

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

April 5, 2022

DRAFT

Committee Members Present: Jane Smith, Marilyn Stromborg, Meghan Cook

Committee Members Not Present:

Staff Present: Deanna Cada, Heaven Allen

Other Persons Present:

1. Call to Order

Ms. Smith called the meeting to order at 6:05 p.m.

2. Agenda

Dr. Stromborg moved to approve the agenda, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Dr. Stromborg – yes, Ms. Cook – yes, Ms. Smith – yes.

3. Approval of Minutes

Dr. Stromborg moved to approve the minutes of the 3/8/22 meeting, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Dr. Stromborg – yes, Ms. Cook – yes, Ms. Smith – yes

4. Office Report

Ms. Cada shared information about This Is My Brave. Stated that they are changing their model, and that there is currently no-show director. Auditions are scheduled for April 30th and May 1st.

Ms. Cada will be out of the office until Monday April 11, 2022.

Ms. Cada shared that Brian Gregory the County Administrator created a new initiative One County. The County Administrator has asked all the department heads to participate in a “Swap” to get to know what others do within the position. Ms. Cada announced that she has been paired with Ms. Laurie Grubbs from the Circuit Clerks Office. They will collaborate on making resources accessible to the community. Ms. Cada hopes to have Ms. Grubbs visit the funded agency to see how they operate in the community.

Ms. Cada reported that she and Ms. Allen were able to tour the new Emergency Department at Kishwaukee hospital. Ms. Cada stated that in the near future to schedule a meeting in the facility.

5. Public Comment

There was no public comment.

6. Old Business

- A. Policy & Procedure Review – Ms. Cada distributed the policies that needed to be reviewed. Ms. Cada asked the Executive Committee to review the policies and come to the next committee meeting with any questions or revisions. The policies will be brought to the May board meeting with approvals at the June meeting.

- B. Grant Year 2023 Application Update – Ms. Cada stated that the Board will hold special Grant hearing Meeting on April 12, 2022 at 6:00pm to hear from Organizations requesting money for new programs or large increases.
- C. On the Table Event Discussion - Ms. Cada reached out to Blumen Gardens, due to cost and date conflicts the Board discussed tabling “On the Table Event”. Ms. Allen will look into virtual events the community can be a part of.

7. New Business

- A. Robert’s Rules of Order compliance – Ms. Cada informed the board that after our last meeting there was a compliant regarding Robert’s Rule. Due to the size of the board, the committee does not need to adhere to strict Robert’s Rule. Ms. Cada discussed creating a one page instructional of Robert’s Rule for the board.
- B. Slate of Officers 2022-2023 – Ms. Cada announced that it is almost time for Officer renewals, current committee members were eligible. Ms. Cada will reach out to members.
- C. Review Closed Session Minutes – No Closed Executive Committee Meeting Minutes

8. One Year/Three Year Plan update – Ms. Cada discussed suicide prevention work. The QPR Flyer will be distributed at The Day of Love. Ms. Cada stated Ms. Allen is working on marketing to help get it out into the public. Jennie Geltz has offered to do QPR follow up sessions via Zoom on various dates.

Ms. Cada and Ms. Plote discussed funding an intern for the 0-7 Plan, due to timing the internship has been put on hold and the decision to have an ad hoc committee to discuss what the position will intel was discussed.


9. Date of Next Executive Committee Meeting: 05/3/22 starting at 6:00 pm

10. Adjournment

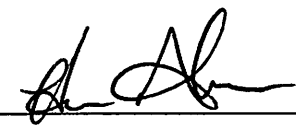
The meeting was adjourned at 6:32 p.m.

Ms. Cook moved for adjournment, seconded by Dr. Stromborg. The motion passed unanimously on roll call vote. Ms. Cook – yes, Dr. Stromborg – yes, Ms. Smith – yes

Respectfully submitted,



Jane Smith, Board President



Heaven Allen, Recording Secretary