

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

October 6, 2020

Approved

Committee Members Present: Meghan Cook, Jerry Helland, Jane Smith

Other Persons Present: Sarah Beste

Office staff: Deanna Cada, Kathy Ostdick

1. Call to Order

Ms. Cook called the meeting to order at 5:38 p.m.

2. Agenda Approval

Mr. Helland moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

3. Minutes

Mr. Helland moved to approve the minutes of the 09/01/20 meeting; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

Mr. Helland moved to approve the minutes of the 09/15/20 meeting; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

4. Approval of closed session minutes

The Committee discussed approving the closed session minutes presented.

Mr. Helland moved that for the closed session minutes from 11/4/19, 12/3/19, 2/11/20, 3/10/20, they will be approved, they will be released for posting, and the tapes will be destroyed at the appropriate time frame; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

5. Office Report

Ms. Cada reported that Paul Stoddard, County Board member, had been reviewing the County budget and was contemplating lowering levy amounts for some departments that have specific levies, including the Mental Health Board. A meeting was set up with Mr. Stoddard and several department heads that would be affected. After Mr. Stoddard discussed this review with Mr. Hansen, he decided to withdraw his request for a financial deduction so the meeting was not needed.

Ms. Cada reported to the Committee that she sent the Richard J. Schluter fund information to our funded agencies. Ms. Cada also called Judy Schluter, Dick Schluter's widow, to tell her about the award program in Dick Schluter's honor. Ms. Schluter was very appreciative and emotional. Ms. Cada told Ms. Schluter she would keep her informed of the program. The Schluter family sent Ms. Cada emails of their appreciation. Ms. Cada read several to the Committee.

6. September 2020 Claims Approval

October claims were discussed.

Mr. Helland moved to approve the October 2020 agency claims in the amount of \$201,644.45; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

Mr. Helland moved to approve the October 2020 office claims in the amount of \$4,406.33; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

7. DCCG/Walnut Grove Damage

Tabled.

8. 12 Health Services Dr.

A. Lease renewal Request

Ms. Cada researched rules for this type of request. A decision needs to be made to either accept or deny the request.

Ms. Smith made a motion to move the request to the full Board for review; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

Mr. Kokott, NW Medicine, called Ms. Cada to discuss the building status. Mr. Kokott suggested that the NM Board meet with the CMHB Board. Ms. Cada said that she should check with our attorney to discuss protocol.

B. 12 Health Services Drive request for Bid – next steps

Ms. Cada will discuss next steps with our attorney.

9. One-Year and Three-Year Plans – 2020 Annual Plan

The One-Year plan was reviewed. The Officer Wellness Program is progressing. Ms. Cada has three providers lined up who are excited to be in this new protocol and are negotiating reduced rates.

10. Date of Next Meeting: 11/10/20

11. Adjournment

The meeting was adjourned at 6:12 pm

Respectfully submitted,

Meghan Cook, Committee Member

Kathy Ostdick, Recording Secretary