

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
MINUTES OF MEETING
November 15, 2021

Approved 1.24.2022

Board Members Present: Jane Smith, Marilyn Stromborg Perry Maier, Robert Cook (by Zoom), Sue Plote, Laurie Emmer, Jennie Geltz

Board Members - Absent: Meghan Cook

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostdick, Andrew Boucher, Intern

1. Call to Order

The meeting was called to order by the President, Jane Smith, at 6:30 pm.

Ms. Ostdick took attendance. Present were Jane Smith, Marilyn Stromborg, Sue Plote, Jennie Geltz, Laurie Emmer, Robert Cook by Zoom, Perry Maier. There is quorum for the meeting.

Ms. Smith moved to accept Robert Cook as an approved Board Member for attending virtually due to a family emergency; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote; Mr. Cook-Yes, Ms. Emmer-Yes, Ms. Geltz-Yes, Mr. Maier-Yes, Ms. Plote-Yes, Dr. Stromborg-Yes, Ms. Smith-Yes.

2. Pledge of Allegiance

President Smith led the Pledge of Allegiance.

3. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Plote. The motion passed unanimously on a roll call vote; Mr. Cook-Yes, Ms. Emmer-Yes, Ms. Geltz-Yes, Mr. Maier-Yes, Ms. Plote-Yes, Dr. Stromborg-Yes, Ms. Smith-Yes.

4. Minutes

Ms. Emmer moved to approve the minutes of the 9/20/21 Board meeting; seconded by Ms. Plote. The motion passed unanimously on a roll call vote; Mr. Cook-Yes, Ms. Emmer-Yes, Ms. Geltz-Yes, Mr. Maier-Yes, Ms. Plote-Yes, Dr. Stromborg-Yes, Ms. Smith-Yes.

5. Announcements

There were no announcements.

6. Director's Report

Ms. Cada informed the Board that the Sheriff's Office grant and the Treatment Court grant had to return money from GY21.

Ms. Cada told the Board that the DeKalb County Health Department has gotten a federal grant for the salary Healthcare Enrollment position for a two-year period and will not be using the CMHB dollars.

Ms. Cada informed the Board that we will be receiving \$63,797 from the American Rescue Grant Fund.

Ms. Cada informed the Board that the City of DeKalb has closed a TIF area early. There is a resolution in front of the County Board to allow \$62,288 of the return TIF money be remanded to the Mental Health Board budget.

ACMHAI will be going back to in-person quarterly meetings. Ms. Cada will attend the meeting on December 1, 2021.

Ms. Cada informed the Board about donation opportunities in the community.

Ms. Cada and a guest will be the WLBK Guest DJ's at 7:45 am on Tuesday 11/16/21 to talk about Suicide.

7. Community Input

A. Northwestern Medicine gave the Board a report on new programs and new protocols that they have installed. Also, they gave the Board an update on their near future vision.

B. Ms. Amanda Christianson gave the Board a report on the Regional Office of Education and on their new financial request.

8. Finance Reports

A. Monthly budget report: November 2021

Dr. Stromborg reviewed the monthly budget reports for November 2021.

B. Claims

2021 Claims were discussed.

Ms. Plote moved to approve the November 2021 agency claims in the amount of \$207,557.05; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

Mr. Cook moved to approve the November 2021 office claims in the amount of \$713.40; seconded by Mr. Maier. The motion passed unanimously on a roll call vote.

9. Executive Committee

Ms. Cada reported that in December 2021, there will not be a Board meeting, only Committee meetings.

10. Closed Session

Ms. Smith moved to go into Closed Session at 7:40 pm; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

Dr. Stromborg moved to go back into Open Session at 8:05 pm; seconded by Mr. Maier. The motion passed unanimously on a voice vote.

11. Finance Committee

A. Annual performance reviews we discussed after Closed Session was back into Open Session.

Dr. Stromborg moved to give Ms. Deanna Cada a 4% salary increase and a \$5,000 bonus on her anniversary date; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

Ms. Smith moved to give Ms. Kathy Ostdick, Administrative Assistant, a 4% increase and a \$2,500 bonus on her anniversary date; Seconded by Ms. Emmer. The motion passed unanimously on a roll call vote.

B. BGC Roof repairs –

David Berault, State’s Attorney, was consulted by Ms. Cada as to procedure for replacing the roof. Mr. Berault said that the CMHB needs to conduct bids but that NM can pay for the entire roof without a requirement for bid.

C. Funding Guidelines approval

The changes to the Funding guidelines were discussed.

Dr. Stromborg moved to accept the changes to the Funding Guidelines; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

D. Community Investment Funding Grants –

All three grants, Kishwaukee Family YMCA, DeKalb County ROE, and DeKalb County Court Services, were discussed and approved.

Dr. Stromborg moved to approve all 3 grants, Kishwaukee Family YMCA, DeKalb County ROE, and DeKalb County Court Services; seconded by Ms. Emmer. The motion passed unanimously on a roll call votes.

E. ROE Covid-19 Funding Request –

The Covid-19 funding request was discussed.

Ms. Smith moved to approve the ROE Covid-19 funding request; seconded by Ms. Plote. The motion passed unanimously on a roll call vote

F. This is My Brave

The funding request for This is my Brave was discussed.

Ms. Smith moved to approve the This is My Brave request; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

G. DCYSB Emergency Funding request.

The Emergency request for DCYSB was discussed.

Ms. Smith moved to approve the Emergency Funding request; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

H. Suicide Programming Event budget

The Suicide Programming event budget was discussed.

Ms. Smith moved to approve the Suicide Programming event budget; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.

I. CEBIB Community Survey budget

The CEBIB Community Survey budget was discussed.

Ms. Smith moved to approve the CEBIB Community Survey budget; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.

12. Impact Committee -

Ms. Cada shared with the Board that it was time to start-up the Impact Committee and for those that were on the committee before, if they want to remain on, let her know.

13. Ad Hoc Suicide Programming Committee

The next Suicide Programming Committee meeting will be 1//22/22.

14. Ad Hoc CEBIB Committee

The next Ad Hoc CEBIB Committee meeting will be 11/18/21.

15. Old Business

A. Open Board Seat

One of the two candidates has dropped out.

Ms. Smith moved to accept the one candidate for the open board seat; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

B. By-law Revision

By-law revisions were discussed.

Ms. Smith moved to accept the By-law changes; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.

C. One Year and Three-Year Plan

Changes to the One Year plan were discussed.

Mr. Maier moved to accept the One Year Plan; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

16. New Business


Board Education will be discussed at another time.

17. Adjournment

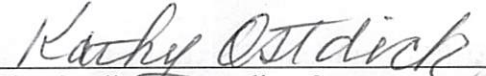
The meeting was adjourned at 8:35 PM.

Next meeting is January 24, 2022 starting at 6:30 pm.

Respectfully submitted,

 1/25/22

Jane Smith, Board President



Kathy Ostdick, Recording Secretary