

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**January 12, 2021**

**DRAFT**

**Committee Members Present:** Meghan Cook, Marilyn Stromborg, Jane Smith

**Other Persons Present:**

**Office staff:** Deanna Cada, Kathy Ostidick

**1. Call to Order**

Dr. Stromborg called the meeting to order at 5:34 p.m. Ms. Ostidick took the roll call.

**2. Approval of Agenda**

*Ms. Cook moved to approve the agenda; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.*

**3. Approval of Minutes**

*Ms. Cook moved to approve the minutes of the 11/10/20 meeting; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.*

**4. Office Report**

Ms. Cada told the Committee that in February Ms. Cada invited Betsy Hull, Finance Director of the DeKalb County Community Foundation, to attend our meeting. Ms. Hull developed a trend analysis type program for DCCF and is willing to share it with our Board. She will give a presentation on how the program works.

Regarding Covid, Ms. Cada surveyed our agencies to see how their workforces were holding up. Most agencies said they were worried about staff being overwhelmed, tired, absent due to the virus itself, etc. The Covid Response Group is discussing putting \$50,000 in a fund to assist agencies with retention and other needs. Ms. Cada will keep the Finance Committee informed.

**5. January 2021 Claims Approval**

*Ms. Cook moved to approve the January 2021 agency claims in the amount of \$196,819.40; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.*

*Ms. Cook moved to approve the January 2021 office claims in the amount of \$11,719.14; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.*

**6. Funded Agency updates**

A. Penguin Project – request for change in program

The Penguin Project has had to put on their plays using different media. This has been difficult. They are wanting to go in a different route until the virus is under control. The Committee discussed the request.

***Dr. Stromborg made a motion to move the request to the full Board; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.***

B. Voluntary Action Center  
Tabled to next month.

C. Regional Office of Education – new funding request

The ROE has given the Mental Health Board a request for funding, similar to the request last year for Covid issues. Last year's request was for programs, workshops, etc., for teachers that were struggling with Covid problems. This was successful. ROE does not have outcomes ready for that first program yet. This new request is to offer the same workshops, etc., to the entire school district and for a longer time frame.

The Committee discussed the request. Ms. Smith pointed out that when paperwork went out to all the school districts, the Mental Health Board was not mentioned in regards to grants for this program. Ms. Cada said she had spoken to Ms. Christensen who said she would rectify the situation. Ms. Smith said she would appreciate it if they would mention that the Mental Health Board is a partner. Ms. Cada will follow up.

***Dr. Stromborg made a motion to move the Regional Office of Education request for \$34,457 for Covid Issues to the full Board, but with the stipulation that Outcomes from the 2020 Covid Grant be submitted; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.***

#### **7. GY2022 Grant Application and Process**

Ms. Cada shared the GY22 Grant Process timeline with the Committee. The dates were discussed.

#### **8. One Year & Three-Year Plan Goals**

Ms. Cada told the Committee that the Courtney Hughes study should be published soon.

Law Enforcement CIT Training starts Monday.

The Officer Wellness Program is being utilized by two officers to date.

#### **9. Date of Next Meeting: 2/9/21**

#### **10. Adjournment**

***Ms. Cook moved for adjournment at 6:00 PM; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.***

Respectfully submitted,

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Dr. Marilyn Stromborg, Chair

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Kathy Osttick, Recording Secretary