

IN THE CIRCUIT COURT FOR THE TWENTY-THIRD
JUDICIAL CIRCUIT
DE KALB COUNTY, ILLINOIS

FILED

OCT 29 2021

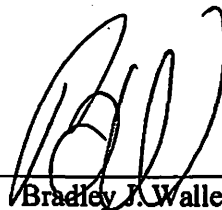
Lori Grubbs
Clerk of the Circuit Court
DeKalb County, Illinois

ADMINISTRATIVE ORDER 21-09

Effective October 29, 2021 the following shall be the protocol for all weddings.

- 1.) No wedding(s) shall be scheduled or set without verification by the Court Administrator, that the couple has in their possession and custody all necessary and required documents from the county clerk to enable the wedding to proceed.
- 2.) No wedding(s) shall commence nor proceed without the payment of the then applicable fee being paid to the circuit clerk.
- 3.) Wedding(s) shall only be scheduled with the Court Administrator. Said wedding(s) shall occur at 1:00 pm and 3:00 pm, Monday through Thursday only. Any request to deviate or modify the aforesaid days and/or times shall require the express written consent of the Presiding Judge of DeKalb County.
- 4.) The Court Administrator shall email Mary Kay Elliot or another Deputy Clerk as designated by the Circuit Clerk and the Chief Bailiff that a wedding(s) is ready to be scheduled. The email will also contain an express statement by the Court Administrator that all required and necessary documents are in the possession and custody of the proposed couple and a judge is ready, willing and able to perform the wedding ceremony.
- 5.) All prior orders regarding weddings and/or the procedures and/or protocols regarding the same are vacated and held for naught.

Dated this 29th day of October, 2021



Bradley J. Waller
Presiding Judge DeKalb County
23rd Judicial Circuit