DeKalb County Veterans Assistance Commission

American Legion Posts 66, 99, 181, 337, 598, 654, 772, 1010
AmVets Post 90
Marine Corps League Detachment 847
Veterans of Foreign Wars Posts 1486, 5768 and 8387
40 et 8 Voiture 207

President Celeste Latham, Vice-President Chuck Fish, and Treasurer Bob Coulter

DeKalb County Veterans Assistance Commission Zoom Meeting Agenda
January 11th, 2021 starting at 5:00pm

Join Zoom Meeting
https://zoom.us/j/95615079906?pwd=cDM3ZGVpZVlzL1pHMldGdlZWYzBWZz09
Meeting ID: 956 1507 9906
Passcode: 441896
13126266799,,95615079906#,,,,*441896# US (Chicago)

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Delegates/Alternates

IV. Public Comment

V. Reading & Approval of the December 2020 Meeting Minutes

VI. Treasurers' Report

VII. Superintendent's Report
- **a. Approval of December 2020 Expenses**

VIII. Committee Reports

IX. Old Business
- **a. Discussion of DCVAC By Laws, Section 2.34 (B) Time Change**

X. New Business

XI. For the Good of the Commission

XII. Adjournment

2500 N. Annie Glidden Road
DeKalb IL 60115
Phone 815-756-8129

DEKALB COUNTY VETERANS ASSISTANCE COMMISSION MEETING MINUTES

December 14th, 2020

DCVAC Zoom Meeting

Meeting started at 5:00 pm with President Celeste Latham presiding.

Board Members Present: President Celeste Latham, Vice-President Chuck Fish, Treasurer Bob Coulter, Director Bob Bend, Director Herb Holderman, and acting Secretary Superintendent Tammy Anderson.

Delegate/Alternate: Jerry Drake (D) & Ed McComb (A)

Meeting Minutes: November 9th, 2020 minutes were reviewed. Motion was made by Bob Coulter to accept the minutes as read, and seconded by Herb Holderman – Roll Call Vote – Motion passed.

Treasurers Report: Treasurer Bob Coulter reported a beginning balance of $6983.30, no action was made on the account, making the end balance for November 2020 the same ($6,983.30). Motion was made by Bob Bend to accept the Treasurer's report, seconded by Herb Holderman subject to audit. Roll Call Vote - Motion passed.

Superintendents' Report:

Meeting	Month Expenditures	Total Activity	Recoveries YTD	Financial Assistance	Transportation
12/14/2020	November/$30,483.96	1,050	$1,197,726.00	13/$5,325.00	24 Trans/22 Trips

A motion was made by Chuck Fish to approve all monthly expenses for November 2020, seconded by Jerry Drake – Roll Call Vote - Motion passed.

Old Business: COVID & Building Re-Opening: Building will still remain closed to the public. 2 employees are still working from home, with 2 other employees coming into the office on alternating days due to the Phase we are in per the Illinois Governor.

New Business: Donations were made to DCVAC to help Veterans in need. A monetary donation of $1,300 was made, requiring a transfer of funds with the DCVAC checking account to receive 4 checks each $200 and 1 check $500, all equaling $1,300. We would also like to thank the Sycamore VFW & Auxiliary for their gift card donations, the Sycamore Veterans Club for their gift card donations, and DeKalb AL & Auxiliary for adopting a family. The Veterans thank you from the bottom of their hearts.

Discussion was made in regards to changing the DCVAC By Laws, Section 2.34 (B) Commission Meeting times. Additional discussion on this section includes the changing of the wording and removal of a complete sentence. Readings will be done at the January 2021 meeting and the February 2021 meeting with voting on the change.

For the Good of the Commission:

Being no further business, Jerry Drake made a motion to adjourn - Seconded by Bob Coulter. Roll Call Vote - Motion passed. Meeting adjourned at 5:40 pm.

Respectfully Submitted by Recording Secretary Tammy Anderson.

DEKALB COUNTY VETERANS ASSISTANCE COMMISSION
REPORT FOR THE MONTH OF DECEMBER 2020
STATE OF THE BUDGET

VA COUNSELING

Communication	Quantity	YTD
Phone	416	4801
Office	23	804
Outreach/Home Visits	1	25
Email/Mail	273	3060
Fax	23	358
Other/Forms	72	1300
Total Employee Communications	808	10348
Total Employee Activity	1167	15985

VA AWARDANCE

	Monthly	YTD
Monthly	$25,042.00	$811,073.00
Retro	$56,554.00	$550,555.00
Total	$81,596.00	$1,361,628.00

EXPENDITURES

		Monthly	YTD
Salaries & Benefits		$23,759.93	$301,869.31
Training & Meetings		$130.33	$6,108.52
Office Expenses		$3,437.85	$12,184.45
Building Space/Maintenance		$0.00	$24,923.58
Direct Assistance to Veteran	**Number Assisted**		
Shelter	13	$5,325.00	$63,650.00
Other		$0.00	$0.00
Drivers Per Diem		$260.00	$4,245.85
Vehicle Expenses			
Fuel Cost	(October&November)	$214.13	$2,992.55
Maintenance	(LOF & Plugs)	$0.00	$5,086.34
	Totals	$33,127.24	$421,060.60

Expense Description:

TRANSPORTATION LOGS

	Quantity	YTD
Trips	13	231
Hours Donated	120.3	1243.3
Transported	16	276
Miles	2016	37002
Fuel (gallon)	120.30	1587.4

SUMMARY

	Percentage of Budget	Amount
BUDGET	**100%**	**$550,300.00**
PREVIOUS EXPENDITURES (Jan to Present)	**-70%**	**-$387,933.36**
EXPEDITURES	**-6%**	**-$33,127.24**
BALANCE	**23%**	**$129,239.40**

Restricted Fund Balance **$681,624.09**

DeKalb County Veterans Assistance Commission
Report for the December month 2020
Veterans Assistance / Transportation

	Shelter		Transportation
Towns	**Amount**	**# of Vets**	**# of Vets**
Cortland			
DeKalb	$ 3,325.00	8	10
Fairdale			
Genoa			
Hinckley			
Kingston			1
Kirkland			
Lee			
Malta			
Sandwich			
Shabbona	$ 400.00	1	
Somonauk	$ 400.00	1	
Sycamore	$ 1,200.00	3	5
Maple Park			
Waterman			

Total	$ 5,325.00	13	16

2.22 Public Comments will be allotted up to three (3) minutes to address the Board. A person wishing to speak should wait for the Board to recognize them. The person will state their name and association for the record. The Board will allow up to 30 minutes total for all public comments. (03/12/18)

2.23 While attending meetings or representing this Commission in public; Commission members and its Superintendent shall project an image of professionalism, display a positive attitude, attack an issue not an individual and shall not make promises that cannot be produced.

2.30 TYPES OF MEETINGS

2.31 All Commission Board or Executive Board meetings, except for special or emergency meetings, shall be held on such dates and times determined by these Bylaws.

2.32 Meeting announcements will be in compliance to the Illinois Open Meetings Act.

2.33 Meetings are considered to be open unless otherwise stated.

2.34 The types and frequency of meetings conducted or attended by the Commission are:

A. Executive Board Meetings-The Executive Board shall hold open meetings, unless otherwise stated, on an as needed basis which shall be determined by the President barring any unforeseen conflicts with State or National meetings or conferences. Those required to be in attendance are the Officers and Directors of this Commission and the Superintendent if requested. The purpose shall be stated and posted at least 48 hours prior to the Executive Board Meeting in accordance with the Open Meetings Act (OMA). The agenda, date, and time will be listed when the meeting notice is stated and posted.

B. Commission Meetings- The purpose of these meetings shall be to make final decisions regarding Commission business and Veteran-related topics or projects. *No later than the (12/14/20)* December meeting, the Commission shall annually approve a meeting schedule for the next fiscal year and post it for the public in compliance with the Illinois Open Meetings Act (IOMA). *These meetings shall be scheduled on the second Monday of every month commencing at 7:00pm, barring any unforeseen conflicts.(delete 12/20/20)* Those expected to be in attendance are the officers, delegates, alternates of this Commission, the Superintendent, and the DCVAC employees. all of the w/change

DeKalb County Veterans Orginizations
Voting Monday January 11, 2021

Veterans of Foreign Wars	Delegates & Alternates	Present	Superintendents Report Approval December 2020		
	D: Chuck Fish (V.P.)	X	Yes		
Post #1486 Sandwich.	*A: Todd Latham*				
	D: Gerald Drake	X	Yes		
Post #5768 Sycamore					
	D:				
Post #8387 Genoa	*A: Jose Chavez*				

American Legion

	D: Manuel Olalde				
Post #66 DeKalb.	*A: Robert McCann*				
	D:				
Post #99 Sycamore.	*A: Ed McComb*	X	Yes		
	D: Celeste Latham (President)	X	Yes		
Post #181 Sandwich	*A: Stefan Skopek*				
	D: Rich Joslin				
Post #337 Genoa	*A: Herb Holderman (Dir #2 2020*	Abs	Absent		
	D:				
**Post #598 Hinckley*	*A:*				
	D.Robert Bend (Dir #1 2021)	X	Yes		
Post #654 Waterman	*A: James Cox*				
	D: Roger Wiley				
**Post # 772 Somonauk*	*A: Chris Morphey*				
	D: Catherine M. Homan				
**Post #1010 Kingston*	*A:*				

	D: Robert Coulter (Treasurer)	X	Yes		
40 et 8 Voiture 207	*A: Frank Beierlotzer*				

Marine Corps League Detachment #847 DeKalb Cty	*D: Donald Jones*				
	A:				

	D:				
AmVets Post #90 DeKalb	*A:*				

* Not Regular Attendees

NC= not coming

DCVAC Superintendent	Tammy Anderson	X	----

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DeKalb County Veterans Assistance Commission Meeting
January 11th, 2021 Zoom meeting started at 5:00pm

Additional Voting Issues

Board Member	Approval of Minutes	Treasurer's Report	December Expenses	Adjournment
Chuck Fish	Yes	Yes	Yes	Yes
Herb Holderman	Abs	Abs	Abs	Abs
Celeste Latham	Yes	Yes	Yes	Yes
Robert Bend	Yes	Yes	Yes	Yes
Robert Coulter	Yes	Yes	Yes	Yes
Gerry Drake	Yes	Yes	Yes	Yes
Ed McComb	Yes	Yes	Yes	Yes

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