

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**March 2, 2021**

Approved

**Committee Members Present:** Meghan Cook, Marilyn Stromborg, Jerry Helland, Jane Smith

**Other Persons Present:**

**Office staff:** Deanna Cada, Kathy Ostidick

**1. Call to Order**

Dr. Stromborg called the meeting to order at 5:30 p.m. Ms. Ostidick took the roll call and all members were present.

**2. Approval of Agenda**

*Mr. Helland moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.*

**3. Approval of Minutes**

*Mr. Helland moved to approve the minutes of the 02/09/21 meeting; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.*

**4. Office Report**

Ms. Cada told the Committee that the County has a new Treasurer, Becky Springer. Ms. Cada met with her last week to get acquainted and explain the workings of the Mental Health Board.

The DeKalb County Community Foundation is having a meeting today and one agenda item is discussing if the Mental Health Board can utilize their trend analysis form.

**5. March 2021 Claims Approval**

Claims approval was not needed this month.

**6. New Business**

**A. Funded agency requests**

**1. Sycamore Police Department – reallocation request**

The Committee discussed the Sycamore Police Department request.

*Dr. Stromborg made a motion to move the Sycamore Police Department reallocation request to the full Board for approval; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.*

**2. Epilepsy Advocacy Network request**

The Committee discussed the request by the Epilepsy Advocacy Network. The Committee decided not to approve the request.

B. Richard J. Schluter Award applications

Ms. Cada informed the Committee that there were 5 applications for the Richard J. Schluter Award. The Committee discussed each one and decided to grant the award of \$1,500 to Gene Stephens, Associate Director of Open Door Rehabilitation Center.

***Dr. Stromborg moved to approve the Richard J. Schluter Award to Gene Stephens of Open Door Rehabilitation Center in the amount of \$1,500; seconded by Mr. Helland. The motion passed unanimously on a roll call vote.***

C. American Association of Suicidology Conference request

Ms. Cada discussed with the Committee an opportunity to attend the American Association of Suicidology Conference. This is both virtual and in-person. Ms. Cada had discussed both she and Ms. Cook attending the in-person meeting at the 2/22/21 Board meeting. At that meeting the Board voted to support both Ms. Cada and Ms. Cook attending and for Ms. Cada to proceed with registering. Dr. Stromborg shared with the Committee that she did some research and came to the conclusion that the in-person meetings were not recommended at this time. The Committee discussed further.

***Dr. Stromborg moved to fund the costs for registration, written materials, and lunch for the virtual American Association of Suicidology Conference; seconded by Mr. Helland. The motion passed unanimously on a roll call vote.***

**7. Old Business**

A. DEI Consultant proposal

Ms. Cada discussed consultant proposals with the Committee and told them this was not ready at this time.

B. GY22 Grant application process

Ms. Cada briefly discussed the on-line GY22 Grant Applications and told the Committee that she will be assigning agencies to Board members for review soon.

**8. One Year & Three-Year Plan Goals**

There was nothing to discuss at this time.

**9. Date of Next Meeting: 4/6/21**

**10. Adjournment**

***Mr. Helland moved for adjournment at 6:07 PM; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.***

Respectfully submitted,

---

Dr. Marilyn Stromborg, Chair

---

Kathy Osttick, Recording Secretary