

*Note: These minutes are not official until approved by the Finance Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.*

DeKalb County Government  
Sycamore, Illinois

**Finance Committee Minutes  
November 4, 2020**

The Finance Committee of the DeKalb County Board met virtually via Zoom on Wednesday, November 4, 2020. Chairman Bagby called the meeting to order at 7:00 p.m. Those Members present were Mr. Scott Campbell, Mr. Steve Faivre, Mr. John Frieders, Ms. Dianne Leifheit, Mr. Jerry Osland, Ms. Linda Slabon, and Chairman Tim Bagby. A quorum was established with all seven Members virtually present.

Others present via Zoom included Gary Hanson, Pete Stefan, Derek Hiland, Ellen Rogers, Jim Scheffers, Greg Millburg, Kathy Lampkins, Bridget Nodurft, and Jeff Whelan.

**APPROVAL OF THE AGENDA**

**It was moved by Mr. Faivre and seconded by Ms. Leifheit to approve the agenda as presented. Those Members voting yea were Mr. Campbell, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Osland, Ms. Slabon, and Chairman Bagby. The motion carried unanimously by roll call vote.**

**APPROVAL OF THE MINUTES**

**It was moved by Mr. Frieders and seconded by Ms. Slabon to approve the minutes of the October 7, 2020 Finance Committee Meeting. Those Members voting yea were Mr. Campbell, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Osland, Ms. Slabon, and Chairman Bagby. The motion carried unanimously by roll call vote.**

**PUBLIC COMMENTS**

There were no public comments.

**VOLUNTARY ACTION CENTER LINE OF CREDIT**

As discussed last month, the Committee reviewed a draft agreement for the County to secure the line of credit arrangement between Voluntary Action Center and First National Bank using transit grant funds. The County will not be loaning any funds but will instead act as a pass-through entity whereby the transit grant funds will customarily be paid to Voluntary Action Center but in the event they are in default with their line of credit with the bank, the grant funds would then be paid over to the bank instead of to Voluntary Action Center.

Mr. Stefan explained that the agreement was modeled after the agreement VAC previously had with the City of DeKalb and that the State's Attorney's Office had reviewed the agreement. In the future this item will be done earlier in the year on an annual basis.

VAC Executive Director Ellen Rogers was present on Zoom and thanked the Committee and the Board for their partnership and willingness to work through this agreement with them.

**It was moved by Ms. Slabon, seconded by Mr. Faivre to forward the Agreement Resolution to the full County Board recommending its approval. Those Members voting yea were Mr. Campbell, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Osland, Ms. Slabon, and Chairman Bagby. The motion carried unanimously by roll call vote.**

#### **RESOLUTION TO RESCIND THE LAND USE PROVISIONS FOR TRANSPORTATION FACILITIES PROVIDED FOR IN RESOLUITON R2012-78**

Also as discussed at the October Meeting, the Committee reviewed a draft Resolution to rescind the provisions of Resolution R2012-78 that allowed for the construction of new public transportation facilities on County-owned land (parcel #08-13-200-020) due to the transit services for the City of DeKalb transitioning to a private company effective January 2, 2021.

**It was moved by Mr. Frieders, seconded by Mr. Campbell to forward the Resolution to the full County Board recommending its approval. Those Members voting yea were Mr. Campbell, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Osland, Ms. Slabon, and Chairman Bagby. The motion carried unanimously by roll call vote.**

#### **FMO REQUEST TO RECRUIT FOR AN OFFICE STAFF POSITION**

The current Secretary B position in the Facilities Management Office will become vacant in mid-November and the Facilities Manager, Jim Scheffers, is requesting the authority from the Committee to recruit for a replacement in accordance with Section 5-5 of the County Code.

**It was moved by Mr. Faivre, seconded by Ms. Leifheit to authorize Mr. Scheffers to recruit for a new Secretary B position in FMO. Those Members voting yea were Mr. Campbell, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Osland, Ms. Slabon, and Chairman Bagby. The motion carried unanimously by roll call vote.**

#### **UNEMPLOYMENT INSURANCE & TORT FUND SELF-INSURANCE UPDATE**

Mr. Stefan shared that with a majority of FY 2020 in the books, he presented to the Committee an update on the Tort Fund as a follow-up to the funding discussions held earlier in the year and, as a subset of that fund, the unemployment insurance program's status since that program became self-funded in 2006.

#### **COVID-19 IMPACT ON COUNTY FINANCES**

Mr. Stefan reviewed some updated financial projections of how the COVID-19 pandemic is impacting FY 2020 financial operations including a summary of the various COVID-19 related grants the County has been awarded.

The County's Total General Fund – Major Dynamic Revenues are currently down \$187,620. The year to date on the County's Total Dynamic Revenues are down \$604,557.

#### **FINAL FY 2021 BUDGET RECONCILIATION**

Although there are no successful budget appeals to incorporate into the final FY 2021 budget, Mr. Stefan provided information on final budget reconciliations for the FY 2021 budget to account for any items that have developed since the original recommendation was issued on September 2<sup>nd</sup>. The changes were to refine certain estimates, classifications, and transfer

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included in the budget, and to make any necessary clarifications to portion of the budget, correct any typos, etc.

**Mr. Faivre moved to forward the FY 2021 Levy & Budget Ordinances to the full County Board recommending their approval. Mr. Osland seconded the motion. Those Members voting yea were Mr. Campbell, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Osland, Ms. Slabon, and Chairman Bagby. The motion carried unanimously by roll call vote.**

#### **CLAIMS REVIEW**

Mr. Stefan highlighted any significant expenditures included in the last couple of month's Claims List including any items that were unusual from either a dollar amount perspective or due to the nature of the expenditure.

#### **ADJOURNMENT**

**Ms. Slabon moved to adjourn the meeting at 8:10 p.m. Mr. Osland seconded the motion. Those voting yea were Mr. Campbell, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Osland, Ms. Slabon, and Chairman Bagby. Motion carried unanimously by roll call.**

Respectfully submitted,

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Tim Bagby, Chairman

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Tasha Sims, Recording Secretary