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DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
November 12, 2020**

The Executive Committee of the DeKalb County Board virtually met via Zoom on Wednesday, November 12, 2020. Chairman Mark Pietrowski, Jr. called the meeting to order at 8:24 p.m. Those Members virtually present via Zoom and/or by phone were Mr. Tim Bagby, Mrs. Laurie Emmer, Mr. Steve Faivre, Vice-Chairman John Frieders, Ms. Dianne Leifheit, Mr. Roy Plote, Mr. Chris Porterfield, Mr. Paul Stoddard, and Chairman Mark Pietrowski, Jr. A quorum was established with all nine Members present.

Others present included Gary Hanson, Derek Hiland, Pete Stefan, Chuck Coulter, Greg Millburg, Sheila Santos, Mark Charvat, WLBK, the Daily Chronicle, Kathy Lampkins, Scott Campbell, Rukisha Crawford, Karen Cribben, Tim Hughes, Kiara Jones, Maureen Little, Jim Luebke, Terri Mann-Lamb, Jerry Osland, Craig Roman, Linda Slabon, Larry West, Jeff Whelan, and Suzanne Willis.

APPROVAL OF THE AGENDA

Mr. Porterfield moved to approve the Executive Committee Agenda as presented. Mr. Bagby seconded the motion. Those voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. All Members voted yea. The motion carried unanimously by roll call vote.

APPROVAL OF THE MINUTES

It was moved by Mr. Stoddard and seconded by Mr. Plote to approve the minutes from the October 14th and October 21, 2020 Executive Committee Meetings. Those voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. All Members voted yea. The motion carried unanimously by roll call vote.

PUBLIC COMMENTS

Mark Charvat of DeKalb noted that he could see that the meeting was being recorded by Zoom and suggested that the County post the video footage of the Committee Meetings as opposed to just the audio recordings.

APPROVAL OF IGA FOR CITY OF DEKALB TIF DISTRICT

County Administrator Gary Hanson reiterated that this action item was based on the presentation and overview he provided to the Committee of the Whole just prior to this meeting.

It was moved by Mr. Faivre, seconded by Mr. Frieders to forward this Resolution to the full County Board recommending its approval. Those Members voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. The motion carried unanimously by roll call vote.

APPROVAL OF 2021 MEETING CALENDAR

Ms. Sims explained that in accordance with the Illinois Open Meetings Act:

“(5 ILCS 120/2.02)

Sec. 2.02. Public notice of all meetings, whether open or closed to the public, shall be given as follows:

(a) Every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times, and places of such meetings. An agenda for each regular meeting shall be posted at the principal office of the public body and at the location where the meeting is to be held at least 48 hours in advance of the holding of the meeting. A public body that has a website that the full-time staff of the public body maintains shall also post on its website the agenda of any regular meetings of the governing body of that public body.”

In the past this item has only been approved at the Committee level and thought it be best moving forward to bring it to the full County Board for approval. She also reminded that this was a tentative meeting schedule and Committees, if they so choose, can change their meeting times at the Orientation Night. Also, due to COVID-19, the meetings will still be held via Zoom until further notice but the original meeting locations are on the Annual Meeting Calendar.

Mrs. Emmer moved to forward the County Board 2021 Meeting Calendar to the full County Board recommending its approval. Ms. Leifheit seconded the motion. Those Members voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. The motion carried unanimously by roll call vote.

CHAIR PRO-TEM FOR ORGANIZATIONAL MEETING

Ms. Sims pointed out that under New Business on the County Board Agenda there was a spot for the Board to Elect a Chair Pro-Tem for the County Board’s Organizational Meeting held on Monday, December 7, 2020. Tradition has been that the longest consecutively serving outgoing Board Member would serve that role if they so accepted. In this instance that Board Members would be Paul Stoddard whose term would be 3/21/2007 – 11/30/2020. Mr. Stoddard accepted.

RELEASE OF EXECUTIVE SESSION MINUTES

Lastly, Ms. Sims explained that pursuant to provisions of 5 ILCS 120/2.06, Administration is requesting the periodic review of the minutes and verbatim recordings of all closed meetings held more than eighteen months ago by the DeKalb County Board and by Appointed Committees of the Board. They further recommend to the County Board that the minutes listed within the Resolution no longer require confidential treatment and that those minutes can now be approved and could be released for public inspection and the verbatim recordings of those meetings could be destroyed in accordance with Illinois Open Meetings Act.

Ms. Leifheit moved to forward the Resolution to release said Executive Session Minutes to the full County Board recommending its approval. Mr. Porterfield seconded the motion. Those Members voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. The motion carried unanimously by roll call vote.

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COUNTY ADMINISTRATOR TRANSITION

With Mr. Hanson retiring as County Administrator on December 31, 2020, and new County Administrator Applications due no later than December 4, 2020, the question of what to do in the interim came up. Mr. Hanson noted that he wants nothing more than a smooth transition.

There seemed to be a desire for the County to have an interim Administrator in place to serve during the period between the incumbent's retirement date and the starting date for the new County Administrator.

Vice-Chair Frieders expressed that if he agreed to stay on, he would very much like to see Mr. Hanson appointed as interim. Mr. Stoddard and Mr. Faivre both agreed.

Mr. Faivre moved to forward a Resolution to the full County Board Appointing Mr. Gary Hanson as Interim County Administrator at an hourly rate of what he is currently making. Mr. Stoddard seconded the motion. Those Members voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. The motion carried unanimously by roll call vote.

EXECUTIVE SESSION

It was determined that an Executive Session was not needed.

APPROVAL OF AFSCME LABOR CONTRACT EXTENSION

Mr. Hanson explained the DeKalb County Board, together with the Sheriff, Coroner, County Clerk & Recorder, State's Attorney, and Treasurer have, through their negotiators, met and bargained in good faith with representatives of AFSCME Council 31, Local 3537. The parties have reached a tentative agreement on extending the five-year contract that will expire on December 31, 2020 by one year, the terms of which are set forth in summary fashion on the attached schedule with the primary component being to increase the pay of employees by 2.0%.

The results of the negotiations have received the approval of the employees covered by the collective bargaining agreement, the recommendation of the negotiators for the County, and the concurrence of the elected office-holders from the above-named offices.

Ms. Leifheit moved to forward the Resolution to the full County Board recommending its approval. Mrs. Emmer seconded the motion. Those Members voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. The motion carried unanimously by roll call vote.

APPROVAL OF COUNTY EMPLOYEE HANDBOOK

Mr. Hanson shared that the Ad Hoc Rules Committee has recommended that the Employee Handbook be updated to reflect current Federal and State laws and the County's organizational structure, particularly as it relates to Unions and County Board appointed Governing Boards.

It has taken some time to work to do final formatting and clean up a few items but the new revised Employee Handbook would be ready to be rolled out, effective December 1, 2020, Mr. Hanson explained.

Ms. Leifheit moved to forward the Resolution to the full County Board recommending its approval. Mr. Plote seconded the motion. Those Members voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. The motion carried unanimously by roll call vote.

APPOINTMENTS

Chairman Pietrowski recommended the approval of the following appointments:

- a. **Board of Review:** Brian Rosenow appointed immediately to fill an unexpired term until May 31, 2022.
- b. **Board of Review - Alternates:** Ryan Cardinali and Don Thomas both appointed immediately until May 31, 2021.
- c. **General Assistance Appeal Board:** Garry Miller and Randy Bourdages both appointed immediately until June 30, 2021.

Mr. Faivre moved to forward to recommended appointments to the full County Board for approval. Mrs. Emmer seconded the motion. Those Members voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. All Members voted yea. The motion carried unanimously by roll call vote.

APPROVAL OF THE COUNTY BOARD AGENDA

Mr. Faivre moved to approve the Draft County Board Agenda and to forward it to the full County Board. Mr. Stoddard seconded the motion. Those voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. All Members voted yea. The motion carried unanimously by roll call vote.

ADJOURNMENT

It was moved by Mr. Porterfield and it was seconded by Vice-Chair Frieders to adjourn the meeting at 8:55 p.m. Those voting yea were Mr. Bagby, Mrs. Emmer, Mr. Faivre, Vice-Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. All Members voted yea. The motion to adjourn carried unanimously by roll call vote.

Chairman Mark Pietrowski

Tasha Sims, Recording Secretary