

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

October 5, 2021

Approved

Committee Members Present: Jane Smith, Marilyn Stromborg, Meghan Cook

Staff Present: Deanna Cada, Kathy Ostdick, Andrew Boucher, Intern

Other Persons Present:

1. Call to Order

Ms. Smith called the meeting to order at 6:00 p.m.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

3. Approval of Minutes

Ms. Cook moved to approve the minutes of the 09/14/21 meeting; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada introduced the CMHB new intern, Andrew Boucher. Mr. Boucher told the Committee a little about his background.

Ms. Cada attended an Open House for Senator Dave Syverson and State Representative Jeff Keicher. Ms. Cada had a long conversation with both officials regarding needed behavioral healthcare.

Northwestern Medicine had set up a meeting with the CMHB Executive Director, Board President, and Board Secretary for October 29, 2021. The meeting was cancelled and will be rescheduled.

Ms. Cada hosted a meeting on Guardianship. The group discussed guardianship, what is the difference between guardianship and involuntary commitment and also what the needs of the community are.

5. Public Comment

There was no public comment.

6. Old Business

A. Open Board Seat process -

I. Ms. Cada reported that two interviews are set up for next Thursday by Zoom.

B. One Year/Three Year Plan update

- I. Ms. Cada discussed the 1-year plan with the Committee. The plan can now be moved to the full Board for review. The 3-year plan is almost complete.

7. New Business

A. Executive Director and Administrative Assistant performance reviews -

- I. Ms. Cada reported to the Committee that it was time to start the Executive Director and Administrative Assistant reviews. The Committee would like to review and approve the tool used for the Executive Director's review.

B. 2022 Meeting dates -

- I. The Committee reviewed the 2022 Board and Committee meeting dates.

C. GY2023 Application and process review –

- I. Ms. Cada shared with the Committee that the GY23 on-line grant applications will be released in December. The Committee discussed last year's process and said they were fine with it as is.

8. Date of Next Executive Committee Meeting: 11/2/21 starting at 6:00 pm – in person

9. Adjournment

The meeting was adjourned at 6:24 p.m.

Respectfully submitted,

Jane Smith, Board President

Kathy Ostdick, Recording Secretary