

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
MINUTES OF MEETING
November 16, 2020

Approved

Board Members Virtually Present: Jane Smith, Marilyn Stromborg, Jerry Helland,
Perry Maier, Laurie Emmer, Sue Plote, Meghan Cook, Robert Cook

Board Members - Absent:

Other Persons Present: Sarah Beste, Intern

Office Staff Present: Deanna Cada, Kathy Ostdick

1. Call to Order

The meeting was called to order by the President, Jane Smith, at 6:30 PM. Ms. Ostdick took attendance and all Board Members listed above were present.

2. Pledge of Allegiance

Ms. Smith led the Board in the Pledge of Allegiance.

3. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

4. Minutes

Dr. Stromborg moved to approve the minutes of the 10/19/20 Board meeting; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

5. Announcements

Dr. Stromborg congratulated Ms. Emmer on her win with the DeKalb County Board.

6. Director's Report

Ms. Cada reported that she watched the Belonging event and was very impressed. She will send the link to the Board members for those that would also like to view the event.

Ms. Cada informed the Board that she and Christine Johnson, DeKalb County Treasurer, are finalizing the close out of Community Action. The remaining dollars in the Community Action fund have been given to the CMHB to use for poverty.

7. Community Input

There was no community input.

8. Finance Reports

Mr. Maier moved to approve November 2020 agency claims in the amount of \$205,170.00; seconded by Ms. Cook. The motion passed unanimously on a roll call vote as follows: Ms. Cook – yes, Mr. Cook – yes, Ms. Emmer – yes, Ms. Geltz – yes, Mr. Helland – yes, Mr. Maier – yes, Ms. Plote – yes, Dr. Stromborg – yes, Ms. Smith – yes.

Mr. Cook moved to approve the November 2020 office claims in the amount of \$329.99; seconded by Ms. Plote. The motion passed unanimously on a roll call vote as follows: Ms. Cook – yes, Mr. Cook – yes, Ms. Emmer – yes, Ms. Geltz – yes, Mr. Helland – yes, Mr. Maier – yes, Ms. Plote – yes, Dr. Stromborg – yes, Ms. Smith – yes.

9. Executive Committee

A. Grant Year 2022 Grant Application Timeline and Process

Ms. Cada informed the Board that she made several appropriate changes to the application for ease of use and told them that quite a few agencies can just copy last year's application and make the appropriate updates. The applications will go out to agencies and posted on December 21.

10. Finance Committee

C. DCCG/Walnut Grove damage request

The Board discussed the request from Walnut Grove for \$20,000 to help repair the greenhouses. Mr. Maier asked how repairing the greenhouses fits in the CMHB mission. Dr. Stromborg and Ms. Cada explained to him that people with disabilities work at the greenhouse and learn skills for their future. Mr. Maier thanked them for their information.

Ms. Plote moved to give DeKalb County Community Gardens \$20,000 for greenhouse repairs; seconded by Mr. Helland. The motion passed unanimously on a roll call vote as follows: Ms. Cook – yes, Mr. Cook – yes, Ms. Emmer – yes, Ms. Geltz – yes, Mr. Helland – yes, Mr. Maier – yes, Ms. Plote – yes, Dr. Stromborg – yes, Ms. Smith – yes.

D. Covid 19 DCCRF request; DeKalb Area Alano Club

Dr. Stromborg told the Board that the Alano Club is a small brick building on Taylor Street in DeKalb that hosts AA meetings, NA meetings, and other self-help meetings. Dr. Stromborg worked with them when she was Executive Director of Drug Court. The request originally came from the Alano Club to the Covid 19 Committee. The original request was for \$5,500. The Covid-19 Committee gave the Alano Club \$2,500. They are asking for the remaining \$3,000 from the Mental Health Board.

Mr. Maier moved to give the Alano Club \$3,000 for Covid-19 relief; seconded by Ms. Plote. The motion passed unanimously on a roll call vote as follows: Ms. Cook – yes, Mr. Cook – yes, Ms. Emmer – yes, Ms. Geltz – yes, Mr. Helland – yes, Mr. Maier – yes, Ms. Plote – yes, Dr. Stromborg – yes, Ms. Smith – yes.

E. Agency updates:

1. Voluntary Action Center – they will no longer have the transportation grant as of 1/1/21. Ms. Cada is working with Ms. Rogers, Executive Director of VAC and her staff on ways to utilize the Mental Health Board Grant.
2. Opportunity House – they informed Ms. Cada that the funding from our Board was for their clients to be trained and then work at Opportunity House. Since Covid-19 started, they have not been able to do either in the Opportunity House building. Staff have been training and dropping off work supplies to client's homes so they can continue their duties.
3. Adventure Works – Ms. Cada informed the Board that Lynette Spencer will be leaving Adventure Works to spend more time with her for-profit office. Adventure Works will start looking for a new Executive Director in the next few weeks.

F. Closed session to discuss Real Estate at 12 Health Services Drive.

G. Closed session to discuss personnel; Executive Director performance review and Administrative Assistant performance review.

Ms. Cook moved to go into Closed Session at 6:55 pm to discuss F and G above; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote as follows: Ms. Cook – yes, Mr. Cook – yes, Ms. Emmer – yes, Ms. Geltz – yes, Mr. Helland – yes, Mr. Maier – yes, Ms. Plote – yes, Dr. Stromborg – yes, Ms. Smith – yes.

The Board left closed session at 7:40 pm.

Ms. Plote moved to send the sale of 12 Health Services Drive building out for bid with a minimum bid listed and a relaxed building usage described; seconded by Mr. Cook. The motion passed as follows; Ms. Cook – yes, Mr. Cook – yes, Ms. Emmer – yes, Ms. Geltz – yes, Mr. Helland – yes, Mr. Maier – abstain, Ms. Plote – yes, Dr. Stromborg – yes, Ms. Smith – yes.

Mr. Cook moved to grant the request by Northwestern Medicine Ben Gordon Center to extend the lease of the building at 12 Health Services Drive for another 4 years; seconded by Ms. Cook. The motion passed as follows; Ms. Cook – yes, Mr. Cook – yes, Ms. Emmer – yes, Ms. Geltz – yes, Mr. Helland – no, Mr. Maier – abstain, Ms. Plote – yes, Dr. Stromborg – yes, Ms. Smith – yes.

Ms. Cook moved to give Ms. Cada the following salary increase effective at her anniversary date of January 5, a 2% cost-of-living increase, a 5% merit increase, and a \$5,000 bonus; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote as follows: Ms. Cook – yes, Mr. Cook – yes, Ms. Emmer – yes, Ms. Geltz – yes, Mr. Helland – yes, Mr. Maier – yes, Ms. Plote – yes, Dr. Stromborg – yes, Ms. Smith – yes.

Ms. Cook moved to give Ms. Ostdick the following salary increase effective at her anniversary date of December 12, a 2% cost-of-living increase, and a 5% merit increase; seconded by Ms. Plote. The motion passed unanimously on a roll call vote as follows: Ms. Cook – yes, Mr. Cook – yes, Ms. Emmer – yes, Ms. Geltz – yes, Mr. Helland – yes, Mr. Maier – yes, Ms. Plote – yes, Dr. Stromborg – yes, Ms. Smith – yes.

11. Impact (Outcomes) Committee

The Impact Committee did not meet.

12. Suicide Programming Ad Hoc Committee

The new Suicide Programming Ad Hoc Committee met on 9/23/20 and will meet again on 11/18/20. Ms. Geltz told the Board that Ms. Cada and Ms. Beste have done a really good job at finding resources in our community. Ms. Beste will give a report at the Wednesday Suicide Programming Zoom meeting.

13. DEI Ad Hoc Committee

Ms. Smith told the Board that this is a very exciting group. There does need to be more voices at the table and Ms. Cada is searching for others that would be interested and are appropriate. Ms. Cada also suggested that the Committee come together on what they are trying to accomplish. Ms. Cada said that others have told her that meetings could be awkward but Ms. Cada said ours was not and it is uncommon to see that ours is proceeding smoothly.

14. Old Business

A. One Year and Three-Year Plan Updates

- I. The Law Enforcement Officer Wellness program is up and running. There are 2 providers signed up for the program. One of the providers called Ms. Cada to say she is very excited about the program and would like this to be a model for other areas.

II. Law Enforcement 40-hour training

Ms. Cada briefly informed the Board of the training process. Due to the large number of officers that would be interested, the Egyptian Theatre has agreed to rent the theatre out for the training. With Covid-19 distancing, the theatre can hold 75 people.

15. New Business

There was no new business.

16. Adjournment

Next meeting December 15, 2020 at 6:00 pm in-person at the Community Outreach Building.

Dr. Stromborg moved to adjourn at 7:55 pm; seconded by Ms. Cook. The motion passed unanimously on a roll call vote as follows: Ms. Cook – yes, Mr. Cook – yes, Ms. Emmer – yes, Ms. Geltz – yes, Mr. Helland – yes, Mr. Maier – yes, Ms. Plote – yes, Dr. Stromborg – yes, Ms. Smith – yes

Respectfully submitted,

Jane Smith, Board President

Kathy Osttick, Recording Secretary