DeKalb County Veterans Assistance Commission

American Legion Posts 66, 99, 181, 337, 598, 654, 772, 1010
AmVets Post 90
Marine Corps League Detachment 847
Veterans of Foreign Wars Posts 1486, 5768 and 8387
40 et 8 Voiture 207

President Celeste Latham, Vice-President Chuck Fish, and Treasurer Bob Coulter

DeKalb County Veterans Assistance Commission Zoom Meeting Agenda
December 14th, 2020 starting at 5:00pm

Topic: DCVAC December 14th Meeting
Join Zoom Meeting
https://zoom.us/j/92474105024?pwd=WlZJK242QmJMTWZLYTlkbWJTWmpjQT09
Meeting ID: 924 7410 5024
Passcode: 415274
Or call in 1-312-626-6799 US (Chicago)

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Delegates/Alternates

IV. Public Comment

V. Reading & Approval of the November 2020 Meeting Minutes

VI. Treasurers' Report

VII. Superintendent's Report
   a. Approval of November Expenses

VIII. Committee Reports

IX. Old Business

X. New Business
   a. Approval of Christmas Donation Checks
   b. Discussion of DCVAC By Laws, Section 2.34 (B) Time Change

XI. For the Good of the Commission

XII. Adjournment

2500 N. Annie Glidden Road
DeKalb IL 60115
Phone 815-756-8129

DEKALB COUNTY VETERANS ASSISTANCE COMMISSION MEETING MINUTES

November 9th, 2020

DCVAC Zoom Meeting

Meeting started at 5:22 pm with President Celeste Latham presiding.

Board Members Present: President Celeste Latham, Vice-President Chuck Fish, Treasurer Bob Coulter, Director Bob Bend, Director Herb Holderman, and acting Secretary Superintendent Tammy Anderson.

Guest: Pete Stefan, DeKalb County Finance Director

Meeting Minutes: September 14th, 2020 minutes were reviewed. Motion was made by Bob Coulter to accept the minutes as read, and seconded by Bob Bend – Roll Call Vote – Motion passed.

Treasurers Report: Treasurer Bob Coulter reported a balance of $6993.30 balance for September 2020, a check for $10 sent for Notary, leaving a balance of $6983.30 for the end of October 2020. Motion was made by Chuck Fish to accept the Treasurer's report, seconded by Bob Bend subject to audit. Roll Call Vote - Motion passed.

Superintendents' Report:

Meeting	Month Expenditures	Total Activity	Recoveries YTD	Financial Assistance	Transportation
11/9/2020	September/$30,789.27	1,427	$1,138,899.00	13/$5,325.00	28 Trans/25 Trips
11/9/2020	October/$41,378.37	1,068	$1,221,205.00	13/$5,325.00	25 Trans/22 Trips

A motion was made by Bob Bend to approve all monthly expenses for September 2020, seconded by Bob Coulter – Roll Call Vote - Motion passed.

A motion was made by Chuck Fish to approve all monthly expenses for October 2020, seconded by Herb Holderman – Roll Call Vote – Motion passed.

Old Business: Hines VAMC are still not doing outreach. Luz will be doing the Sandwich Outreach again 11/19/2020.

New Business: COVID & Building Re-Opening: Building will still remain closed, with different entrance changes to ensure the safety of our Veterans. Training went well in East Peoria September 21-24, 2020. Luz & I attended, learned of new programs from the VA.

Notification was sent out to all Posts requesting their input on the Rollover of Officers due to the COVID situation. Majority response was yes. A motion was made by Chuck Fish to Rollover the Officers & their positions for 2021, seconded by Herb Holderman – Roll Call Vote – Motion passed.

For the Good of the Commission: Discussion of the 2021 DCVAC Holiday Calendar following the 23rd Judicial Circuit holiday with change to full day for Good Friday/Spring Break. Motion was made by Chuck Fish, seconded by Herb Holderman – Roll Call Vote – Motion passed.

Discussion of the 2021 DCVAC Meeting Schedule was made with one conflict in October, it was decided to cancel the October meeting again. A motion was made by Bob Bend, seconded by Bob Coulter – Roll Call Vote – Motion passed.

Being no further business, Herb Holderman made a motion to adjourn - Seconded by Bob Bend. Roll Call Vote - Motion passed. Meeting adjourned at 5:50 pm.

Respectfully Submitted by Recording Secretary Tammy Anderson.

DEKALB COUNTY VETERANS ASSISTANCE COMMISSION
REPORT FOR THE MONTH OF NOVEMBER 2020
STATE OF THE BUDGET

VA COUNSELING

Communication	Quantity	YTD
Phone	362	4385
Office	20	781
Outreach/Home Visits	1	24
Email/Mail	259	2787
Fax	18	335
Other/Forms	75	1228
Total Employee Communications	735	9540
Total Employee Activity	1050	14818

VA AWARDANCE

	Monthly	YTD
Monthly	$12,416.00	$774,297.00
Retro	$46,411.00	$423,429.00
Total	$58,827.00	$1,197,726.00

EXPENDITURES

		Monthly	YTD
Salaries & Benefits		$22,859.45	$278,109.38
Training & Meetings		$126.94	$5,978.19
Office Expenses		$938.85	$8,746.60
Building Space/Maintenance		$0.00	$24,923.58
Direct Assistance to Veteran	**Number Assisted**		
Shelter	13	$5,325.00	$58,325.00
Other		$0.00	$0.00
Drivers Per Diem		$420.00	$3,985.85
Vehicle Expenses			
Fuel Cost	(October-November)	$628.92	$2,778.42
Maintenance	(LOF & plugs)	$184.80	$5,086.34
	Totals	$30,483.96	$387,933.36

Expense Description:

TRANSPORTATION LOGS

	Quantity	YTD
Trips	22	
Hours Donated	114.5	
Transported	24	
Miles	2868	
Fuel (gallon)	353.40	

SUMMARY

	Percentage of Budget	Amount
BUDGET	**100%**	**$550,300.00**
PREVIOUS EXPENDITURES (Jan to Present)	**-65%**	**-$357,449.40**
EXPEDITURES	**-6%**	**-$30,483.96**
BALANCE	**30%**	**$162,366.64**

Restricted Fund Balance **$681,624.09**

DeKalb County Veterans Assistance Commission
Report for the month November 2020
Veterans Assistance / Transportation

	Shelter		Transportation
Towns	Amount	# of Vets	# of Vets
Cortland			
DeKalb	$ 3,325.00	8	16
Fairdale			
Genoa			
Hinckley			1
Kingston			
Kirkland			
Lee			
Malta			
Sandwich			
Shabbona	$ 400.00	1	
Somonauk	$ 400.00	1	
Sycamore	$ 1,200.00	3	7
Maple Park			
Waterman			

Total	$ 5,325.00	13	24

DeKalb County Veterans Orginizations
Voting Monday December 14, 2020

Veterans of Foreign Wars	Delegates & Alternates	Present	Superintendents Report Approval November 2020	Christmas Checks	
	D: Chuck Fish (V.P.)	X	Yes	Yes	
Post #1486 Sandwich.	*A: Todd Latham*				
	D: Gerald Drake	X	Yes	Yes	
Post #5768 Sycamore	*A: Sarah Sweet*				
	D:				
Post #8387 Genoa	*A: Jose Chavez*				

American Legion

	D: Manuel Olalde				
Post #66 DeKalb.	*A: Robert McCann*				
	D:				
Post #99 Sycamore.	*A: Ed McComb*	X	Yes	Yes	
	D: Celeste Latham (President)	X	Yes	Yes	
Post #181 Sandwich	*A: Stefan Skopek*				
	D: Rich Joslin				
Post #337 Genoa	*A: Herb Holderman (Dir #2 20)*	X	Yes	Yes	
	D:				
**Post #598 Hinckley*	*A:*				
	D.Robert Bend (Dir #1 2021)	X	Yes	Yes	
Post #654 Waterman	*A: James Cox*				
	D: Roger Wiley				
**Post # 772 Somonauk*	*A: Chris Morphey*				
	D: Catherine M. Homan				
**Post #1010 Kingston*	*A:*				

	D: Robert Coulter (Treasurer)	X	Yes	Yes	
40 et 8 Voiture 207	*A: Frank Beierlotzer*				

Marine Corps League Detachment #847 DeKalb Cty	*D: Donald Jones*				
	A:				

	D:				
AmVets Post #90 DeKalb	*A:*				

* Not Regular Attendees

NC= not coming

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President Celeste Latham, Vice-President Chuck Fish, and Treasurer Bob Coulter

DeKalb County Veterans Assistance Commission Meeting
December 14th, 2020 Zoom meeting started at 5:00pm

Additional Voting Issues

Board Member	Approval of Minutes	Treasurer's Report	November Expenses	Adjournment
Chuck Fish	Yes	Yes	Yes	Yes
Herb Holderman	Yes	Yes	Yes	Yes
Celeste Latham	Yes	Yes	Yes	Yes
Robert Bend	Yes	Yes	Yes	Yes
Robert Coulter	Yes	Yes	Yes	Yes
Jerry Drake	Yes	Yes	Yes	Yes
Ed McComb	-	Yes	Yes	Yes

2500 N. Annie Glidden Road
Suite A
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Phone 815-756-8129 Fax 815-748-2142

2.22 Public Comments will be allotted up to three (3) minutes to address the Board. A person wishing to speak should wait for the Board to recognize them. The person will state their name and association for the record. The Board will allow up to 30 minutes total for all public comments. (03/12/18)

2.23 While attending meetings or representing this Commission in public; Commission members and its Superintendent shall project an image of professionalism, display a positive attitude, attack an issue not an individual and shall not make promises that cannot be produced.

2.30 TYPES OF MEETINGS

2.31 All Commission Board or Executive Board meetings, except for special or emergency meetings, shall be held on such dates and times determined by these Bylaws.

2.32 Meeting announcements will be in compliance to the Illinois Open Meetings Act.

2.33 Meetings are considered to be open unless otherwise stated.

2.34 The types and frequency of meetings conducted or attended by the Commission are:

A. Executive Board Meetings-The Executive Board shall hold open meetings, unless otherwise stated, on an as needed basis which shall be determined by the President barring any unforeseen conflicts with State or National meetings or conferences. Those required to be in attendance are the Officers and Directors of this Commission and the Superintendent if requested. The purpose shall be stated and posted at least 48 hours prior to the Executive Board Meeting in accordance with the Open Meetings Act (OMA). The agenda, date, and time will be listed when the meeting notice is stated and posted.

B. Commission Meetings- The purpose of these meetings shall be to make final decisions regarding Commission business and Veteran-related topics or projects. At the December meeting, the Commission shall annually approve a meeting schedule for the next fiscal year and post it for the public in compliance with the Illinois Open Meetings Act (IOMA). These meetings shall be scheduled on the second Monday of every month commencing at 7:00pm, barring any unforeseen conflicts. Those expected to be in attendance are the officers, delegates, alternates of this Commission, the Superintendent and the DCVAC employees.