

**Collaboration for Equity and Belonging in Behavioral Healthcare (CEBiB)**  
**May 12, 2022 – Hybrid meeting**  
**Meeting Minutes**

APPROVED

Committee Members Present: Robert Cook, Lisa King, Sheridan Threadgill, Jane Smith, Dori DeLaCruz  
Office staff: Deanna Cada, Heaven Allen

**1. Call to Order/Introductions**

Mr. Cook called the meeting to order at 6:03 p.m.

**2. Agenda Approved**

Mr. Cook made a motion to approve the agenda. The motion passed by consensus.

**3. Minutes Approved from 4/21/2022**

Mr. Cook moved to approve the minutes of the February 10, 2022, meeting. The motion passed by consensus.

**4. Old Business**

- a. **Survey Launch Discussion** – Ms. Cada asked the group to review the survey flow and comment on any opportunities to improve the survey. Discussion ensued regarding translation services to add Spanish & Arabic language options. It constructed the survey to include FAQs and resources for those that request that information.
- b. **Survey Distribution Discussion** – Discussion ensued about maintaining confidentiality while collecting contact information for the drawing. Mr. Cook developed a Google Doc to assist with distribution planning. Ms. Cada will include QPR information with the survey. Ideas generated for distribution:
  - i. Daily Chronicle/Print Media
  - ii. Radio opportunities, including Guest DJs
  - iii. Funded partners
  - iv. Police Social Worker
  - v. Local Barbershops
  - vi. NIU, including the DEI office
  - vii. School Boards & School Groups
  - viii. Local Corporations
  - ix. DeKalb County Health Department
  - x. Back to school fairs and giveaway events
  - xi. Restaurants – flyers and tabletop tents
  - xii. Grocery stores
  - xiii. Community celebrations such as July 4<sup>th</sup> celebrations
  - xiv. Park districts

Discussion ensued about the stop date for the survey. There is a soft end date of August 1, but it may extend to September 1 to capture back-to-school and NIU populations. The committee agrees that reach out to professional and personal networks.

**5. New Business**

**6. Date of next CEBiB Committee Meeting** – June 23, 2022, at 6:00 p.m. Hybrid Meeting

**7. Adjournment**

The meeting was adjourned at 6:40 p.m. A motion passed by consensus.

2500 N ANNIE GLIDDEN RD SUITE B, DEKALB, IL 60115

Respectfully submitted,

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Robert Cook Chairman

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Deanna Cada, Recording Secretary