

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

September 14, 2021

Approved

Committee Members Present: Meghan Cook, Marilyn Stromborg, Jane Smith

Office staff: Deanna Cada, Kathy Ostdick

Other Persons Present:

1. Call to Order

Dr. Stromborg called the meeting to order at 6:50 p.m.

2. Approval of Agenda

Ms. Smith moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

3. Approval of Minutes

Ms. Smith moved to approve the minutes of the 8/3/21 meeting; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada shared with the Committee that the Board received the 4th tax levy distribution in the amount of \$93,813.62.

5. Public Comment

There was no public comment.

6. Old Business

A. FY22 Budget Approval – Amended Budget

The Committee discussed the change to the Mental Health Board 2022 Budget due to the tax levy dollar amount adjustment.

Ms. Cook made a motion to move the 2022 adjusted Budget to the full Board for review and final approval; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

7. New Business

- A. September 2021 claims approval –
Claims for September 2021 were discussed.

Dr. Stromborg moved to approve the September 2021 agency claims in the amount of \$198,441.53; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

Ms. Cook moved to approve the September 2021 office claims in the amount of \$1,305.30; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

- B. Adventure Works Behavioral Healthcare Workforce Grant Request –
The Adventure Works workforce Grant request for consultation and assessment of their systems was discussed.

Ms. Cook made a motion to move the Adventure Works grant request to the full Board for approval of the amount of \$6,250; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

- C. Family Service Agency – Sign On Bonus request –
The Committee discussed the request for sign-on bonuses and decided it will not be funded.
- D. NM 12 Health Services Drive – Roof Repair request –
The Committee discussed the Ben Gordon Center building request for roof repair funding. Per the lease contract, the roof repair costs break down as follows: Total cost 78,360.00, BGC to pay the first 20,000, the balance of 58,360 to be split 50/50 between NM and the Mental Health Board leaving each to pay 29,180.

Dr. Stromborg made a motion to move the Ben Gordon Center building roof repair request to the full Board for a total of \$29,180; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

- E. GY21 Agency Grant Reconciliations – chart and examples –
The Committee reviewed the reconciliation chart from Ms. Cada.
- a) DeKalb County Treatment Court Reallocation request –
The Committee discussed the reallocation request from the DeKalb County Treatment Court and will recommend that the Mental Health Board allow Treatment Court to use some of their left over GY21 grant dollars for cell phones and a laptop only.

Ms. Cook made a motion to move the Treatment Court reallocation request to the full Board for cell phones and a laptop; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

- F. DCCG Capital Fund request –
The DeKalb County Community Gardens has requested capital funds in the amount of \$100,000. After discussion, the Committee will suggest to the full Board to fund this request for \$25,000 only.

Dr. Stromborg made a motion to move the DeKalb County Community Gardens capital request to the full Board for the amount of \$25,000; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

G. Regional Office of Education report –

The Regional Office of Education Superintendent, Amanda Christianson, gave the Mental Health Board a report on increasing accessibility to mental health services. She will be discussing the report at an upcoming Board meeting.

H. Community Investment Funding Letter of Inquiry review

1. DeKalb County Court Services –

After discussion, the Committee asked Ms. Cada to invite them to apply for the grant.

2. City of DeKalb – Belonging Council –

After discussion, the Committee asked Ms. Cada to invite them to apply for the grant.

3. Kishwaukee Family YMCA – Camp Power –

After discussion, the Committee asked Ms. Cada to invite them to apply for the grant.

4. Friends of ROE – Student Success Asset Building –

After discussion, the Committee asked Ms. Cada to invite them to apply for the grant.

5. Sir Donald Foundation – Re-entry Programming –

After discussion, the Committee asked Ms. Cada to invite them to apply for the grant.

6. NAMI –

After discussion, the Committee did not think this request was a good fit for the Mental Health Board grant funding requirements and asked Ms. Cada to let them know that they did not need to apply.

8. Closed Session (Exceptions (#6 - The setting of a price for sale or lease of property owned by the public body)

Ms. Smith moved to go into Closed Session at 7:40 PM; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

The Committee returned to Open Session at 7:46 PM.

9. Date of Next Meeting: 10/5/21 starting at 6:30 pm, in-person

10. Adjournment

The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Dr. Marilyn Stromborg, Committee Chair

Kathy Osttick, Recording Secretary