

**DeKalb County Sheriff's Merit Commission**  
**Meeting Minutes**  
**Friday, June 17, 2022**  
**8:30 AM**

The Merit Commission met in the Sheriff's Situation Room at the DeKalb County Sheriff's Office.

**I. Call to Order**

Chairman Todd Walker called the meeting to order at 8:40 AM Friday, June 17, 2022.

**II. Roll Call**

Commissioners present at the meeting were: Commissioners Todd Walker and Anita Turner. Also present was Sheriff Andy Sullivan.

**III. Approval of Agenda**

Todd Walker called for the approval of the agenda. Anita Turner moved to approve; Todd Walker seconded. All were in favor. No opposition. Agenda was approved.

**IV. Approval of Minutes**

Minutes from the previous meeting held 04/23/2022 were reviewed by Commissioners. Chairman Walker called for approval of those minutes. Motion for approval was made by Anita Turner and seconded by Todd Walker. All were in favor. No opposition. The minutes from 04/23/22 were approved.

**V. Public Comment**

Though it was an open public meeting, no audience was present.

**VI. Correspondence**

Sheriff Sullivan presented the Commission with a sealed envelope containing the administrative points for the Communications Lieutenant Assessment Center.

**VII. Lateral Transfer Request**

Sheriff Sullivan requested authorization for a lateral transfer to the Communications Division. The Communications candidate currently works for Lake Zurich Police Department and lives in Sycamore. This candidate has expressed interest in working for the Sheriff's Office and has completed a sit-along in the dispatch center. The candidate is looking to leave Lake Zurich PD as they will soon be consolidating their dispatch center and they are looking for a shorter commute. Sheriff Sullivan assured the Commission this candidate has significant experience and believes they would be a good fit for our office. Sheriff Sullivan advised the Commission this candidate is currently in the background phase and pending the commission's approval, will move forward with the polygraph and psychological testing. The commission had no questions and both were in favor of the later hire. Sheriff Sullivan notified the Commission that we have exhausted our current Communications eligibility list and we will need to conduct testing in the very near future. Todd Walker made a motion to approve the later transfer request for the Communications Division and Anita Turner seconded the motion. All were in favor, motion passed.

**VIII. Old Business – None**

**IX. New Business – None**

**X. Executive Session – Corrections Sergeant Interviews**

Commissioner Todd Walker made a motion to break into executive session to conduct Communications Lieutenant Assessment Center. Anita Turner seconded. The Commission adjourned into executive session at 8:45 AM.

At 2:25 PM the interview process was concluded and both commissioners were still present. Todd Walker asked for a motion to return to regular session. Anita Turner made the motion. Todd Walker seconded that motion. The commission returned to regular session.

**XI. Adjournment**

The Commission reentered regular session and with no further business to discuss. Commissioner Todd Walker called for a motion to adjourn. Anita Turner made the motion which was seconded by Todd Walker. There was no opposition, the meeting was adjourned.