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DeKalb County Government  
Sycamore, Illinois

**Finance Committee Minutes  
May 4, 2022**

The Finance Committee of the DeKalb County Board met on Wednesday, May 4, 2022, in the Legislative Center's Gathertorium in Sycamore, Illinois. Chairman Bagby called the meeting to order at 7:00 p.m. Those Members present were Mr. Scott Campbell, Mr. Bill Cummings, Mr. John Frieders, Ms. Dianne Leifheit, Mr. Jim Luebke, and Chairman Tim Bagby. Mr. Steve Faivre was absent. A quorum was established with six Members present and one absent.

Others present included Brian Gregory, Derek Hiland, Liam Sullivan, Becky Springer, Jim Scheffers, Sheila Santos, Kathy Lampkins, Craig Roman, Magdalen Niemi, and Jim Hutcheson.

**APPROVAL OF THE AGENDA**

**It was moved by Ms. Leifheit, seconded by Mr. Cummings and it was carried unanimously by voice vote to approve the agenda as presented.**

**APPROVAL OF THE MINUTES**

**It was moved by Mr. Luebke, seconded by Mr. Frieders and it was carried unanimously to approve the minutes of the April 6, 2022 Finance Committee Meeting.**

**PUBLIC COMMENTS**

There were no public comments.

**DELINQUENT PROPERTY TAX SALE RESOLUTIONS**

DeKalb County Treasurer Becky Springer presented twenty-eight (28) delinquent property tax sale Resolutions to the Committee. Each one of the parcels were within one subdivision in the Town of Cortland. The Committee briefly reviewed the list of parcels along with a map showing where each was located.

**It was moved by Mr. Luebke, seconded by Mr. Cummings and approved unanimously to forward the 28 Resolutions to the full County Board recommending their approval.**

**FACILITIES MANAGEMENT OFFICE REQUEST TO FILL A STAFF VACANCY**

FMO Director Jim Scheffers joined the Committee to request the permission to hire a Part-Time Maintenance Worker 1 position. This position works 19 hours per week. The individual that occupied this position has moved on and left the second week of April, Mr. Scheffers reported.

It was reminded that in accordance with Section 5-5 of the DeKalb County Code, Appointed Department Heads must request approval from their over-sight Standing Committee before their can provide notice and recruit to fill a vacant position within their Department.

**It was moved by Mr. Campbell, seconded by Ms. Leifheit and approved unanimously by the Finance Committee to allow for Mr. Scheffers to fill his Maintenance Worker 1 PT position.**

## **REVIEW OF THE DEKALB COUNTY REHAB & NURSING CENTER'S BUDGET**

Mr. Gregory noted that this business item was put on the agenda as a placeholder after the County Board Meeting where Mr. Campbell had made an amendment indicating that an internal review of the DeKalb County Rehab & Nursing Center's Budget would be done by the County's Finance Committee.

Mr. Campbell added that he and Mr. Cummings were scheduled to go to the DCRNC on Saturday to meet with Ms. Niemi to review some budgetary and staffing figures to see if right-sizing the facilities is possible.

Mr. Gregory also shared that Administrative Analyst Liam Sullivan has been working with Nursing Home Management to determine the number of FTE employees required based on information provided by Ms. Niemi and her team. That information will be available to the Committee in the near future to help in their review.

Chairman Bagby expressed that historically the facility has been self-sustaining and they (the Finance Committee) would really like to get an idea of all the expenses that go into keeping the facility running. The biggest expense is obviously staff but other expenses they need evaluate are capital costs and what it will look like to move away from self-insurance. Those and future expenses need to be taken into consideration to determine what will it really take to operate the DCRNC on a monthly-to-month, year-to-year basis.

Mr. Campbell did not want to speak for anyone else but stated that he would not consider any future financial plan that did not include insurance. Mr. Cummings and others agreed. Chairman Bagby noted that sooner the entire County can move always from being self-insured the better.

It was reminded again that Mr. Campbell and Mr. Cummings would be working with Ms. Niemi and her Management Team to gather data, assess, and report back to the Committee/Board, likely next month.

## **ADJOURNMENT**

**It was moved by Mr. Campbell, seconded by Mr. Cummings, and it was carried unanimously to adjourn the meeting at 7:43 p.m.**

Respectfully submitted,

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Tim Bagby, Chairman

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Tasha Sims, Recording Secretary