

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**February 9, 2021**

Approved

**Committee Members Present:** Meghan Cook, Marilyn Stromborg, Jerry Helland, Jane Smith

**Other Persons Present:** Betsy Hull

**Office staff:** Deanna Cada, Kathy Ostdick

**1. Call to Order**

Dr. Stromborg called the meeting to order at 5:31 p.m. Ms. Ostdick took the roll call.

**2. Approval of Agenda**

*Mr. Helland moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.*

**3. Approval of Minutes**

*Ms. Cook moved to approve the minutes of the 01/12/21 meeting; seconded by Mr. Helland. The motion passed unanimously on a roll call vote.*

**4. Office Report**

Ms. Cada discussed the Behavioral Healthcare Workforce Fund. This fund is intended to go toward retaining employees. Open Door shared with Ms. Cada that it would be advantageous to them to have bonuses for new employees' retention. DeKalb County Youth Service Bureau said it would help them if they could use some of the money for a bonus to hire a new Clinical Director. They also thought it would help to pay for licensure for current employees.

Ms. Cada reported to the Committee that the Dick Schluter Award application was sent out to appropriate agencies. To date we have received one application. Ms. Cada said we should wait a little bit longer to see if we receive more applications.

**5. February 2021 Claims Approval**

*Ms. Cook moved to approve the February 2021 agency claims in the amount of \$196,076.12; seconded by Mr. Helland. The motion passed unanimously on a roll call vote.*

*Ms. Cook moved to approve the February 2021 office claims in the amount of \$20,577.87; seconded by Mr. Helland. The motion passed unanimously on a roll call vote.*

**6. Presentation – Betsy Hull, Finance Director, DeKalb County Community Foundation**

Ms. Hull gave the Finance Committee a presentation of an evaluation tool that she has developed. It is very similar to Mr. Schluter's Trend Analysis. This tool was well received by the Committee and looks very promising for use at the CMHB.

## **7. Funded Agency requests**

A. DeKalb County Youth Service Bureau – reallocation request

Ms. Cada reviewed the DCYSB reallocation request and shared her thoughts with the Committee. Ms. Cada has spoken to the DCYSB Executive Director several times about the request. After a lengthy discussion, the Committee suggested that DCYSB could reallocate \$6,450 for supplies for the Active Parenting in Teens group.

*Dr. Stromborg made a motion to move the DCYSB reallocation to the full Board for discussion and to suggest that the \$6,450 reallocation request for supplies for the Active Parenting in Teens could be approved for the GY21 grant dollars; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.*

## **8. Behavioral Healthcare Workforce Capacity Proposal & Request**

Ms. Cada discussed with the Committee the Behavioral Healthcare Workforce Capacity proposal and requirements. This request is for employee retention. The Roberts Foundation has given the Workforce \$70,000. \$20,000 for Opportunity House and \$50,000 to be put in a fund along with any dollars from the Mental Health Board for workforce enhancement. The Committee discussed that an appropriate dollar amount for the CMHB to contribute would be \$20,000. Combine with the \$50,000 from the Roberts Foundation, this would give the Workforce a healthy lump sum to help non-profits with keeping employees.

*Dr. Stromborg made a motion to move the Behavioral Healthcare Workforce Capacity Proposal and Requirement discussion to the full Board and to approve giving the group \$20,000 for Workforce capacity; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.*

## **9. DEI Consultant Proposal**

Ms. Cada asked for this agenda item to be tabled until next month.

## **10. GY2022 Grant Application Process – Agency Hearings**

Ms. Cada discussed the GY22 grant process agency hearings. Those agencies needing hearings are any new agencies, any current agencies with more than a 5% request increase, and any current agencies requesting new programming. After discussion, the Committee decided that the CMHB could either have hearings by Zoom or in-person, which ever the agencies would prefer.

## **11. One Year & Three-Year Plan Goals**

There was nothing to discuss at this time.

## **12. Date of Next Meeting: 3/2/21**

## **13. Adjournment**

*Dr. Stromborg moved for adjournment at 6:37 PM; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.*

Respectfully submitted,

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Dr. Marilyn Stromborg, Chair

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Kathy Osttick, Recording Secretary