

Note: These minutes are not official until approved by the Finance Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

**Finance Committee Minutes
March 3, 2021**

The Finance Committee of the DeKalb County Board met virtually via Zoom on Wednesday, March 3, 2021. Chairman Bagby called the meeting to order at 7:00 p.m. Those Members present were Mr. Scott Campbell, Mr. Bill Cummings, Mr. Steve Faivre, Mr. John Frieders, Ms. Dianne Leifheit, Mr. Jim Luebke, and Chairman Tim Bagby. A quorum was established with all seven Members present.

Others present via Zoom included Brian Gregory, Derek Hiland, Jim Scheffers, Sheila Santos, Karen Cribben, Roy Plote, and Katie Finlon.

APPROVAL OF THE AGENDA

It was moved by Mr. Campbell and seconded by Mr. Cummings to approve the agenda as presented. Those Members voting yea were Mr. Campbell, Mr. Cummings, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Luebke, and Chairman Bagby. The motion carried unanimously by roll call vote.

APPROVAL OF THE MINUTES

It was moved by Mr. Cummings and seconded by Ms. Leifheit to approve the minutes of the February 3, 2021 Meeting and the February 10, 2021 Special Finance Committee Meeting. Those Members voting yea were Mr. Campbell, Mr. Cummings, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Luebke, and Chairman Bagby. The motion carried unanimously by roll call vote.

PUBLIC COMMENTS

There were no public comments.

FY 2020 YEAR-END BUDGET TRANSFERS

This is an annual housekeeping item to transfer appropriations between line items and approves supplemental appropriations for unanticipated expenditures that were incurring during FY 2020.

Many of the additional expenditures were COVID-19 related expenses, much of which was offset by grant dollars. There were also two separate bond issues done in 2020, which causes a lot of the various transfers of money from one line item to another.

It was moved by Mr. Faivre, seconded by Mr. Luebke and approved unanimously to forward the resolution for the FY 2020 Year-End Budget Transfers and Appropriations to the full County Board recommending its approval.

DONATION OF SURPLUS COMPUTER EQUIPMENT

Information Management Office Director Sheila Santos returned to the Committee to discuss the idea of possibly donating the County's unusable electronic equipment to places or people who may be able to repurpose it.

At the Committee's last meeting, Ms. Santos shared that she recently read an article in the Midweek Newspaper where an individual in DeKalb started a business where he collects computers, refurbishes them and donates them to families in need. Since December, he has rebuilt 21 computers and laptops and gave them to low-income families so children would have a present to open for Christmas. He still has a list of more than 100 children in need and continues to accept requests.

Committee Members were concerned with ensuring the computers were completely wiped clean (factory reset) and there could be no leaks of any County data that used to be on them. They also wondered if the State's Attorney was consulted on whether something like this posed a liability on the County or what their opinion was on the matter.

Since the last meeting, Ms. Santos shared that she heard from the State's Attorney's Office and their response was that they did not think there was a means by which liability could be argued and it seemed like it would be a stretch. They added that as long as the computers are completely cleared, no data would be accessed and erases the liability issues. They also did not think there were any procurement issues.

Ms. Santos also shared that IMO utilizes KillDisk Software to clear all of the data off of County equipment. The software usually takes a couple hours but it wipes everything off of the computer. They even wipe out the operating system. If the hard drive is not readable (where the hard drive cannot read the software) in order to wipe everything out, IMO does physically remove it and destroy it (with a hammer or a drill).

Chairman Bagby noted that he would hope to see some type of Policy that would dictate the equipment would be donated to a 501c3, school, and/or organization, rather than just given away or sold.

The Committee agreed to have Ms. Santos come back to them with a draft Disposition Policy prior to donating any equipment.

2020 CENSUS & REDISTRICTING UPDATE

Ms. Santos additionally wanted to provide an update on the status of the 2020 Census and the progress as everyone goes through the redistricting process. There has been delays in releasing 2020 Census data at different levels. The Census Bureau has officially announced a delayed release in the State's redistricting data. Previously the data was to be released in April and now it is schedule to be release by September 30th. The data includes the tabular data, which contains the population numbers that the County needs for redistricting. Typically, that information is received in the first few months of the year and have plenty of time to prep it, so this now definitely puts a kink in that timeline, Ms. Santos expressed.

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IMO/GIS has received geographic layers from the Census Bureau but not any population data. Those are basic polygons of the census tracts and blocks. That will help a bit to prepare in advance for when they receive the tabular population data. They will be able to manipulate that data a little bit now to get it into their software and get it ready to go for County Board Redistricting. Before they turn the data over to the three designated individuals who draw the Fair Maps, IMO/GIS is still going to have prep work to do after they receive the tabular data, but it won't be as much since they were able to receive some of that geographic data in advance.

Normally the County Board would be adopting new County Board Districts by July and now that is not going to be able to happen. Ms. Santos shared with the Committee that she will be keeping a close eye on what the State does because that statute actually states that the Board Districts have to be adopted by July. That poses a problem, because the County won't even have the data in order to redistrict by July. The County will have to see what the State does and what guidance they will give in the coming months.

One issue that Ms. Santos did want to bring to the Committee's attention is in regards to the County Code. A few years ago (2014), a Fair Map Ordinance was adopted and was made part of the County Code (Sec. 1-3). That Ordinance set parameters that need to be met for redistricting. In those parameters, in an effort to make populations as equal as possible among the districts, there are certain criteria that is outlined:

- 5. In no case shall the quotient, obtained by dividing the total of the absolute values of the deviations of all district populations from the applicable ideal district population (numerator) by the number of districts (denominator) established, exceed three percent of the applicable ideal district population.*
- 6. No County Board district shall have a population which exceeds that of any other County Board district by more than eight percent.*
- 7. No County Board district shall have a population which varies by more than five percent from the applicable ideal district population.*

Ms. Santos took those new parameters that are set in the Fair Map Ordinance and tested them using the 2010 contender maps. Unfortunately, every single map failed so they would not have met the County Code. Ms. Santos explained that she recalls the Ordinance was based on one from Iowa and although she thinks the concept is good, their populations figures were probably higher and easier to reach the goals as stated.

Ms. Santos added that she knew this Committee could not make amendments to the County Code. That will have to be done by the Ad Hoc Rules Committee but she wanted them to be aware of it.

Board Chair Frieders commented that he plans to reappoint the Ad Hoc Rules Committee at the March County Board Meeting and have them meet following the full Board Meeting to discuss potential amendments to Sec. 1-3 of the County Code.

Mr. Gregory reminded the Committee that in Illinois there is State shared revenue that goes into the Local Government Distributive Fund and it is based per capita. What that population number comes in at is especially interesting when it comes to how those revenues are distributed.

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Governor Pritzker's preliminary budget proposes a 10% reduction (\$155,000 to the County) in the Local Government Distributive Fund. Although it is still early on in the state budget process, Mr. Gregory assured the Committee that he will continue to keep an eye on it and update them as the budget progresses.

Ms. Sims additionally brief the Committee on where the County Finance Director job advertisement has been placed. The closing for applications will be on Friday, March 19th at 1:00 p.m. The current plan is to do interviews in the first part of April.

ADJOURNMENT

Mr. Luebke moved to adjourn the meeting at 7:33 p.m. Mr. Cummings seconded the motion. Those Members voting yea were Mr. Campbell, Mr. Cummings, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Mr. Luebke, and Chairman Bagby. The motion carried unanimously by roll call vote.

Respectfully submitted,

Tim Bagby, Chairman

Tasha Sims, Recording Secretary