

Minutes

Operating Board of Directors DeKalb County Rehab & Nursing Center December 9, 2021

Note: These minutes are not official until approved by the Rehab & Nursing Operating Board at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

Present Directors: Ferald Bryan, Karen Cribben, William Cummings (arrived at 8:33), Steve Kuhn, Greg Millburg, Rita Nielsen.

Absent Directors: none

Also Present: Brain Gregory, Scott Gima, Maggie Niemi

Rita Nielsen called the meeting to order at 8:30 a.m.

Motion: Steve Kuhn moved to approve the agenda. Seconded by Karen Cribben.

Voice Vote: Rita Nielsen asked for a voice vote on the approval of the agenda. Motion carried unanimously.

Approval of Minutes:

Motion: Greg Millburg moved to approve the November 18, 2021 meeting minutes. Ferald Bryan seconded the motion.

Roll Call Vote: Rita Nielsen asked for a voice vote on the approval of the minutes. Motion carried unanimously.

Public Comments: None

Staff Comments:

Janet George, Business Office Manager, provided an update on Medicare, Medicaid and Private Pay billing.

Old Business:

None

New Business:

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Gima reviewed the daily census and Medicare census trends through November 30. The total census hit a high of 121 in early November down to the current census of 114 as of November 30. has fluctuate between 115 and 120 with a high of 121 in early November with a recent drop to 114. Medicare reached a high of 16 but has decreased to 9 as of November 30. The November census averaged 117.5 for the month with Medicare averaging 10.7, Medicaid, 70.6 and Private Pay, 36.2.

Gima provided the summary of November referral and admission activity. There were 52 referrals in November, the same as October. November admits totaled 13, up by one from 12 in October. In the first week of December, there were 10 referrals with 2 admissions.

Niemi provided the Administrator's report that included: policy and procedures updates in response to changes from CMS and IDPH COVID-19 infection control recommendations; COVID-19 staff and resident infection update; survey preparation; KCH readmission meeting; weekly vaccination reporting to NHSN; staffing reporting to CMS; COVID-19 vaccination mandates; emergency planning exercises schedule in December; admission committee in place; quality assurance projects that are in place; safety committee; new compliance officer, Cindy Holt, previously a PRN staff nurse; resident Christmas luncheon scheduled for 12/16 and staf celebration on 12/23.

Gregory provided a recap of the current financial situation of DCRNC and intent to bring in a consultant to assist with the business office.

O'Bryan provided an update on the B-Wing room repair cost estimates. No action taken.

Kuhn asked about the status of the shower wall repairs. Work not yet completed.

Executive Session:

Motion: William Cummings moved to adjourn and open an Executive/ Closed Session, Ferald Bryan seconded the motion.

Roll Call Vote: Rita Nielsen asked for a roll call vote for an Executive/Closed Session. Motion carried unanimously.

At 9:29 a.m., December 9, 2021 an Executive Session took place.

Motion: Steve Kuhn moved to adjourn from Closed Session/Executive Session. Bill Cummings seconded the motion.

Voice Vote: Rita Nielsen asked for a roll call vote for an Executive/Closed Session. Motion carried unanimously.

Executive Session ended at 9:34 a.m.

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A discussion took place to temporarily extend the nurse managers wage increase until the County Board can take action. Nielsen asked for a consensus. All members voiced agreement to extend the nurse manager wage increase until the matter can be addressed by the County Board.

Motion: Ferald Bryan moved to approve the Ransomware Incident HIPAA/HITECH Risk Assessment. William Cummings seconded the motion.

Roll Call Vote: Rita Nielsen asked for a roll call vote for an Executive/Closed Session. Motion carried unanimously.

Next Meeting: None.

Motion: Steve Kuhn moved to adjourn. Greg Millburg seconded the motion.

Roll Call Vote: Rita Nielsen asked for a voice vote to adjourn. Motion carried unanimously.

Meeting adjourned at 9:37 a.m.

Respectfully submitted
Scott T. Gima
Recorder