DeKalb County Veterans Assistance Commission

American Legion Posts 66, 99, 181, 337, 598, 654, 772, 1010
AmVets Post 90
Marine Corps League Detachment 847
Veterans of Foreign Wars Posts 1486, 5768 and 8387
40 et 8 Voiture 207

President Celeste Latham, Vice-President Chuck Fish, and Treasurer Bob Coulter

DeKalb County Veterans Assistance Commission Zoom Meeting Agenda
February 8th, 2021 starting at 5:00pm

https://zoom.us/j/94107193285?pwd=SitoVld3eGRCbUsxV3J1cVBoMUE3UT09

Meeting ID: 941 0719 3285
Passcode: 849392
Dial by your location
+1 312 626 6799 US (Chicago)
Meeting ID: 941 0719 3285
Passcode: 849392
Find your local number: https://zoom.us/u/acNQY4HU9d

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Delegates/Alternates

IV. Public Comment

V. Reading & Approval of the January 2021 Meeting Minutes

VI. Treasurers' Report

VII. Superintendent's Report
  a. Approval of January 2021 Expenses

VIII. Committee Reports

IX. Old Business
  a. Approval of DCVAC By Laws, Section 2.34 (B) Time Change

X. New Business
  a. IMPORTANT!! New Drivers Needed ASAP!!!

XI. For the Good of the Commission

XII. Adjournment

2500 N. Annie Glidden Road
DeKalb IL 60115
Phone 815-756-8129

DEKALB COUNTY VETERANS ASSISTANCE COMMISSION MEETING MINUTES

January 11th, 2021

DCVAC Zoom Meeting

Meeting started at 5:09 pm with President Celeste Latham presiding.

Board Members Present: President Celeste Latham, Vice-President Chuck Fish, Treasurer Bob Coulter, Director Bob Bend, and acting Secretary Superintendent Tammy Anderson.

Delegate/Alternate: Gerry Drake (D) & Ed McComb (A)

Meeting Minutes: December 14th, 2020 minutes were reviewed. Motion was made by Bob Bend to accept the minutes as read, and seconded by Bob Coulter – Roll Call Vote – Motion passed.

Treasurers Report: Treasurer Bob Coulter reported a balance of $6983.30 balance for the beginning of January 2020, with 3 checks still outstanding from Christmas which would leave a balance of $7847.49 for the end of December 2020. Motion was made by Chuck Fish to accept the Treasurer's report, seconded by Gerry Drake subject to audit. Roll Call Vote - Motion passed.

Superintendents' Report:

Meeting	Month Expenditures	Total Activity	Recoveries YTD	Financial Assistance	Transportation
01/11/2021	December/$33,127.24	1,167	$1,361,628.00	13/$5,325.00	16 Trans/13 Trips

A motion was made by Chuck Fish to approve all monthly expenses for December 2020, seconded by Gerry Drake – Roll Call Vote - Motion passed.

Old Business: Discussion of change to DCVAC By Laws, Section 2.34 (B)

New Business: COVID & Building Re-Opening: Building will still remain closed, with different entrance changes to ensure the safety of our Veterans. Gary Hanson has retired as the County Administrator.

For the Good of the Commission: A reminder to all Posts, Delegate/Alternate forms along with a Certificate for the Open Meetings Act (OMA) are to be completed and sent to Tammy prior to January 31, 2021. The Executive Board would complete the FOIA training once and would complete the OMA every year.

The VA and local healthcare facilities are slowly coming out with guidelines for administering the COVID vaccine.

Discussion of the 2021 DCVAC Meeting Schedule deciding on February 8th's meeting still to be held by Zoom. Will make further decisions based on information provided by the Government entities.

Being no further business, Gerry Drake made a motion to adjourn - Seconded by Bob Bend. Roll Call Vote - Motion passed. Meeting adjourned at 5:42 pm.

Respectfully Submitted by Recording Secretary Tammy Anderson.

DEKALB COUNTY VETERANS ASSISTANCE COMMISSION
REPORT FOR THE MONTH OF JANUARY 2021
STATE OF THE BUDGET

VA COUNSELING

Communication	Quantity	YTD
Phone	529	529
Office	33	33
Outreach/Home Visits	1	1
Email/Mail	444	444
Fax	24	24
Other/Forms	97	97
Total Employee Communications	1128	1128
Total Employee Activity	1452	1452

VA AWARDANCE

	Monthly	YTD
Monthly	$13,951.00	$13,951.00
Retro	$73,441.00	$73,441.00
Total	$87,392.00	$87,392.00

EXPENDITURES

		Monthly	YTD
Salaries & Benefits		$24,370.44	$24,370.44
Training & Meetings		$360.00	$360.00
Office Expenses		$72.60	$72.60
Building Space/Maintenance		$0.00	$0.00
Direct Assistance to Veteran	**Number Assisted**		
Shelter	14	$5,775.00	$5,775.00
Other		$0.00	$0.00
Drivers Per Diem		$0.00	$0.00
Vehicle Expenses			
Fuel Cost		$0.00	$0.00
Maintenance (INSURANCE)		$3,844.00	$3,844.00
	Totals	$34,422.04	$34,422.04

Expense Description:

TRANSPORTATION LOGS

	Quantity	YTD
Trips	18	18
Hours Donated	92	92
Transported	19	19
Miles	2542	2542
Fuel (gallon)	0.00	0

SUMMARY

	Percentage of Budget	Amount
BUDGET	**100%**	**$525,000.00**
PREVIOUS EXPENDITURES (Jan to Present)	**0%**	**$0.00**
EXPEDITURES	**-7%**	**-$34,422.04**
BALANCE	**93%**	**$490,577.96**

Restricted Fund Balance **$681,624.09**

DeKalb County Veterans Assistance Commission
Report for the month January 2021
Veterans Assistance / Transportation

	Shelter		Transportation
Towns	**Amount**	**# of Vets**	**# of Vets**
Cortland			
DeKalb	$ 3,775.00	9	14
Fairdale			
Genoa			
Hinckley			
Kingston			1
Kirkland			
Lee			
Malta			
Sandwich			
Shabbona	$ 400.00	1	
Somonauk	$ 400.00	1	
Sycamore	$ 1,200.00	3	4
Waterman			o

Total	$ 5,775.00	14	19

2.23 While attending meetings or representing this Commission in public; Commission members and its Superintendent shall project an image of professionalism, display a positive attitude, attack an issue not an individual and shall not make promises that cannot be produced.

2.30 TYPES OF MEETINGS

2.31 All Commission Board or Executive Board meetings, except for special or emergency meetings, shall be held on such dates and times determined by these Bylaws.

2.32 Meeting announcements will be in compliance to the Illinois Open Meetings Act.

2.33 Meetings are considered to be open unless otherwise stated.

2.34 The types and frequency of meetings conducted or attended by the Commission are:

A. Executive Board Meetings-The Executive Board shall hold open meetings, unless otherwise stated, on an as needed basis which shall be determined by the President barring any unforeseen conflicts with State or National meetings or conferences. Those required to be in attendance are the Officers and Directors of this Commission and the Superintendent if requested. The purpose shall be stated and posted at least 48 hours prior to the Executive Board Meeting in accordance with the Open Meetings Act (OMA). The agenda, date, and time will be listed when the meeting notice is stated and posted.

B. Commission Meetings- The purpose of these meetings shall be to make final decisions regarding Commission business and Veteran-related topics or projects. *No later than the (02/08/21)* December meeting, the Commission shall annually approve a meeting schedule for the next fiscal year and post it for the public in compliance with the Illinois Open Meetings Act (IOMA). *These meetings shall be scheduled on the second Monday of every month commencing at 7:00pm, barring any unforeseen conflicts.(delete 02/08/21)* Those expected to be in attendance are the officers, delegates, alternates of this Commission, and the Superintendent. *and the DCVAC employees(delete 02/08/21)*

C. Special or Emergency Meetings-These meetings of the Commission or the Executive Board can be called by the President and the Superintendent or the President and at least two (2) delegates, provided that notice is given at least two (2) calendar prior to the meeting. The meeting agenda shall be confined to the order of

DeKalb County Veterans Orginizations
Voting Monday February 8, 2021

Veterans of Foreign Wars	Delegates & Alternates	Present	January 2021 Meeting Minutes		
	D: Chuck Fish (V.P.)	X	YES		
Post #1486 Sandwich.	*A: Todd Latham*				
	D: Gerald Drake	X	YES		
Post #5768 Sycamore	*A: Bill Shipper*	X	YES		
	D:				
Post #8387 Genoa	*A: Jose Chavez*				

American Legion

	D: Manuel Olalde	X	YES		
Post #66 DeKalb.	*A: Shannon*	X	YES		
	D: Ed McComb	X	YES		
Post #99 Sycamore.	*A:*				
	D: Celeste Latham (President)	X	YES		
Post #181 Sandwich	*A: Joseph Kotalik*				
	D: Herb Holderman (Dir #2 2022)	X	YES		
Post #337 Genoa	*A: Brian Clemens*				
	D:				
**Post #598 Hinckley*	*A:*				
	D.Robert Bend (Dir #1 2021)	X	YES		
Post #654 Waterman	*A: James Cox*				
	D: Roger Wiley				
**Post # 772 Somonauk*	*A: Chris Morphey*				
	D: Catherine M. Homan				
**Post #1010 Kingston*	*A:*				

	D: Robert Coulter (Treasurer)	X	YES		
40 et 8 Voiture 207	*A: Frank Beierlotzer*				

Marine Corps League Detachment #847 DeKalb Cty	*D: Donald Jones*				
	A:				

	D:				
AmVets Post #90 DeKalb	*A:*				

* Regular Attendees

NC= not running

Superintendent Tammy Anderson X

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President Celeste Latham, Vice-President Chuck Fish, and Treasurer Bob Coulter

DeKalb County Veterans Assistance Commission Meeting
February 8th, 2021 Zoom meeting started at 5:00pm

Additional Voting Issues

Board Member	Treasurer's Report	January Expenses	By Law Change	Adjournment
Chuck Fish	Yes	Yes	Yes	Yes
Herb Holderman	Yes	Yes	Tech Diff	Tech Diff.
Celeste Latham	Yes	Yes	Yes	Yes
Robert Bend	Yes	Yes	Yes	Yes
Robert Coulter	Yes	Yes	Yes	Yes
Gerry Drake	Yes	Yes	Yes	Yes
Bill Shipper(A)	Yes	Yes	Yes	Yes
Manny Olalde	Yes	Yes	Yes	Yes
Shannon(A)	Yes	Yes	Yes	Yes
Ed McComb	Yes	Yes	Yes	Yes

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Suite A
DeKalb IL 60115
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