

# DeKalb County Veterans Assistance Commission

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American Legion Posts 66, 99, 181, 337, 598, 654, 772, & 1010

AmVets Post 90

Marine Corps League Detachment 847

Veterans of Foreign Wars Posts 1486, 5768, & 8387

40 et 8 Voiture 207



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President Celeste Latham, Vice-President Chuck Fish, and Treasurer Bob Coulter

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## DCVAC Meeting Agenda

2500 N. Annie Glidden Rd., DeKalb IL

November 8, 2021 starting at 6:00pm

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Delegates/Alternates
- IV. Public Comment
- V. Reading & Approval of the September 2021 Meeting Minutes
- VI. Treasurer's Report
- VII. Superintendent's Report
  - a. Approval of September 2021 Expenses
  - b. Approval of October 2021 Expenses
- VIII. Committee Reports
- IX. Old Business
- X. New Business
  - a. Officer Nominations
- XI. For the Good of the Commission
- XII. Adjournment

**DeKalb County Veterans Assistance Commission Meeting Minutes**  
**September 13<sup>th</sup>, 2021**  
**DCVAC Meeting**

Meeting started at 6:18pm with President Celeste Latham presiding.

**Board Members Present:** President Celeste Latham, Vice-President Chuck Fish, Treasurer Bob Coulter, Director Bob Bend, and acting Secretary Superintendent Tammy Anderson.

**Delegate/Alternate:** Gerry Drake(D), Shannon Pfothenauer(A), Dwain Adkins(D), James Cox(A), and Don Jones(D).

**Meeting Minutes:** July 12<sup>th</sup>, 2021 minutes were reviewed. Motion was made by Bob Coulter to accept the minutes as read, and seconded by Don Jones – Vote called – Motion passed.

**Treasurer's Report:** Bob Coulter reported no activity on the account, a balance of \$9,218.30 was reported for the end of the month of August. Motion was made by Gerry Drake to accept the Treasurer's report, seconded by Don Jones subject to audit – Vote called – Motion passed.

**Superintendent's Report:**

<u>Meeting</u>	<u>Month Expenditures</u>	<u>Total Activity</u>	<u>Recoveries YTD</u>	<u>Financial Assistance</u>	<u>Transportation</u>
09/13/2021	July/\$27,140.19	896	\$687,295.00	13/\$4,925.00	31 Trans/24 Trips
09/13/2021	Aug/\$29,757.04	1,601	\$765,310.00	12/\$4,925.00	27 Trans/23 Trips

A motion was made by Bob Bend to approve all monthly expenses for July & August 2021, seconded by Don Jones – Roll Call Vote – Motion Passed.

**Committee Reports:** N/A

**Old Business:** N/A

**New Business:** 2022 Meeting Calendar – discussed October conflict with meeting and holiday. Motion was made by Chuck Fish cancel the October meeting, seconded by Bob Coulter – Vote called – Motion passed.

2022 Holiday Calendar – approved with the addition of Good Friday (04/15/2022) to be added. Motion was made by Chuck Fish, seconded by Dwain Adkins – Vote called – Motion passed.

**For the Good of the Commission:** N/A

**Adjournment:** Being no further business, a motion was made by Gerry Drake to adjourn, seconded by Don Jones – Vote called – Motion passed. Meeting adjourned at 6:32pm.

Respectfully submitted by Recording Secretary Tammy Anderson.

**DEKALB COUNTY VETERANS ASSISTANCE COMMISSION  
REPORT FOR THE MONTH OF SEPTEMBER 2021  
STATE OF THE BUDGET**

<b>Communication</b>	<u>QUANTITY</u>	<u>YTD</u>
Phone	476	4498
Office Visit	82	589
Outreach/Home Visits	2	35
Email/Mail	301	3292
Direct Submit	30	30
Fax	24	181
Other/Forms	101	1489
Total Employee Communications	1016	10114
<u>Total Employee Activity</u>	1090	13953
<b>VA AWARDANCE</b>	<u>MONTHLY</u>	<u>YTD</u>
Monthly	\$ 26,297.00	\$ 244,042.00
Retro	\$ 15,279.00	\$ 562,844.00
<u>Total</u>	<u>\$ 41,576.00</u>	<u>\$ 806,886.00</u>

<b>EXPENDITURES</b>		<u>MONTHLY</u>		<u>YTD</u>
Salaries and Benefits		\$ 21,378.30	\$	211,866.90
Training and Meetings		\$ 171.82	\$	4,670.47
Office Expenses		\$ 1,534.52	\$	9,884.67
Building Space/Maintenance		\$ -	\$	22,500.00
<b>Direct Assistance to Veterans</b>	<u>Number Assisted</u>			
Shelter	12	\$ 4,925.00	\$	46,525.00
Other	0	\$ -	\$	-
Drivers Per Diem		\$ 420.00	\$	3,660.00
Disaster Assistance	0	\$ -	\$	-
<b>Vehicle Expense</b>				
Vehicle Purchase/Insurance		\$ -	\$	29,606.60
Fuel Cost		\$ 483.40	\$	2,803.24
Maintenance		\$ 180.00	\$	6,195.02
<b>Totals</b>		<u>\$ 29,093.04</u>	<u>\$</u>	<u>337,711.90</u>

<b>Transportation Logs</b>	<u>QUANTITY</u>	<u>YTD</u>
Trips	23	199
Hours Donated	142.50	1143
Transported	27	238
Miles	4416	32982
Fuel (gallons)	178.8	1154.65

<b>SUMMARY</b>	<u>PERCENTAGE</u>	<u>AMOUNT</u>
Budget	100%	\$ 525,000.00
Previous YTD Expenditures	-59%	\$ 308,618.86
Current Month Expenditures	-6%	\$ 29,093.04
<b>Balance</b>	<b>36%</b>	<b><u>\$ 187,288.10</u></b>

Restricted Fund Balance \$ 759,387.20

**DEKALB COUNTY VETERANS ASSISTANCE COMMISSION  
 VETERANS ASSISTANCE/ TRANSPORTATION REPORT  
 MONTH OF SEPTEMBER 2021**

Towns	Shelter		Transportation
	Amount	# of Vets	# of Vets
Cortland			2
DeKalb	\$ 3,325.00	8	19
Fairdale			
Genoa			
Hinckley			
Kingston			
Kirkland			
Lee			
Malta			1
Sandwich			1
Shabbona	\$ 400.00	1	
Somonauk	\$ 400.00	1	
Sycamore	\$ 800.00	2	3
Waterman			1
<b>Total</b>	<b>\$ 4,925.00</b>	<b>12</b>	<b>27</b>

**DEKALB COUNTY VETERANS ASSISTANCE COMMISSION  
REPORT FOR THE MONTH OF OCTOBER 2021  
STATE OF THE BUDGET**

<b>Communication</b>	<u>QUANTITY</u>	<u>YTD</u>
Phone	494	4992
Office Visit	97	686
Outreach/Home Visits	7	42
Email/Mail	246	3538
Direct Submit	47	77
Fax	17	198
Other/Forms	272	1761
Total Employee Communications	1180	11294
<u>Total Employee Activity</u>	1580	15533
<b>VA AWARDANCE</b>	<u>MONTHLY</u>	<u>YTD</u>
Monthly	\$ 26,862.00	\$ 270,904.00
Retro	\$ 69,032.00	\$ 631,876.00
<u>Total</u>	<u>\$ 95,894.00</u>	<u>\$ 902,780.00</u>

<b>EXPENDITURES</b>		<u>MONTHLY</u>	<u>YTD</u>
Salaries and Benefits		\$ 30,441.53	\$ 242,308.43
Training and Meetings		\$ 2,236.52	\$ 6,906.99
Office Expenses		\$ 486.77	\$ 10,371.44
Building Space/Maintenance		\$ -	\$ 22,500.00
<b>Direct Assistance to Veterans</b>	<u>Number Assisted</u>		
Shelter	11	\$ 4,475.00	\$ 51,000.00
Other	0	\$ -	\$ -
Drivers Per Diem		\$ 480.00	\$ 4,140.00
Disaster Assistance	0	\$ -	\$ -
<b>Vehicle Expense</b>			
Vehicle Purchase/Insurance		\$ -	\$ 29,606.60
Fuel Cost		\$ 311.03	\$ 3,114.27
Maintenance		\$ 48.33	\$ 6,243.35
<b>Totals</b>		<u>\$ 38,479.18</u>	<u>\$ 376,191.08</u>

<b>Transportation Logs</b>	<u>QUANTITY</u>	<u>YTD</u>
Trips	25	224
Hours Donated	141.00	1284
Transported	29	267
Miles	3931	36913
Fuel (gallons)	117.3	1271.95

<b>SUMMARY</b>	<u>PERCENTAGE</u>	<u>AMOUNT</u>
Budget	100%	\$ 525,000.00
Previous YTD Expenditures	-64%	\$ 337,711.90
Current Month Expenditures	-7%	\$ 38,479.18
<b>Balance</b>	<b>28%</b>	<b><u>\$ 148,808.92</u></b>

Restricted Fund Balance \$ 759,387.20

**DEKALB COUNTY VETERANS ASSISTANCE COMMISSION  
 VETERANS ASSISTANCE/ TRANSPORTATION REPORT  
 MONTH OF OCTOBER 2021**

Towns	Shelter		Transportation
	Amount	# of Vets	# of Vets
Cortland			
DeKalb	\$ 2,875.00	7	18
Fairdale			
Genoa			
Hinckley			3
Kingston			1
Kirkland			
Lee			
Malta			
Sandwich			
Shabbona	\$ 400.00	1	
Somonauk	\$ 400.00	1	
Sycamore	\$ 800.00	2	7
Waterman			
<b>Total</b>	<b>\$ 4,475.00</b>	<b>11</b>	<b>29</b>



## DeKalb County Veterans Organizations Voting Monday November 8, 2021

Veterans of Foreign Wars	Delegates & Alternates	Present	Minutes	Superintendent's September Report	Superintendent's October Report	Adjournment
<b>Post #1486 Sandwich.</b>	<i>D: Chuck Fish (V.P.)</i>	Y		Y	Y	
	<i>A: Todd Latham</i>					
<b>Post #5768 Sycamore</b>	<i>D: Gerald Drake</i>					
	<i>A: Ernie McGee</i>	Y		Y	Y	
<b>Post #8387 Genoa</b>	<i>D:</i>					
	<i>A: Jose Chavez</i>					
<b>American Legion</b>						
<b>Post #66 DeKalb.</b>	<i>D: Manuel Olalde</i>	Y		Y	Y	
	<i>A: Shannon Pfothenauer</i>					
<b>Post #99 Sycamore.</b>	<i>D: Dwain Adkins</i>					
	<i>A: Ed McComb</i>					
<b>Post #181 Sandwich</b>	<i>D: Celeste Latham (President)</i>	Y		Y	Y	
	<i>A: Joseph Kotalik</i>					
<b>Post #337 Genoa</b>	<i>D: Herb Holderman (Dir 2020)</i>	Y		Y	Y	
	<i>A: Brian Clemens</i>					
<b>*Post #598 Hinckley</b>	<i>D:</i>					
	<i>A:</i>					
<b>Post #654 Waterman</b>	<i>D: Robert Bend (Dir #1 2021)</i>	Y		Y	Y	
	<i>A: James Cox</i>	Y		Y	Y	
<b>*Post # 772 Somonauk</b>	<i>D: Roger Wiley</i>					
	<i>A: Chris Morphey</i>					
<b>*Post #1010 Kingston</b>	<i>D: Catherine M. Homan</i>					
	<i>A:</i>					
<b>40 et 8 Voiture 207</b>	<i>D: Robert Coulter (Treasurer)</i>	Y		Y	Y	
	<i>A: Frank Beierlotzer</i>	Y		Y	Y	
<b>Marine Corps League Detachment #847 DeKalb Cty</b>	<i>D: Donald Jones</i>					
	<i>A:</i>					
<b>AmVets Post #90 DeKalb</b>	<i>D: Ken Rowe</i>	Y	Abstain	Y	Y	
	<i>A:</i>					
<b>* Not Regular Attendees</b>						
NC= not coming						
<b>Tammy Anderson, Superintendent</b>		Y	Abstain	Abstain	Abstain	

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President – Celeste Latham, Vice - President Chuck Fish, Treasurer - Bob Coulter

## Sign in for DCVAC Meeting on November 8<sup>th</sup>, 2021

<u>Name</u>	<u>Organization</u>	<u>Circle one</u>
1. Manuel D'Alde	American Legion Post #66	Driver/Passenger
2. Jimmy [unclear]		Driver/Passenger
3. ROBERT E. COULTER		Driver/Passenger
4. James Cox	Post 654	Driver/Passenger
5. ERNEST MCGEE		Driver/Passenger
6. Frank Beierlotzer		Driver/Passenger
7. Celeste Lat	101	Driver/Passenger
8. Herb Holderman	337	Driver/Passenger
9. Ron Bond	AL 654	Driver/Passenger
10. Chuck Fish	VFW 1486	Driver/Passenger
11. Ken Kowe	Amvets 90	Driver/Passenger
12.		Driver/Passenger
13.		Driver/Passenger
14.		Driver/Passenger
15.		Driver/Passenger
16.		Driver/Passenger
17.		Driver/Passenger
18.		Driver/Passenger
19.		Driver/Passenger
20.		Driver/Passenger
21.		Driver/Passenger
22.		Driver/Passenger
23.		Driver/Passenger