

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**EXECUTIVE COMMITTEE**  
**MINUTES OF MEETING**

**June 7, 2022**

**Approved**

**Committee Members Present:** Jane Smith, Marilyn Stromborg

**Committee Members Not Present:**

**Staff Present:** Deanna Cada, Heaven Allen

Other Persons Present:

**1. Call to Order**

Ms. Smith called the meeting to order at 6:01 p.m.

**2. Agenda**

*Dr. Stromborg moved to approve the agenda, seconded by Ms. Smith. The motion passed unanimously.*

**3. Approval of Minutes**

*Dr. Stromborg moved to approve the minutes of the 05/9/22 meeting, seconded by Ms. Smith. The motion passed unanimously.*

**4. Office Report**

Ms. Cada shared that she has been working on Board Retreat Planning.

Ms. Cada reported that she will have a meeting with the documentarian with hopes to have a screening in fall.

Ms. Cada stated that she participated in statewide commission for the CESSA Law, Ms. Cada discussed interest in being on the Regional Commission.

Ms. Cada announced that the board has received an invite from the Belonging Council to their ‘Voices of Belonging Exhibit’

Ms. Cada shared that she will be resigning from the housing commission once an Executive Director is named.

Ms. Cada stated that her daughter has accepted a position at Youth Outlook. Due to conflict of interest, all contact will go through Ms. Allen and then to the board.

**5. Public Comment**

There was no public comment.

**6. Old Business**

- A. Policy & Procedure Review – Ms. Cada discussed getting approval to move to full board.
  - a. Remote Work Policy

***Dr. Stromborg moved to forward policy & procedure to full board, seconded by Ms. Smith. The motion passed unanimously.***

- B. 2021 Annual Report– Report was distributed to committee meetings to be reviewed.
- C. Guardianship Committee Update - Ms. Cada shared that the committee is going well, through discussion there is hope to get a designated Primary Care Physician for Elder care service. Ms. Cada updated the committee that the partial hospital program at Foxpointe will be opening in November 2022

**7. New Business**

- A. CEBiB Committee Update – Ms. Cada shared that the survey currently has 379 viable responses. Ms. Cada enlisted the help of 2 community members to translate instructions for the survey and will have the translated surveys out shortly.
- B. Impact Committee Update – Ms. Cada announced that the impact committee will meet on June 22 to discuss the Board Retreat.

**8. One Year/Three Year Plan update – One Year plan complete.**

Three Year plan -Ms. Cada and Ms. Plote are working on system of care and a coordination of services for 0-7.

**9. Date of Next Executive Committee Meeting: 07/12/22 starting at 6:00 pm**

**10. Adjournment**

The meeting was adjourned at 6:32 p.m.

***Dr. Stromborg moved for adjournment, seconded by Ms. Smith. The motion passed unanimously.***

Respectfully submitted,

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Jane Smith, Board President

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Heaven Allen, Recording Secretary