

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**June 8, 2021**

Approved

**Committee Members Present:** Meghan Cook, Marilyn Stromborg

**Office staff:** Deanna Cada, Kathy Ostdick

**Other Persons Present:** Kate James, Intern

**1. Call to Order**

Dr. Stromborg called the meeting to order at 6:30 p.m.

**2. Approval of Agenda**

*Dr. Stromborg moved to approve the agenda; seconded by Mr. Helland. The motion passed unanimously on a roll call vote.*

**3. Approval of Minutes**

*Dr. Stromborg moved to approve the minutes of the 5/4/21 meeting; seconded by Mr. Helland. The motion passed unanimously on a roll call vote.*

**4. Office Report**

Ms. Cada introduced our new intern, Kate James. Kate will tell the Board members more about herself at the June Board meeting.

Ms. Cada discussed using more of Dr. Marquez's psychiatry time at Hope Haven for other agency psychiatry appointments.

Ms. Cada had a conversation with Rick Amato who would like to start a program called Lead. Ms. Cada said that this program deals with behavioral health clients that commit misdemeanors. Ms. Cada will find out more information soon.

**5. June 2021 Claims Approval**

June claims were discussed.

*Dr. Stromborg moved to approve the June 2021 agency claims in the amount of \$197,666.22; seconded by Mr. Helland. The motion passed unanimously on a roll call vote.*

*Dr. Stromborg moved to approve the June 2021 office claims in the amount of \$498.15; seconded by Mr. Helland. The motion passed unanimously on a roll call vote.*

## **6. New Business**

### **A. Approve closed session minutes for 11/10/20**

The Committee discussed approving the 11/10/20 Finance Committee meeting closed session minutes.

*Dr. Stromborg moved that for the closed session minutes for 11/10/20, they will be approved, they will be released for posting, and they will be destroyed at the appropriate time frame; seconded by Mr. Helland. The motion passed unanimously on a voice vote.*

### **B. Sycamore Fire Department request**

The Committee discussed the Sycamore Fire Departments request for job related mental health care, the same as is done with the DeKalb Fire Department.

### **C. GY2022 contracts**

Ms. Cada shared with the Committee that this morning she had an Agency Director's meeting. At this meeting she reviewed the GY22 contracts. Ms. Cada also recommended to the Directors that they read the CMHB Financial Policy and the Contracts so they have all the updated information.

### **D. DeKalb County FY22 Budget Process**

The DeKalb County Administrator, Brian Gregory, had a meeting with department heads where he discussed the FY22 Budget process and said the forms should be out to departments by 6/18/21.

## **7. Old Business**

### **A. Building Leaders Advocating for Change Request**

The Committee discussed the program request from Building Leaders Advocating for Change request for \$7,020. This request is part of the GY22 Grant Application process.

*Dr. Stromborg made a motion to move the grant request from Building Leaders Advocating for Change for \$7,020 to the full Board for approval; seconded by Mr. Helland. The motion passed unanimously on a voice vote.*

### **B. Status of 12 Health Services Drive**

Ms. Cada has had several phone conversations with Mike Kokott and they will be meeting in person very soon.

## **8. One Year & Three-Year Plan Goals**

The 1 Year and 3 Year plans will be discussed further at the retreat in July.

## **9. Date of Next Meeting: 7/13/21 starting at 6:30 pm, in-person**

## **10. Adjournment**

The meeting was adjourned at 7:02 p.m.

Respectfully submitted,

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Dr. Marilyn Stromborg, Chair

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Kathy Osttick, Recording Secretary