

**Collaboration for Equity and Belonging in Behavioral Healthcare (CEBiB)**  
**November 18, 2021**  
**Meeting Minutes**

APPROVED

Committee Members Present: Robert Cook, Dr. Quiana Jones, Lisa King, Dori De La Cruz, Jane Smith  
Office staff: Deanna Cada

**1. Call to Order/Introductions**

Mr. Cook called the meeting to order at 6:10 p.m. due to technical difficulties.

**2. Agenda Approved**

Mr. Cook made a motion to approve the agenda; seconded by Ms. Smith. The motion passed by consensus.

**3. Minutes Approved**

Mr. Cook moved to approve the minutes of the October 26, 2021 meeting; seconded by Ms. Smith. The motion passed by consensus.

**4. Old Business**

**a. Survey of Community**

- i. **Survey Completion & Timeline:** Discussion of last changes to survey. There were minor changes to survey. The committee members agreed that at this point the survey is complete. Timeline presented for review and discussion. Discussion ensued to have survey translated to Spanish and Arabic, the committee agreed to make that translation.
- ii. **Survey Focus Group** – The audience for the survey are community members who can give feedback on the survey. Discussion occurred about the logistics for the focus group. There will be food offered, incentives offered, child care and transportation. Event will be hybrid both on-line and in-person opportunities to attend. Date is January 25, 2022 at the Community Outreach Building, 6:00 p.m. – 7:30 p.m. Looking for 20 attendees. Committee members will share invitation with personal networks.
- iii. **Survey Dissemination & Marketing** – Committee wants to cast a wide net to gather responses to the survey. Plan is to launch the survey in March 2022.
- iv. **Next Steps** – Discussion of next meeting date, to have meeting before the focus group. Meeting scheduled for Monday, January 11, 2022 at 6:00 p.m.

**5. New Business**

- a. No new business.

**6. Date of next CEBiB Committee Meeting** – Tentative January 27, 2022 at 6:00 p.m. – Hybrid Meeting

**7. Adjournment**

The meeting was adjourned at 6:50 p.m. Moved by Jane Smith; seconded by Lisa King, motion passed by consensus.

Respectfully submitted,

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Robert Cook Chairman

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Deanna Cada, Recording Secretary