

Note: These minutes are not official until approved by the Executive Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

**Special Executive Committee Minutes
December 7, 2020**

The Executive Committee of the DeKalb County Board virtually met in Special Session via Zoom on Monday, December 7, 2020. Chairman Frieders called the meeting to order at 8:10 p.m. Those Members virtually present via Zoom and/or by phone were Mr. Tim Bagby, Ms. Rukisha Crawford, Mrs. Laurie Emmer, Mr. Steve Faivre, Ms. Dianne Leifheit, Mr. Roy Plote, Mr. Craig Roman, Vice-Chair Suzanne Willis, and Chairman Frieders. A quorum was established with all nine Members present.

Others present included Gary Hanson, Derek Hiland, Nathan Schwartz, Karen Cribben, Larry West, Terri Mann-Lamb, and Linda Slabon.

APPROVAL OF THE AGENDA

Mr. Bagby moved to approve the Special Executive Committee Agenda as presented. Ms. Crawford seconded the motion. Those voting yea were Mr. Bagby, Ms. Crawford, Mrs. Emmer, Mr. Faivre, Ms. Leifheit, Mr. Plote, Mr. Roman, Vice-Chair Willis, and Chairman Frieders. All Members voted yea. The motion carried unanimously by roll call vote.

PUBLIC COMMENTS

There were no public comments.

COUNTY ADMINISTRATOR RECRUITMENT

Mr. Hanson reviewed that application deadline for the County Administrator position closed on Friday, December 4, 2020. The County received 15 applications.

He also suggested the following Schedule for Administrator Selection:

1. On Tuesday, December 8th, Tasha emails copies of all application packets that were received.
2. Set a meeting date for week of December 14th to decide who to interview; a suggestion would be for 6:30 on Wednesday, December 16th.
3. By noon on Monday, December 14th, each committee member submits three names for interviews – do not rank selections.
4. Committee members should write-up and submit to Tasha, three to five interview questions by December 23rd.
5. Conduct interviews week of January 4th --- attempt to have all on one day; a suggestion would be Wednesday January 6th, from 1:00 on . . .

It was also stressed that when the Committee Members receive the applications that the names are confidential.

The Committee agreed to move forward with the proposed timeline. They also scheduled their next Special Executive Committee Meeting for Wednesday, December 16, 2020 at 6:30 p.m.

ADJOURNMENT

It was moved by Ms. Leifheit and it was seconded by Ms. Crawford to adjourn the meeting at 8:34 p.m. Those voting yea were Those voting yea were Mr. Bagby, Ms. Crawford, Mrs. Emmer, Mr. Faivre, Ms. Leifheit, Mr. Plote, Mr. Roman, Vice-Chair Willis, and Chairman Frieders. All Members voted yea. The motion carried unanimously by roll call vote.

Chairman John Frieders

Tasha Sims, Recording Secretary