

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

July 13, 2021

Approved

Committee Members Present: Meghan Cook, Marilyn Stromborg

Office staff: Deanna Cada, Kathy Ostdick

Other Persons Present: Kate James, Intern

1. Call to Order

Dr. Stromborg called the meeting to order at 6:40 p.m.

2. Approval of Agenda

Ms. Cook moved to approve the agenda; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

3. Approval of Minutes

Ms. Cook moved to approve the minutes of the 6/8/21 meeting; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

4. Office Report

Ms. Cada reported to the Committee that the County Finance Office contacted her to discuss Covid Reimbursement dollars. Ms. Cada gave the County a list of Covid related invoices paid by the Mental Health Board.

Ms. Cada told the Committee that she is working on the 2022 Budget. She has not gotten the levy dollar amount from the new County Administrator yet and is trying to set up a meeting with him to discuss this.

The office has received all the GY22 contracts with agency signatures. President Jane Smith has signed the last batch of contracts this evening and copies of the signed contracts will be sent to the agencies this week.

Ms. Cada and Ms. Ostdick met with Becky Springer, new County Treasurer, to discuss our financial process and the reports needed when the Treasurer's Office makes transactions in our accounts. This meeting went very well.

Ms. Cada met with Dan Kenney, DeKalb County Community Gardens, He is working on the Annie Glidden North neighborhood project and gave Ms. Cada updates.

5. June 2021 Claims Approval

July claims were discussed.

Ms. Cook moved to approve the July 2021 agency claims in the amount of \$209,979.67; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

Ms. Cook moved to approve the July 2021 office claims in the amount of \$1,101.07; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

6. New Business

There was no New Business this month.

7. Old Business

A. Status 12 Health Services Drive

Ms. Cada presented a resolution for the sale of the 12 Health Services Drive property that she had put together. Ms. Cada then asked Mr. Rose, our attorney, to review the resolution and make any necessary changes. Mr. Rose's resolution version was also presented to the Committee. The Committee will review both resolutions and report back to the office.

B. Community Investment Grant Process Review

The Community Investment Grant Process was reviewed and approved by the full Board last month. Ms. Cada discussed this Grant Process with the Finance Committee.

8. One Year & Three-Year Plan Goals

The One Year and Three-Year plans will be discussed at the retreat.

9. Date of Next Meeting: 8/3/21 starting at 6:30 pm, in-person

10. Adjournment

The meeting was adjourned at 6:51 p.m.

Respectfully submitted,

Dr. Marilyn Stromborg, Chair

Kathy Ostdick, Recording Secretary