

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

February 1, 2022

The DeKalb County Community Mental Health Board president has determined that an in-person meeting is not practical or prudent because of a disaster.

This meeting was held fully remote through the Zoom platform.

APPROVED

Committee Members Present: Marilyn Stromborg, Jane Smith, Meghan Cook

Office staff: Deanna Cada

Other Persons Present:

1. Call to Order

Dr. Stromborg called the meeting to order at 6:31 p.m.

2. Approval of Agenda

Ms. Smith moved to approve the agenda, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Ms. Smith – yes, Ms. Cook, Dr. Stromborg – yes.

3. Approval of Minutes

Ms. Smith moved to approve the minutes of the 1/4/22 meeting, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Ms. Smith – yes, Ms. Cook – yes, Dr. Stromborg – yes.

4. Office Report

Ms. Cada reported on the status of the emergency funding to the DeKalb County Youth Service Bureau. Ms. Cada heard from the Board President that they are working with Dr. Schatteman from NIU about agency viability.

Ms. Cada reported that the DeKalb Fire Department administration has requested that DeKalb Police Department staff utilize the Family Wellness Program. Ms. Cada has approved the request.

Ms. Cada shared an update from Adventure Works on funding the organization received for business development. Ms. Cada will share the report with the Committee and at the March Board Meeting.

Ms. Cada will be meeting with Betsy Hull to explore options for financial management consultant support.

5. Public Comment

There was no public comment.

6. Old Business

A. GY2023 Grant Process – Ms. Cada notified Finance Committee that the COLA for this year is 6% without having to fill out as a new request.

7. New Business

A. February 2022 claims approval – The February 2022 claims are not yet complete.

Dr. Stromborg moved to allow Board President Jane Smith to approve Agency and Office Claims for February 2022 with full Board consideration at the next meeting, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Dr. Stromborg – yes, Ms. Cook – yes, Ms. Smith – yes.

B. DeKalb County Day of Love Request – Ms. Cada introduced the opportunity to support the DeKalb Leadership Academy Day of Love event. Finance Committee recommended supporting at the \$200 level.

C. Sycamore Police Department Peer Support Training request

Dr. Stromborg moved to approve the Sycamore Police Department Peer Support Training request for \$9,000, to be paid out of the Special Projects timeline, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Ms. Smith – yes, Ms. Cook – yes, Dr. Stromborg – yes.

D. Opportunity House Covid 19 Funding Request

Ms. Smith moved to approve the Opportunity House Covid 19 funding request up to \$29,000, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Ms. Smith – yes, Ms. Cook – yes, Dr. Stromborg – yes.

E. Survey Software Acquisition – Ms. Cada reported on the survey software review process.

F. Unallocated Funds Discussion – Ms. Cada updated the committee about the unallocated funds.

8. One Year and Three-Year Plan Goals - No update

9. Date of next meeting: 03/8/22 at 6:30 p.m.

10. Adjournment

Ms. Smith moved for adjournment at 7:02 pm, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Ms. Smith – yes, Ms. Cook – yes, Dr. Stromborg – yes.

Respectfully submitted,

Dr. Marilyn Stromborg, Committee Chair

Deanna Cada, Recording Secretary