

Collaboration for Equity and Belonging in Behavioral Healthcare (CEBiB)
September 1, 2022 – Hybrid meeting
Meeting Minutes

APPROVED

Committee Members Present: Dr. Quiana Jones, Robert Cook, Lisa King, Sheridan Threadgill, Jane Smith, Teri Spartz
Office staff: Deanna Cada, Heaven Allen

1. Call to Order/Introductions

Mr. Cook called the meeting to order at 6:03 p.m.

2. Agenda Approved

Mr. Cook made a motion to approve the agenda. The motion passed by consensus.

3. Minutes Approved from 7/7/2022

Mr. Cook moved to approve the July 7, 2022, meeting minutes. The motion passed by consensus.

4. Old Business

- a. **Survey Results** – Ms. Cada reported that to date, 820 Surveys have been started, and 715 have viable results. Ms. Cada gave a high-level report of data points. The survey will close at midnight a.m. on September 2, 2022. Ms. King reported that she has a few hard-copy surveys she will bring to the DCCMHB office by noon on 9/2/2022.

5. New Business

- a. **Survey Results Analysis Process**– The committee discussed the need for intentional data analysis. Committee members suggested checking the NIU-CGS, Monique Bernoudy – NIU, and Dr. Kelly Summers, NIU. It was decided that a Request for a Proposal for data analysis, the scope of work, and expectations be developed. Dr. Jones, Mr. Cook & Ms. Cada will schedule a meeting to discuss the RFP and process. Discussion ensued on the best way to share data with the community and those community members involved in creating the survey. Several sharing opportunities were discussed, including direct contact, press releases, community forums, and community visits. It will be important to discuss survey data and the following steps on how the Mental Health Board will use the data.
- b. **Focus Groups** – Ms. Cada reported that over 200 respondents indicated an interest in participating in a focus group. Ms. Cada will contact those interested in the next steps. Focus groups may be utilized as a part of the data analysis process and the Mental Health Board strategic planning process.
- c. **Gift Card Drawing** – Ms. Allen shared information about online tools to ensure a fair and transparent drawing process of the gift cards. Every attempt will be made to contact the original winners, but alternates will be identified in case contact is not made. Winners will be asked if they are willing to be made public. The drawings will occur on 9/2/2002, and communication will be attempted for over a week.
- d. **Next Steps** – The committee will review data and determine the next best steps.
- e. **Current Opportunities** – Discussion ensued regarding recent violence in the DeKalb community. As far as anyone knows, aside from school resources, no resources have been presented to the community. Ms. Cada will reach out to funded agencies to see if a response can be made.

6. Date of next CEBiB Committee Meeting – November 3, 2022, at 6:00 p.m. Hybrid Meeting

7. Adjournment

The meeting was adjourned at 7:00 p.m. A motion passed by consensus.

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Respectfully submitted,

Robert Cook Chairman

Deanna Cada, Recording Secretary