

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**November 10, 2020**

Approved

**Committee Members Present:** Meghan Cook, Marilyn Stromborg, Jane Smith

**Other Persons Present:** Sarah Beste, Intern

**Office staff:** Deanna Cada, Kathy Ostdick

**1. Call to Order**

Dr. Stromborg called the meeting to order at 5:30 p.m.

**2. Approval of Agenda**

*Ms. Cook moved to approve the agenda; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.*

**3. Approval of Minutes**

*Ms. Cook moved to approve the minutes of the 10/6/20 meeting; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.*

**4. Office Report**

Ms. Cada told the Committee that there will be an Agency Director's Meeting next week, 11/12/20.

Ms. Cada has spoken to the Director of the Egyptian Theatre about hosting the Crisis Intervention Training in their facility. The Theatre can hold 75 people utilizing rules for Covid distancing. The cost for 5 days is \$1,250.00. The DeKalb City Police Department will pay \$250 and our Board will pay the remaining \$1,000.

Ms. Cada informed the Committee that the Community Action Department is officially closed but still had approximately \$85,000 remaining. Those funds have been given to the Mental Health Board and restricted for inclusion, poverty, Conscious Bias Training, etc.

**5. November 2020 Claims Approval**

*Ms. Cook moved to approve the November 2020 agency claims in the amount of \$205,170.00; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.*

*Ms. Cook moved to approve the November 2020 office claims in the amount of \$329.99; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.*

## **6. DCCG/Walnut Grove Damage**

Ms. Cada explained to the Committee about the DeKalb County Community Gardens – Walnut Grove request letter. The Committee discussed the situation.

*Dr. Stromborg made a motion to move the Walnut Grove request to the full Board for approval; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

## **7. Covid-19 DCCRF Request (Alano Club)**

Dr. Stromborg explained to the Committee what the mission of the Alano Club is. The Alano Club is located in a small brick building on Taylor Street in DeKalb that hosts AA meetings, NA meetings, and other self-help organization meetings. Ms. Cada said they are usually very self-sustaining but during this Covid-19 time they have been struggling. The Committee discussed the request.

*Dr. Stromborg made a motion to move the Alano Club request to the full Board for approval; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

## **8. Agency Updates**

- A. VAC – Ms. Cada met with Ellen Rogers, Executive Director of the Voluntary Action Center, and her staff to discuss utilization of grant funds remaining after 1/1/21,
- B. Opportunity House – Ms. Cada talked to Bob Shipman, Executive Director of Opportunity House. The CMHB funds the Special Olympics and work shops for Opportunity House. Due to Covid-19 restrictions, the clients are meeting at group homes or by Zoom for training. Items for the work program are being dropped off at the client’s homes.
- C. Adventure Works – Ms. Cada shared with the Committee that Lynette Spencer, Executive Director and Founder of Adventure Works, will be retiring in the near future. She will be staying on until a new Executive Director is in place.
- D. Children’s Home + Aid – CH+A has received a large grant for their Head Start program which will be positive for DeKalb County.

## **9. Closed Session – Real Estate 12 Health Services Dr. and Personnel**

*Ms. Cook moved to go into Closed Session at 5:53 pm; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.*

The Committee returned to Open Session at 6:15 pm.

*Ms. Cook made a motion to move the Executive Director and Administrative Assistant evaluations to the full Board for recommendations and approval; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.*

## **10. One-Year and Three-Year Plans**

Ms. Cada informed the Committee that the Officer Wellness program is moving forward and two providers are already signed up.

**11. Date of Next Meeting:** 12/08/20

**12. Adjournment**

The meeting was adjourned at 6:17 pm

Respectfully submitted,

---

Meghan Cook, Committee Member

---

Kathy Ostdick, Recording Secretary