

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

June 7, 2022

Approved

Committee Members Present: Marilyn Stromborg, Jane Smith

Office staff: Deanna Cada, Heaven Allen

Other Persons Present:

1. Call to Order

Dr. Stromborg called the meeting to order at 6:37 p.m.

2. Approval of Agenda

Ms. Smith moved to approve the agenda, seconded by Dr. Stromborg. The motion passed unanimously.

3. Approval of Minutes

Ms. Smith moved to approve the minutes of the 5/9/22 meeting, seconded by Dr. Stromborg. The motion passed unanimously.

4. Office Report

Ms. Cada shared that the county is getting a new financial software.

Ms. Cada informed the committee that she spoke with Bob Tanner from Greater Family Health. Mr. Tanner discussed with Ms. Cada that at this time they are still without an Advance Practice Nurse. Greater Family will continue to use Telehealth for Psychiatry.

Ms. Cada informed the committee that safe passage asked for reallocation request. Ms. Cada was able to prove the request due to the amount of requested for reallocation.

Ms. Cada discussed with the committee that a member of the CACDC will no longer have access to the Credit Card due to unauthorized purchases. Currently the organization is working towards resolution.

5. Public Comment

No Comment

6. Old Business

- A. Guardianship Agency Partnership – Elder Care Services – Ms. Cada discussed with the Finance Committee. Dr. Stromborg made suggestions regarding the partnership

Ms. Smith motioned to forward Guardianship Partnership Contract to full board for approval, seconded by Dr. Stromborg. The motion passed unanimously.

- B. CEBiB Survey Updates- Discussed during Executive Committee, Ms. Cada discussed with the committee getting signage for the survey

- C. Betsy Hull, Financial Consultant Tasks – Ms. Cada announced that Mrs. Hull will begin to work with the board. She will start with the Mental Health Board Budget

7. New Business

- A. Approval of June 2022 Claims –

a. Ms. Smith moved to approve the June 2022 agency claims for \$272,289.21, seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Dr. Stromborg-Yes

b. Ms. Smith moved to approve the June 2022 Office claims in the amount of \$1,400.44, seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Dr. Stromborg-Yes

- B. Community Investment Fund updates – Ms. Cada discussed funding for agencies who have received Community Investments.

- C. Eviction Impacted Agencies – Agencies at 330 Grove St. and 217 W. 4th St received eviction notices for the city

- D. GY2023 Contracts -Ms. Cada announced that she is finishing up the contracts for grants. There was an error in the Youth Service Bureau contract for fund allocation that will be brought to the board

- E. DCCMHB Apparel- Ms. Cada informed the committee about the prices of quarter zip and other apparel

- F. FY2023 County Budget Timeline – Ms. Cada discussed the timeline of the budget for the county.

8. One Year and Three-Year Plan Goals – Ms. Cada discussed that the committee is working on putting a budget together.

9. Date of next meeting: 7/12/22 at 6:30 p.m.

10. Adjournment

Ms. Smith moved for adjournment at 7:11 pm, seconded by Dr. Stromborg. The motion passed unanimously.

Respectfully submitted,

Dr. Marilyn Stromborg, Committee Chair

Heaven Allen, Recording Secretary