

*Note: These minutes are not official until approved by the Finance Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.*

DeKalb County Government  
Sycamore, Illinois

**Finance Committee Minutes  
February 3, 2021**

The Finance Committee of the DeKalb County Board met virtually via Zoom on Wednesday, February 3, 2021. Chairman Bagby called the meeting to order at 7:00 p.m. Those Members present were Mr. Scott Campbell, Mr. Bill Cummings, Mr. Steve Faivre, Mr. John Frieders, Ms. Dianne Leifheit, Mr. Jim Luebke, and Chairman Tim Bagby. A quorum was established with all seven Members present.

Others present via Zoom included Gary Hanson, Pete Stefan, Derek Hiland, Sheila Santos, Jim Scheffers, Greg Millburg, Karen Cribben, Larry West, and Kathy Lampkins.

**APPROVAL OF THE AGENDA**

**It was moved by Mr. Faivre and seconded by Mr. Cummings to approve the agenda with the addition of an Executive Session for the purposes of discussing personnel provided for in 5 ILCS 120/2(c)(1) at the end of the meeting. Those Members voting yea were Mr. Campbell, Mr. Cummings, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Luebke, and Chairman Bagby. The motion carried unanimously by roll call vote.**

**APPROVAL OF THE MINUTES**

**It was moved by Ms. Leifheit and seconded by Mr. Luebke to approve the minutes of the January 12, 2021 Finance Committee Meeting. Those Members voting yea were Mr. Campbell, Mr. Cummings, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Luebke, and Chairman Bagby. The motion carried unanimously by roll call vote.**

**PUBLIC COMMENTS**

There were no public comments.

**ANNUAL TAX ABATEMENT RESOLUTIONS**

Mr. Stefan explained that the annual Tax Abatement Resolution for the 2017 Jail Expansion bond issue, the 2020 Nursing Home Expansion bond issue, and the 2020A Refunding bond issue were reviewed. This is the fourth annual abatement for the 2017 Jail Expansion bonds and the first annual abatements for both the 2020 Nursing Home bonds and the 2020A Refunding bonds. There three abatement Resolutions need to be passed to prevent the County Clerk from extending property taxes for these three bond issues since they will be repaid with non-property tax revenue sources (i.e. landfill revenue, Nursing Home operating revenue, and sales tax sharing revenue with the City of DeKalb, respectfully).

**Mr. Cummings moved to forward all three abatement Resolution to the full County Board recommending their approval. Mr. Luebke seconded the motion. Those Members voting yea were Mr. Campbell, Mr. Cummings, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Luebke, and Chairman Bagby. The motion carried unanimously by roll call vote.**

## **DONATION OF SURPLUS COMPUTER EQUIPMENT**

Information Management Office Director Sheila Santos shared with the Committee that the County has been paying to have surplus computer and other equipment recycled. IMO would like to present an alternative that could save the County some money while simultaneously repurposing electronic equipment to worthwhile causes through donations.

It was clarified that many electronics throughout the Sycamore and DeKalb County Campuses are usually repurposed where they can be and aren't just being recycled after one use.

Ms. Santos shared that she recently read an article in the Midweek Newspaper where an individual in DeKalb started a business where he collects computers, refurbishes them and donates them to families in need. Since December, he has rebuilt 21 computers and laptops and gave them to low-income families so children would have a present to open for Christmas. He still has a list of more than 100 children in need and continues to accept requests.

Ms. Santos added that they would still have to do electronic recycling but if they were able to donate a large portion of their inventory, it would reduce the cost of the recycling.

It was questioned if the surplus equipment could be sold. Ms. Santos shared that the Department has explored that option in the past but the staff time I would take to facilitate doing so would outweigh the money they could actually make.

Committee Members were also concerned with ensuring the computers were completely wiped clean (factory reset) and there could be no leaks of any County data that used to be on them. They also wondered if the State's Attorney was consulted on whether something like this posed a liability on the County or what their opinion was on the matter. The Chair suggested the possible creation of a Data Destruction Policy of some sort.

Ms. Santos said she would gladly share the newspaper article with the Committee and gather more information to answer their questions at their next meeting on this topic.

## **COVID-19 IMPACT ON COUNTY FINANCES**

Mr. Stefan reviewed the COVID-19 Grant Listing statuses as of 1/31/2021. He additionally shared that the Total General Fund - Major Dynamic Revenues are under by (\$334,794) or -6%, which is much better than Mr. Stefan thought it was going to be heading into this. The Total of Dynamic Revenues (All Funds) are under by (\$726,642) or -7%.

On the other side, expenditures are down as well by about \$500,000. Mr. Stefan said it is beginning to look like the budget could break even after all.

## **EXECUTIVE SESSION**

**Mr. Faivre moved to enter into Executive Session for the purposes of discussing personnel provided for in 5 ILCS 120/2(c)(1) at 7:48 p.m. Mr. Cummings seconded the motion and it was carried by a 7-0-0 roll call vote. Those Members voting yea were Mr. Campbell, Mr. Cummings, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Luebke, Chairman Bagby. None were opposed and no one was absent.**

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*The Committee entered back into their Open Meeting at 7:56 p.m.*

### **CLAIMS REVIEW**

Mr. Stefan answered questions from the Committee on the claims that were presented for payment since the last review. This included claims for the months of November, December, and January.

Lastly, Chairman Bagby thanked Mr. Stefan for his almost eight years of service to DeKalb County Government. Mr. Stefan had announced that he will be leaving the County as of March 1, 2021 to continue back in his previous role in the Village of Lake in the Hills.

### **ADJOURNMENT**

**Mr. Cummings moved to adjourn the meeting at 7:58 p.m. Chair Bagby seconded the motion. Those Members voting yea were Mr. Campbell, Mr. Cummings, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Luebke, and Chairman Bagby. The motion carried unanimously by roll call vote.**

Respectfully submitted,

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Tim Bagby, Chairman

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Tasha Sims, Recording Secretary