

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**July 12, 2022**

APPROVED

**Committee Members Present:** Marilyn Stromborg, Jane Smith, Ms. Cook

**Office staff:** Deanna Cada, Heaven Allen

**Other Persons Present:**

**1. Call to Order**

Dr. Stromborg called the meeting to order at 6:33 p.m.

**2. Approval of Agenda**

*Ms. Smith moved to approve the agenda, seconded by Ms. Cook. The motion passed unanimously.*

**3. Approval of Minutes**

*Ms. Cook moved to approve the minutes of the 6/7/22 meeting, seconded by Ms. Smith. The motion passed unanimously.*

**4. Office Report**

Ms. Cada shared reported that she received an email for Dan Kenny about the Chef Center Building, the 25,000 grant to build their food hub. In addition, they were award \$200,000 American Healthy Food Financing Grant. They will be beginning this process to build the building

Ms. Cada informed that Katie Watts submitted her final report for the special project grant that was awarded. Ms. Watts stated that it was incredibly helpful to have business planning. Stated they would be willing to share with other funded agencies.

**5. Public Comment**

No Comment

**6. Approval of June 2022 Claims**

Dr. Stromborg report that total claims for July 2022 are 244,412.49.

*a. Ms. Smith moved to approve the July 2022 agency claims for \$230,837.57, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Dr. Stromborg-Yes, Ms. Cook - Yes*

*b. Ms. Smith moved to approve the July 2022 Office claims in the amount of \$13,574.92, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Dr. Stromborg-Yes, Ms. Cook- Yes.*

**7. Old Business**

- A. Betsy Hull, Financial Consultant Tasks – Ms. Cada reported that Ms. Hull and her meet on a weekly basis. Ms. Hull has been working on a 10-year historical look at the board finances.
- B. GY2023 Contracts – Ms. Cada shared that all the contracts have been returned except for one.
- C. FY2023 County Budget – Ms. Cada shared with the committee the budget. Ms. Cada noted that the number shown are not all final.

**8. New Business**

- A. Executive Director, Conflict of Interest – Ms. Cada discussed Conflict of interest with Youth Outlook as daughter has accepted a position with the organization.
- B. Barb Food Mart Funding Request- Finance committee discussed funding Bard Food Mart for their Summer Service-Learning program.

*Ms. Cook motioned to approve Barb Food Mart Fund Request of 1290.00 taken from Special Programs Fund, seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Dr. Stromborg-Yes, Ms. Cook- Yes*

- C. NIU -CGS Strategic Planning Proposal – Finance committee discussed funding NIU-COS Strategic Planning Proposal and moving it to the full board for approval

*Ms. Smith motioned to forward NIU-CGS Strategic Planning Proposal to full board for approval, seconded by Ms. Cook. The motion passed unanimously*

9. One Year and Three-Year Plan Goals – No Updates

10. Date of next meeting: 8/02/22 at 6:30 p.m.

11. Adjournment

*Ms. Smith moved for adjournment at 6:55 pm, seconded by Ms. Cook. The motion passed unanimously.*

Respectfully submitted,

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Dr. Marilyn Stromborg, Committee Chair

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Heaven Allen, Recording Secretary