
  - iii. A motion was made by Polarek to extend the required residency range to any County that is adjacent to DeKalb County and that included 8 Counties and the position would be reposted for an additional two weeks closing September 16, 2020 and was seconded by McMaster. A roll call vote was taken; Bianchi- Y, Frazier- abstained, Grandgeorge- Y, McMaster- Y, Petragallo- Y, Phillips- Y, Plote- Y, Polarek- Y, Redel- Y, and Leverton- Y. Motion passed.

**12. Participating Agency Request- None**

**13. Coordinator's Report**

- a. Most of her time has been spent on items covered earlier in the meeting.
- b. The equipment issues have continued at the DeKalb Police PSAP that G. Johnson has been working with Frontier on.
- c. PSAPS have been working with vendors for the installation of the PSAP furniture consoles
- d. The Zoom Meeting option has been reserved for the rest of 2020 for the ETSB normal date and time for the rest of the year if needed.
- e. **Agency Manager Meeting- None**

**Minutes of the DeKalb County ETSB of September 2, 2020**

**Page 4 of 5**

14. **Old Business-** None

15. **New Business-** None

16. **ADJOURNMENT-** Grandgeorge moved to adjourn the meeting and the motion was seconded by Frazier. A roll call vote was taken; Bianchi- Y, Frazier- Y, Grandgeorge- Y, McMaster- Y, Petragallo- Y, Phillips- Y, Plote- Y, Polarek- Y, Redel- Y, and Leverton- Y. Motion passed. The meeting adjourned at 3:47pm.

Respectfully submitted,

-----

Glenna Johnson, Coordinator

**Minutes of the DeKalb County ETSB of September 2, 2020**  
**Page 5 of 5**

<b><u>OFFICERS</u></b>	<b><u>NAME</u></b>	<b><u>TERM (Two Year)</u></b>
Chairman	Mr. Jason Leverton	<i>January 01, 2019 – December 31, 2020</i>
Vice-Chairman	Mr. Thomas Phillips	<i>June 13, 2019 – December 31, 2020</i>
Secretary	Mr. Polarek	<i>January 01, 2019 – December 31, 2020</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02/11/2008</i>

<b>CURRENT Members</b>	<b>Entity Represented</b>	<b>ORIGINAL APPOINTMENT</b>	<b>TERM EXPIRES</b>
Jim Bianchi	Sandwich Police Chief	01/01/2016	12/31/2023
Robert Frazier	Member At Large	01/01/2018	12/31/2021
Greg Grandgeorge	Member At Large	06/01/2017	12/31/2021
	Previous Somonauk Fire Dept.	12/01/1997	12/31/2001
Gary Hanson	County Administrator	01/19/2000	12/31/2021
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2021
Jeff McMaster	DeKalb Fire Department	02/20/19	12/31/2023
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2021
Roy Plote	DeKalb County Board	02/01/2018	11/30/2020
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2023
	Previous – DK Fire Chief	01/19/1994	11/30/2000
Bob Redel	Interim DeKalb Police Chief	09/02/2020	12/31/2023

10 Board Members Serving 4-year Staggered Terms, Except the County Board Member is a 2 Year Term.