

Note: These minutes are not official until approved by the Executive Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
October 14, 2020**

The Executive Committee of the DeKalb County Board virtually met via Zoom on Wednesday, October 14, 2020. Chairman Mark Pietrowski, Jr. called the meeting to order at 8:28 p.m. Those Members virtually present via Zoom and/or by phone were Mr. Tim Bagby, Mrs. Laurie Emmer, Mr. Steve Faivre, Vice-Chairman John Frieders, Ms. Dianne Leifheit, Mr. Roy Plote, Mr. Chris Porterfield, Mr. Paul Stoddard, and Chairman Mark Pietrowski, Jr. A quorum was established with all nine Members present.

Others present included Gary Hanson, Derek Hiland, Pete Stefan, Christine Johnson, Nathan Schwartz, Greg Millburg, Kathy Lampkins, Rukisha Crawford, Karen Cribben, Tim Hughes, Kiara Jones, Maureen Little, Jim Luebke, Jerry Osland, Linda Slabon, Larry West, Jeff Whelan, and Sue Willis.

APPROVAL OF THE AGENDA

Mr. Plote moved to approve the Executive Committee Agenda as presented. Mr. Porterfield seconded the motion. Those voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. All Members voted yea. The motion carried unanimously by roll call vote.

APPROVAL OF THE MINUTES

It was moved by Mr. Bagby and seconded by Mrs. Emmer to approve the minutes from the September 9, 2020 Executive Committee Meeting. Those voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. All Members voted yea. The motion carried unanimously by roll call vote.

PUBLIC COMMENTS

There were no public comments.

PARAMETERS FOR COUNTY ADMINISTRATOR RECRUITMENT

Chairman Pietrowski shared that he and Vice-Chair Frieders originally discussed forming an Ad-Hoc Committee for the recruitment of a new County Administrator but it was brought to their attention that the rules for this process are laid out in the County Code and the Executive Committee is to act as the "Search/Selection Committee".

The Committee began by discussing the process and how they didn't believe anyone was prepared to make any decisions tonight so they wanted to have a Special Executive Committee Meeting prior to the full County Board Meeting next week to finalize details.

Vice-Chair Frieders noted that he wanted to ensure that the Board take their time on this process and do their due diligence to ensure they get the best candidate possible.

As far as timeline, due to several Board Members not running and others in races coming up in the Election in a couple of weeks, the new County Board seated on December 7, 2020, will be the ones making the actual hire of the new County Administrator. The current Board will outline the process and get the advertising out but after that the new Board will go through the candidates, conduct interviews, and hire an individual.

The Chairman went through the timeline along with some questions that needed to be answered in order to advertise the position. He also reminded the Committee that there now is a residency requirement that an individual has 18 months to move to DeKalb County after being hired. Salary range was another big factor that needed to be decided in order to advertise.

The Committee seemed comfortable with advertising in the Upper Midwest Region. They also requests a salary study be conducted in order for them to make an informed decision on the salary range they wanted to have in the job advertisement.

There was also discussion on whether or not involving Mr. Hanson in the recruitment process at all. It was suggested that he could possibly be involved in a pre-interview but it would ultimately be up to the new Board if they wanted that to happen.

Mr. Hanson noted that he would make up a new timeline for the Committee and would gather the salary information as soon as possible in order to send the information in time for their next meeting.

The Executive Committee will meet in Special Session to continue their discussion of the County Administrator Recruitment Process on Wednesday, October 21, 2020 at 6:00 p.m.

APPOINTMENTS

Chairman Pietrowski recommended the approval of the following appointments:

- a. **Board of Review:** John Linderoth appointed immediately to fill an unexpired term until May 31, 2021.
- b. **Public Building Commission:** Mike Larson reappointed for a five-year term beginning October 1, 2020 and expiring September 30, 2025.
- c. **Community Mental Health Board:** Meghan Cook and Perry Maier both reappointed for four-year terms beginning January 1, 2021 and expiring December 31, 2024.

Mr. Faivre moved to forward to recommended appointments to the full County Board for approval. Mr. Bagby seconded the motion. Those Members voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. All Members voted yea. The motion carried unanimously by roll call vote.

APPROVAL OF THE COUNTY BOARD AGENDA

Mr. Bagby moved to approve the Draft County Board Agenda and to forward it to the full County Board. Mr. Porterfield seconded the motion. Those voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. All Members voted yea. The motion carried unanimously by roll call vote.

ADJOURNMENT

It was moved by Mr. Plote and it was seconded by Ms. Leifheit to adjourn the meeting at 9:23 p.m. Those voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. All Members voted yea. The motion to adjourn carried unanimously by roll call vote.

Chairman Mark Pietrowski

Tasha Sims, Recording Secretary