

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**EXECUTIVE COMMITTEE**  
**MINUTES OF MEETING**

**March 2, 2021**

**Approved**

**Committee Members Present:** Jane Smith, Marilyn Stromborg, Meghan Cook

**Staff Present:** Deanna Cada, Kathy Ostdick

**Other Persons Present:**

**1. Call to Order**

Ms. Smith called the meeting to order at 5:00 p.m. Ms. Ostdick called the roll. All Committee members were present and there is quorum.

**2. Agenda**

*Dr. Stromborg moved to approve the agenda; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.*

**3. Approval of Minutes**

*Dr. Stromborg moved to approve the minutes of the 02/09/21 meeting; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.*

**4. Office Report**

Ms. Cada reported that she had a meeting with Mike Kokott of Northwestern Medicine. The meeting went well and Northwestern Medicine would like to meet with our Board.

Ms. Cada informed the Committee that Brian Gregory has been hired as County Administrator to replace Gary Hanson who retired at the end of February. Ms. Cada has set up a meeting with Mr. Gregory to meet with Ms. Cada and Ms. Ostdick on 3/9/21.

Ms. Cada had a phone meeting with the County Archivist. He will start on the Mental Health Board paperwork soon since we have it organized. Our intern, Vinh Le, will be going through the boxes in the storage room to set them up by date.

**5. Old Business**

A. By Laws/Policy & procedure review

A discussion took place on the changes Ms. Cada has made. Committee members suggested several other changes. The Committee will move the By-Law changes to the full Board for consideration. The Board will need to review the changes for two weeks.

B. DEI Consultant proposal

Ms. Cada has been having conversations with members of the DEI Committee regarding a consultant. She does not have anything firm yet on a choice.

C. Grant Year GY22 Application update

The Committee discussed the GY22 Grant applications received.

**6. New Business**

A. On the Table Event discussion

Due to Covid-19 issues, the Committee decided to hold off until 2022 for the next On The Table Event.

B. Board Retreat date

Ms. Cada discussed with the Committee the date of 7/30/21 for the Retreat. The Committee agreed on the date.

**7. One Year and Three-Year Plan goals**

Regarding the Mental Health Law Enforcement, Ms. Cada had an in-person meeting with the Sycamore Police Department. They discussed the Social Worker position and how helpful that has been to the community and to the officers.

**8. Date of Next Executive Committee Meeting: 4/6/21**

**9. Adjournment**

*Dr. Stromborg moved to adjourn at 5:25 pm; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.*

Respectfully submitted,

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Jane Smith, Board President

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Kathy Ostdick, Recording Secretary