

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**EXECUTIVE COMMITTEE**  
**MINUTES OF MEETING**

**September 14, 2021**

**Approved**

**Committee Members Present:** Jane Smith, Marilyn Stromborg, Meghan Cook

**Staff Present:** Deanna Cada, Kathy Ostdick

**Other Persons Present:**

**1. Call to Order**

Ms. Smith called the meeting to order at 6:01 p.m.

**2. Agenda**

*Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

**3. Approval of Minutes**

*Dr. Stromborg moved to approve the minutes of the 08/03/21 meeting; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

**4. Office Report**

Ms. Cada shared that she had met with Mike Kokott and Kim Volk of Northwestern Medicine for their quarterly review meeting. They have a new President of Kishwaukee Hospital and Valley West Hospital by the name of Maura O'Toole. NM is looking to expand their Fox Pointe location to include partial hospitalization. They are hoping to make it an adult and adolescent facility.

Mr. Kokott and Ms. Volk also shared that the Social Worker position that works with the police departments has been so successful that they are adding two more social workers. One is already hired and they will be looking for the third one soon.

Ms. Cada shared that our office has a new intern by the name of Andrew Bucher.

Ms. Cada also shared that Ms. Ostdick will be retiring 5/1/22. Ms. Cada is setting up a timeline for her replacement.

Ms. Cada has been asked by NM to write a letter of support for a partnership between the Ben Gordon Center/Northwestern Medicine and the Family Service Association of Elgin.

**5. Public Comment**

There was no public comment.

## 6. Old Business

- A. Ad Hoc Advisory Committee Policy -  
The Committee discussed the new policy.

*Ms. Smith made a motion to move the policy to the full Board for approval; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.*

- B. Open Board Seat process -
  - I. Ms. Cada reported that she received a letter of inquiry for the open Board seat. She also has the name of another candidate that may be interested. She will look into setting up a time for the two candidates to come to a Board meeting for interviews.
- C. One Year/Three Year Plan update
  - I. Ms. Cada and Ms. Plote met to discuss the 0-7 Priority.

## 7. New Business

- A. Legislative update -
  - I. Ms. Cada reported that telehealth has expanded in the State of Illinois.
  - II. School ID's now have to have suicide help information on the card.
  - III. 988 suicide hot line number is being discussed in Illinois.
- B. By-Laws Revision -
  - I. The Committee discussed the By-Law revisions and suggested it be moved to the full Board for the By-Law change process.
- C. Agency Directors Meeting – Needs Assessment – HR Resources, Workplace/Workforce Resources
  - I. At the Agency Director's meeting, agencies revealed that they are struggling with non-vaccinated employees and they don't know what to do. Some employees are vaccinated. The State said that all employees of medical facilities need to be vaccinated or tested weekly. Ms. Cada spoke to an attorney who specializes in this area and will suggest resolutions.

**8. Date of Next Executive Committee Meeting:** 10/5/21 starting at 6:00 pm – in person

## 9. Adjournment

The meeting was adjourned at 6:46 p.m.

Respectfully submitted,

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Jane Smith, Board President

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Kathy Ostdick, Recording Secretary