

Note: These minutes are not official until approved by the Committee of the Whole at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

**Committee of the Whole (County Board Orientation) Minutes
December 9, 2020**

The Committee of the Whole of the DeKalb County Board virtually met via Zoom on Wednesday, December 9, 2020. Chairman John Frieders called the meeting to order at 7:00 p.m. Those Members virtually present via Zoom and/or by phone were Mr. Tim Bagby, Mr. Scott Campbell, Ms. Mary Cozad, Ms. Rukisha Crawford, Mrs. Karen Cribben, Mr. Bill Cummings, Mr. Patrick Deutsch, Mrs. Laurie Emmer, Mr. Steve Faivre, Ms. Kiara Jones, Ms. Kathy Lampkins, Ms. Dianne Leifheit, Mr. Jim Luebke, Ms. Terri Mann-Lamb, Mr. Neill Mohammad, Mr. Craig Roman, Ms. Linda Slabon, Mr. Larry West, Vice-Chair Suzanne Willis, and Chairman John Frieders. Those absent were Mr. Tim Hughes, Ms. Maureen Little, Mr. Jerry Osland, and Mr. Roy Plote. A quorum was established with twenty Members presented and four absent.

Others present included Gary Hanson, Derek Hiland, Pete Stefan, Christine Johnson, Nathan Schwartz, Deanna Cada, Terry Hannan, Michael Venditti, Sheila Santos, and Greg Millburg.

APPROVAL OF THE AGENDA

Mr. Roman moved to approve the agenda as presented. Ms. Mann-Lamb seconded the motion. Those voting yea were Mr. Bagby, Mr. Campbell, Ms. Cozad, Ms. Crawford, Mrs. Cribben, Mr. Cummings, Mr. Deutsch, Mrs. Emmer, Mr. Faivre, Ms. Jones, Mrs. Lampkins, Mr. Luebke, Ms. Mann-Lamb, Mr. Mohammad, Mr. Roman, Ms. Slabon, Mr. West, Ms. Willis, and Chairman Frieders. All Members present voted yea. Motion carried unanimously by roll call vote.

PUBLIC COMMENTS

There were no public comments.

REVIEW OF COUNTY BOARD RESPONSIBILITIES

County Administrator Gary Hanson and Executive Assistant Tasha Sims provided the Board Members with a PowerPoint and Live Virtual Presentation of what the County Board Member's responsibilities and expectations are during their two-year terms. The PowerPoint presentation is attached.

COMMITTEE BREAK-OUT SESSIONS TO REVIEW STANDING COMMITTEE RESPONSIBILITIES

The Board Members were sent into Zoom Break-out Rooms where they each met with their assigned Committees as illustrated in the attached schedule. **business was conducted by any Committee during the Committee Orientation Night.**

ADJOURNMENT

Chairman Frieders moved to adjourn the meeting at 8:59 p.m. Mr. Bagby seconded the motion. Those Members voting yea were Mr. Bagby, Mr. Campbell, Ms. Cozad, Ms. Crawford, Mrs. Cribben, Mr. Cummings, Mr. Deutsch, Mrs. Emmer, Mr. Faivre, Ms. Jones, Mrs. Lampkins, Mr. Luebke, Ms. Mann-Lamb, Mr. Mohammad, Mr. Roman, Ms. Slabon, Mr. West, Ms. Willis, and Chairman Frieders. All Members present voted yea. Motion carried unanimously by roll call vote.


Chairman John Frieders

Tasha Sims, Recording Secretary



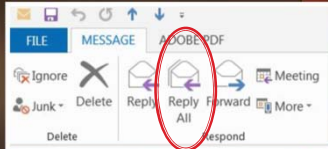
TO DO:

- Open Meetings Training
- Economic Interest Statement
- Fraud Questionnaire



TO DO:

- Check Email Regularly
- Do not "Reply All"



PAYROLL

\$85 Per Diem

First Pay Day (a Friday)
of Each Month (January 8)

MILEAGE

Mileage @ 57.5¢ / Mile

Round-Trip from Home to Meeting Site

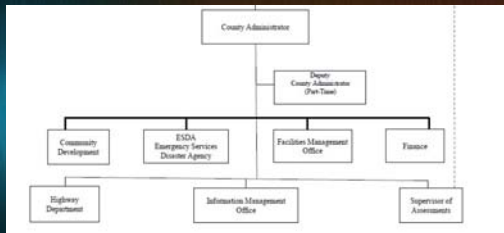
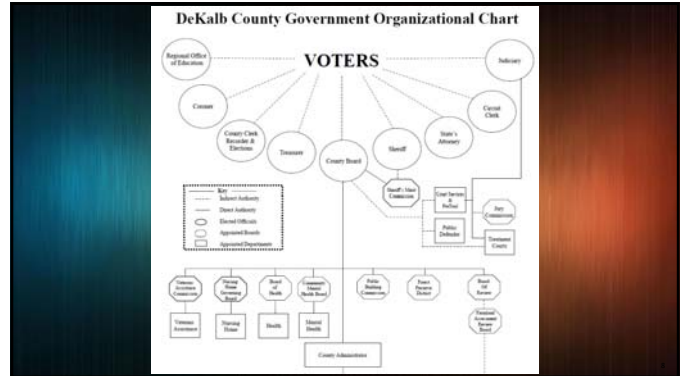
THERE SHOULD BE A LAW ABOUT THAT!

The County only has authority where the State so grants.



WHO'S IN CHARGE?

COUNTY GOVERNMENTS ARE VERY DE-CENTRALIZED



MAJOR RESPONSIBILITIES

BOARD	DEPARTMENTS
LAWS	HIRING & FIRING
POLICIES	OFFICE OPERATIONS
SETS GENERAL DIRECTION	PROVIDE DIRECT SERVICES
TAXES / BUDGET	ADMINISTER THE BUDGET

RESOURCES

- Web Page
- County Yearbook
- Audit Report
- Budget Book
- Departments' Annual Reports
- County Code – Chapter 2



ADMINISTRATION OFFICE

- Gary Hanson
- Derek Hiland
- Lisa Sanderson
- Tasha Sims



LIABILITY

- County Indemnifies Board Members
- State's Attorney
- Willful & Wanton Actions Excluded

MEDIA RELATIONS

- Always free to talk to Media with **your** opinion
- Official Statements
 - Board Chairman
 - County Administrator
 - Departments



FACILITIES

- Sycamore Campus
- DeKalb Campus
- Highway Campus
- Glidden & Old State
- Waterman
- Cemeteries
- Sober Living Home

QUORUM

- Committee
- Board Meeting
- Open Meetings

WEEKLY AGENDA

- Email Notification/Website
- Phrase as Action Items
- Not add items within 48 hours

DeKalb County Government Public Meetings & Agendas December 7 - 10, 2020			
Monday - 12/7	Tuesday - 12/8	Wednesday - 12/9	Thursday - 12/10
<p>DeKalb County Board Observation Meeting 7 pm</p> <p>Link to Agenda & Meeting Materials</p> <p>DeKalb County Forward Presence Districts Observation Meeting 7 pm</p> <p>Link to Agenda & Meeting Materials</p> <p>Joint Zoom Meeting https://us02zoom.us/j/8422020361 To connect by phone: 1 (202) 426-4799 Meeting ID: 842 2020 361</p> <p>Special Executive Committee Investigate History County Board & Joint Presence Districts Organizational Meeting</p> <p>Roll Call 1. Approval of Agenda 2. Public Comments 3. County Administrator Recruitment 4. Executive Session to Discuss Personnel as Provided for in 5 U.S.C. 552(b)(7)(C) 5. Adjournment</p> <p>Joint Zoom Meeting https://us02zoom.us/j/8422020361 To connect by phone: 1 (202) 426-4799 Meeting ID: 842 2020 361</p>		<p>Board of Review 9 am</p> <p>Link to Agenda</p> <p>Joint Zoom Meeting https://us02zoom.us/j/174220204202 https://us02zoom.us/j/174220204202 To connect by phone: 1 (202) 426-4799 Meeting ID: 174 2020 420</p> <p>Committee of the Whole County Board Observation 7 pm</p> <p>1. Roll Call 2. Approval of Agenda 3. Public Comments 4. Review of County Board Responsibilities 5. Committee Staff-Cut Sessions to Review Standing Committee Responsibilities 6. Adjournment</p> <p>Operations Schedule</p> <p>Joint Zoom Meeting https://us02zoom.us/j/313134221 To connect by phone: 1 (202) 426-4799 Meeting ID: 313 134 221</p>	<p>Board of Review 9 am</p> <p>Teleconference (Only) 1 (404) 217-6479</p> <p>Link to Agenda</p>
<p>Working Hours: December 14th - Veterans Assistance Commission - 9 pm December 14th - Community Mental Health Board - 8:30 pm December 14th - Elections Day - County Office Closed at 7:15 pm December 14th - Elections Day - County Office Closed at 7:15 pm</p> <p>ALL COMMITTEES ALLOW FOR PUBLIC COMMENT. The members of the public are invited to comment on all items included on the agenda of their authority. There will be no posting of oral or other members of the public and agencies for the items comments to be heard in any meeting or session.</p>			

MEETING PREPARATION

- Agenda
- Review Materials
- Is Research Needed?
- Call if Not Attending
- Meetings Start on Time

REMOTE ATTENDANCE

- Committee Meetings Only.
- Must first establish a quorum.
- If a member of a committee is prevented from physically attending a committee meeting because of:
 - Personal illness or disability;
 - Employment purposes or the business of the public body
 - A family or other emergency
- Will not receive per diem or mileage reimbursement.

COMMITTEE CHAIRS

- Start on Time
- Allocation of Time
- One Conversation at a Time
- Action Items, Only if on the Agenda and Require a Motion

BOARD MEETING

Agenda Set Week Prior at Executive Committee

Dress Code

Streamed Live

Procedures

- Roberts Rules
- Rotating Roll Call
- Wait until called upon by Chairman to Speak
- Rise when Addressing the Board
- Use Microphone

New Business – Referred to Appropriate Committee

*I WISH THEY
WOULD HAVE
TOLD ME . . .*

WORDS OF WISDOM



WORDS OF WISDOM

Don't make promises or commitments before you know both sides of the story.

WORDS OF WISDOM

Even the best ideas need 13 votes.

WORDS OF WISDOM

- *Stand firm on principle*
- *Compromise on preferences*
- *Know the difference*

“The purpose of life is to contribute in some way to making things better.”

– Robert F. Kennedy

CHALLENGE

WHAT DO YOU WANT TO ACCOMPLISH AS A BOARD MEMBER?

**DeKalb County Board
Orientation Schedule
Wednesday, December 9, 2020
7:00 p.m.**

<p>7:00 PM</p> <p style="text-align: center;"><u>Introduction</u> Dept. Head: Gary Hanson All County Board Members</p>				
<p>7:40 PM</p> <p style="text-align: center;"><u>Law & Justice</u> Dept. Head: Michael Venditti Dianne Leifheit - Chair Linda Slabon - VC Karen Cribben Mary Cozad Kathy Lampkins Neill Mohammad Larry West Rukisha Crawford</p>	<p style="text-align: center;"><u>Finance</u> Dept. Head: Pete Stefan Tim Bagby - Chair Scott Campbell - VC Bill Cummings Steve Faivre John Frieders</p>	<p style="text-align: center;"><u>Highway</u> Dept. Head: Nathan Schwartz Roy Plote - Chair Jim Luebke - VC Patrick Deutsch Laurie Emmer Kiara Jones Jerry Osland Suzanne Willis</p>	<p style="text-align: center;"><u>Forest Preserve</u> Dept. Head: Terry Hannan Craig Roman - Chair Maureen Little - VC Tim Hughes Terri Mann-Lamb</p>	
<p>8:15 PM</p> <p style="text-align: center;"><u>Economic Development</u> Dept. Head: Christine Johnson Laurie Emmer - Chair Kiara Jones - VC Tim Hughes Kathy Lampkins Terri Mann-Lamb</p>	<p style="text-align: center;"><u>Finance</u> Dept. Head: Pete Stefan Dianne Leifheit Jim Luebke</p>	<p style="text-align: center;"><u>Health & Human Services</u> Dept. Head: Deanna Cada Rukisha Crawford - Chair Karen Cribben - VC Bill Cummings Scott Campbell Maureen Little Neill Mohammad Linda Slabon</p>	<p style="text-align: center;"><u>Forest Preserve</u> Dept. Head: Terry Hannan Mary Cozad Patrick Deutsch Suzanne Willis</p>	<p style="text-align: center;"><u>Planning & Zoning</u> Dept. Head: Derek Hiland Steve Faivre - Chair Larry West - VC Tim Bagby John Frieders Jerry Osland Roy Plote Craig Roman</p>

DeKalb County Board Standing Committees
December 7, 2020 Through November 30, 2022
 Updated as of December 7, 2020

	Economic Development	Executive Committee	Finance Committee	Forest Preserve Committee	Health & Human Services	Highway Committee	Law & Justice Committee	Planning & Zoning
MEETINGS:	1st Tues @ 7pm	2nd Wed @ 7pm	1st Wed @ 7pm	4th Tues @ 6pm	1st Mon @ 6:30pm	1st Thurs @ 6pm	4th Mon @ 6:30pm	4th Wed @ 6:30pm
CHAIR:	Laurie Emmer	John Frieders	Tim Bagby	Craig Roman	Rukisha Crawford	Roy Plote	Dianne Leifheit	Steve Faivre
VICE-CHAIR:	Kiara Jones	Suzanne Willis	Scott Campbell	Maureen Little	Karen Cribben	Jim Luebke	Linda Slabon	Larry West
	Rukisha Crawford	Tim Bagby	Bill Cummings	Mary Cozad	Scott Campbell	Patrick Deutsch	Karen Cribben	Tim Bagby
	Tim Hughes	Rukisha Crawford	Steve Faivre	Patrick Deutsch	Bill Cummings	Laurie Emmer	Mary Cozad	John Frieders
	Kathy Lampkins	Laurie Emmer	John Frieders	Tim Hughes	Maureen Little	Kiara Jones	Kathy Lampkins	Jerry Osland
	Terri Mann-Lamb	Steve Faivre	Dianne Leifheit	Terri Mann-Lamb	Neill Mohammad	Jerry Osland	Neill Mohammad	Roy Plote
		Dianne Leifheit	Jim Luebke	Suzanne Willis	Linda Slabon	Suzanne Willis	Larry West	Craig Roman
		Roy Plote						
		Craig Roman						
DEPARTMENTS:	County Clerk & Recorder; Supervisor of Assessments; Treasurer	Administration; Elections	Facilities Management Office; Finance Office; Information Management Office	Forest Preserve	Mental Health; Public Health; Regional Superintendent of Schools; Rehab & Nursing Center; Senior Services; Veteran's Assist.	Highway Department	Circuit Clerk; Coroner; Court Services; ESDA; Judiciary; Public Defender; Sheriff's Office; State's Attorney	Community Development
OUTSIDE AGENCIES:	Economic Development Corporation; Convention & Visitors Bureau				DeKalb County Extension Service; VAC		Children's Waiting Room; Court Appointed Special Advocate (CASA)	DeKalb County Soil & Water