

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

July 13, 2021

Approved

Committee Members Present: Jane Smith, Marilyn Stromborg, Meghan Cook

Staff Present: Deanna Cada, Kathy Ostdick

Other Persons Present: Kate James, Intern

1. Call to Order

Ms. Smith called the meeting to order at 6:01 p.m.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

3. Approval of Minutes

Dr. Stromborg moved to approve the minutes of the 05/04/21 meeting; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

4. Office Report

Ms. Cada reported that Lynette Spencer has left Adventure Works. Ms. Spencer brought the new Executive Director, Katie Watts, to our office to meet Ms. Cada.

Ms. Cada and Ms. Ostdick met with the CACDC officers. Ms. Cada told them that she was giving them positive reviews. Ms. Cada reviewed the policies and procedures that the CACDC needs to prepare for our Board.

Ms. Cada asked the Committee if it was time to restart the Impact Committee. The Impact Committee should conduct a self-assessment of our Board. Mr. Meier said he would be interested in being on that Committee. Our Intern, Kate James, will put together an assessment tool.

5. Old Business

There was no Old Business at this time.

6. New Business

A. Ad Hoc Advisory Committee Policy

Due to the Mental Health Board having a committee made up of Board members and outside persons, Ms. Cada suggested that there be a policy on interaction by the two groups. She distributed a draft policy and asked Committee members to review it and it can be discussed at the next Executive Committee meeting.

B. Open Board Seat process

The Committee discussed the open seat left by the departure of Mr. Jerry Helland. The Committee asked Ms. Cada to start the process and Board Members will put out feelers to anyone interested that they know.

C. Website creation/development: Suicide prevention toolkits, Family/Life Education

Ms. Cada asked the Committee for direction and ideas and opportunities were discussed.

D. 12 Health Services Drive Resolution

The Committee was asked to read both versions of the resolution and a discussion took place afterwards.

Dr. Stromborg made a motion to move the version of the Resolution reviewed by our attorney to the Full Board for approval: seconded by Ms. Cook. The motion passed unanimously on a voice vote.

7. One Year and Three-Year Plan goals

A. Updates and Next Steps

Updates and next steps will be discussed at the Retreat.

8. Date of Next Executive Committee Meeting: 8/3/21 starting at 6:00 pm – in person

9. Adjournment

The meeting was adjourned at 6:38 p.m.

Respectfully submitted,

Jane Smith, Board President

Kathy Ostdick, Recording Secretary