DeKalb County Veterans Assistance Commission

American Legion Posts 66, 99, 181, 337, 598, 654, 772, 1010
AmVets Post 90
Marine Corps League Detachment 847
Veterans of Foreign Wars Posts 1486, 5768 and 8387
40 et 8 Voiture 207

President Celeste Latham, Vice-President Chuck Fish, and Treasurer Bob Coulter

DeKalb County Veterans Assistance Commission Meeting Agenda
September 13th, 2021 starting at 6:00pm

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Roll Call of Delegates/Alternates**

IV. **Public Comment**

V. **Reading & Approval of the July 2021 Meeting Minutes**

VI. **Treasurers' Report**

VII. **Superintendent's Report**
   a. **Approval of July 2021 Expenses**
   b. **Approval of August 2021 Expenses**

VIII. **Committee Reports**

IX. **Old Business**

X. **New Business**

XI. **For the Good of the Commission**

XII. **Adjournment**

2500 N. Annie Glidden Road
DeKalb IL 60115
Phone 815-756-8129

DEKALB COUNTY VETERANS ASSISTANCE COMMISSION MEETING MINUTES

July 12th, 2021

DCVAC Meeting

Meeting started at 6:06 pm with President Celeste Latham presiding.

Board Members Present: President Celeste Latham, Vice-President Chuck Fish, Director Bob Bend, Director Herb Holderman, and acting Secretary Superintendent Tammy Anderson.

Delegate/Alternate: Gerry Drake(D), Dwain Adkins(D), Brian Clemens(A), Frank Beierlotzer(A).

Meeting Minutes: June 14th, 2021 minutes were reviewed. Motion was made by Gerry Drake to accept the minutes as read, and seconded by Brian Clemens – Vote Called – Motion passed.

Treasurers Report: Tammy Anderson providing Treasurer's report due to Bob Coulters absence. Reported no activity on the account, a balance of $7,253.30 was reported for the end of 05/28/2021 to 06/30/2021. Motion was made by Bob Bend to accept the Treasurer's report, seconded by Frank Beierlotzer subject to audit. Vote Called - Motion passed.

Superintendents' Report:

Meeting	Month Expenditures	Total Activity	Recoveries YTD	Financial Assistance	Transportation
07/12/2021	June/28,288.18	1,216	$653,719.00	12/$4,925.00	16 Trans/14 Trips

A motion was made by Brian Clemens to approve all monthly expenses for June 2021, seconded by Bob Bend – Roll Call Vote - Motion passed.

Committee Reports: Frank provided handouts for the 14th Annual Veterans Weekend July 30th – August 1. See attached flyers.

Old Business: Nothing at this time.

New Business: Nothing at this time.

For the Good of the Commission: Frank Beierlotzer stated that they are working on reorganizing the Genoa VFW and the Genoa Legion Riders.

Being no further business, Gerry Drake made a motion to adjourn - Seconded by Herb Holderman. Vote Called - Motion passed. Meeting adjourned at 6:21 pm.

Respectfully Submitted by Recording Secretary Tammy Anderson.

DEKALB COUNTY VETERANS ASSISTANCE COMMISSION
REPORT FOR THE MONTH OF JULY 2021
STATE OF THE BUDGET

VA COUNSELING

Communication	Quantity	YTD
Phone	354	3534
Office	98	391
Outreach/Home Visits	1	8
Email/Mail	327	2747
Fax	19	139
Other/Forms	97	987
Total Employee Communications	1432	8342
Total Employee Activity	896	10726

VA AWARDANCE

	Monthly	YTD
Monthly	$21,544.00	$ 169,721.00
Retro	$12,032.00	$ 517,574.00
Total	$33,576.00	$ 687,295.00

EXPENDITURES

		Monthly	YTD
Salaries & Benefits		$17,614.20	$ 169,110.29
Training & Meetings		$1,057.97	$ 3,546.77
Office Expenses		$2,205.19	$ 6,624.88
Building Space/Maintenance		$0.00	$ 22,500.00
Direct Assistance to Veteran	**Number Assisted**		
Shelter	13	$4,925.00	$ 36,675.00
Other		$0.00	$ -
Drivers Per Diem		$520.00	$ 2,800.00
Vehicle Expenses			
Vehicle Purchase		$0.00	$ 29,606.60
Fuel Cost		$271.27	$ 1,983.26
Maintenance		$546.56	$ 6,015.02
	Totals	**$27,140.19**	$ 278,861.82

Expense Description:

TRANSPORTATION LOGS

	Quantity	YTD
Trips	24	153
Hours Donated	140	858
Transported	31	184
Miles	3802	24150
Fuel (gallon)	101.00	851.7

SUMMARY

	Percentage of Budget	Amount
BUDGET	**100%**	**$525,000.00**
PREVIOUS EXPENDITURES (Jan to Present)	**48%**	**-$251,721.63**
EXPEDITURES	**5%**	**-$27,140.19**
BALANCE	**47%**	**$246,138.18**

Restricted Fund Balance **$756,236.11**

DeKalb County Veterans Assistance Commission
Report for the month July 2021
Veterans Assistance / Transportation

	Shelter		Transportation
Towns	**Amount**	**# of Vets**	**# of Vets**
Cortland			2
DeKalb	$ 3,325.00	8	25
Fairdale			
Genoa			
Hinckley			
Kingston			3
Kirkland			
Maple Park			
Malta			
Sandwich			1
Shabbona	$ 400.00	1	
Somonauk	$ 400.00	1	
Sycamore	$ 800.00	2	
Waterman			

Total	$ 4,925.00	12	31

DEKALB COUNTY VETERANS ASSISTANCE COMMISSION
REPORT FOR THE MONTH OF AUGUST 2021
STATE OF THE BUDGET

VA COUNSELING

Communication	Quantity	YTD
Phone	488	4022
Office	116	507
Outreach/Home Visits	25	33
Email/Mail	244	2991
Fax	18	157
Other/Forms	401	1388
Total Employee Communications	1292	9634
Total Employee Activity	1601	12327

VA AWARDANCE

	Monthly	YTD
Monthly	$48,024.00	$ 217,745.00
Retro	$29,991.00	$ 547,565.00
Total	$78,015.00	$ 765,310.00

EXPENDITURES

		Monthly	YTD
Salaries & Benefits		$21,378.31	$ 190,488.60
Training & Meetings		$951.88	$ 4,498.65
Office Expenses		$1,725.27	$ 8,350.15
Building Space/Maintenance		$0.00	$ 22,500.00
Direct Assistance to Veteran	**Number Assisted**		
Shelter	12	$4,925.00	$ 41,600.00
Other		$0.00	$ -
Drivers Per Diem		$440.00	$ 3,240.00
Vehicle Expenses			
Vehicle Purchase		$0.00	$ 29,606.60
Fuel Cost		$336.58	$ 2,319.84
Maintenance		$0.00	$ 6,015.02
	Totals	**$29,757.04**	$ 308,618.86

Expense Description:

TRANSPORTATION LOGS

	Quantity	YTD
Trips	23	176
Hours Donated	142.5	1000.5
Transported	27	211
Miles	4416	28566
Fuel (gallon)	124.15	975.85

SUMMARY

	Percentage of Budget	Amount
BUDGET	**100%**	**$525,000.00**
PREVIOUS EXPENDITURES (Jan to Present)	**53%**	**-$278,861.82**
EXPEDITURES	**6%**	**-$29,757.04**
BALANCE	**41%**	**$216,381.14**

Restricted Fund Balance **$759,387.20**

DeKalb County Veterans Assistance Commission
Report for the month August 2021
Veterans Assistance / Transportation

	Shelter		Transportation
Towns	**Amount**	**# of Vets**	**# of Vets**
Cortland			2
DeKalb	$ 3,325.00	8	19
Fairdale			
Genoa			
Hinckley			
Kingston			
Kirkland			
Maple Park			1
Malta			1
Sandwich			1
Shabbona	$ 400.00	1	
Somonauk	$ 400.00	1	
Sycamore	$ 800.00	2	2
Waterman			1

Total	$ 4,925.00	12	27

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President Celeste Latham, Vice-President Chuck Fish, and Treasurer Bob Coulter

2022 DCVAC Holiday Schedule

The following dates are observed & authorized as Holidays for CY2022:

New Year's Day	Friday	12/31/2021
MLK Jr	Monday	01/17/2022
Lincoln's Birthday	Friday	02/11/2022
Washington's Birthday	Monday	02/21/2022
Good Friday	Friday	04/15/2022
Memorial Day	Monday	05/30/2022
Juneteenth Independence	Monday	06/20/2022
Independence Day	Monday	07/04/2022
Labor Day	Monday	09/05/2022
Columbus Day	Monday	10/10/2022
Veteran's Day	Thursday	11/11/2022
Thanksgiving Day	Thursday	11/24/2022
Day-After Thanksgiving	Friday	11/25/2022
Christmas Day	Friday	12/26/2022

Approved: //2021
Celeste Latham, DCVAC President Celeste Latham

2500 N. Annie Glidden Road
Suite A
DeKalb IL 60115
Phone 815-756-8129 Fax 815-748-2142

Rev. 8/19/2019

DeKalb County Veterans Orginizations
Voting Monday September 13, 2021

Veterans of Foreign Wars	Delegates & Alternates	Present	Minutes	Superintendents July & August Report	2022 Meeting Schedule & Holiday Schedule	Adjournment
	D: Chuck Fish (V.P.)	X	Y	Y	Y	Y
Post #1486 Sandwich.	*A: Todd Latham*					
	D: Gerald Drake	X	Y	Y	Y	Y
Post #5768 Sycamore	*A:*					
	D:					
Post #8387 Genoa	*A: Jose Chavez*					
American Legion						
	D: Manuel Olalde					
Post #66 DeKalb.	*A: Shannon Pfotenhauer*	X	Y	Y	Y	Y
	D: Dwain Adkins	X	Y	Y	Y	Y
Post #99 Sycamore.	*A: Ed McComb*					
	D: Celeste Latham (President)	X	Y	Y	Y	Y
Post #181 Sandwich	*A: Joseph Kotalik*					
	D: Herb Holderman(Dir 2020)					
Post #337 Genoa	*A: Brian Clemens*					
	D:					
**Post #598 Hinckley*	*A:*					
	D.Robert Bend (Dir #1 2021)	X	Y	Y	Y	Y
Post #654 Waterman	*A: James Cox*	X				Y
	D: Roger Wiley					
**Post # 772 Somonauk*	*A: Chris Morphey*					
	D: Catherine M. Homan					
**Post #1010 Kingston*	*A:*					
	D: Robert Coulter (Treasurer)	X	Y	Y	Y	Y
40 et 8 Voiture 207	*A: Frank Beierlotzer*					
Marine Corps League Detachment #847 DeKalb Cty	*D: Donald Jones*	X	Y	Y	Y	Y
	A:					
	D:					
AmVets Post #90 DeKalb	*A:*					
* Not Regular Attendees						
NC= not coming						
Tammy Anderson, Superintendent		X	Abstain	Abstain	Abstain	Y

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President – Celeste Latham, Vice - President Chuck Fish, Treasurer - Bob Coulter

Sign in for DCVAC Meeting on September 13th, 2021

	Name	*Organization*	*Circle one*
1.	Robert E. Coulter	40 & 8	Driver/Passenger
2.	Chuck Fish	VFW 1486	Driver/Passenger
3.	Celeste Latham	181	Driver/Passenger
4.	Vim Cox	Post 654	Driver/Passenger
5.	Bob Bell	AC 654	Driver/Passenger
6.	Don Jones	MCL	Driver/Passenger
7.	Shannon Pfotenhauer		Driver/Passenger
8.	DWAIN ADKINS		Driver/Passenger
9.	Gerry Drake	Post 5768	Driver/Passenger
10.			Driver/Passenger
11.			Driver/Passenger
12.			Driver/Passenger
13.			Driver/Passenger
14.			Driver/Passenger
15.			Driver/Passenger
16.			Driver/Passenger
17.			Driver/Passenger
18.			Driver/Passenger
19.			Driver/Passenger
20.			Driver/Passenger
21.			Driver/Passenger
22.			Driver/Passenger
23.			Driver/Passenger