

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

October 4, 2022

Time change started at 6:00pm

APPROVED

Committee Members Present: Marilyn Stromborg, Jane Smith, Meghan Cook

Office staff: Deanna Cada, Heaven Allen

Other Persons Present:

1. Call to Order

Dr. Stromborg called the meeting to order at 6:00 p.m.

2. Approval of Agenda

Ms. Smith moved to approve the agenda, seconded by Dr. Stromborg. The motion passed unanimously.

3. Approval of Minutes

Ms. Smith moved to approve the minutes of the 9/04/22 meeting, seconded by Ms. Cook. The motion passed unanimously.

4. Office Report

Ms. Cada shared the quarterly report from the History Center. The History Center is working on their Art in Action project with launching a website, hiring an intern to do some exploration of history in Dekalb County.

Ms. Cada shared reports from Barb Food Mart and their internship program. The program was able to employ for students who worked 15 hours each, who were chosen by the DHS counselors. The interns relayed that they had a positive and valuable experience.

Ms. Cada reported that the board has received their 5th installment of Property Tax of 1,098,090.13. Currently were 55,000 away from the full amount. Ms. Cada announced that the board is on track to receive the full amount that was intended.

Ms. Cade announced that Ellen Rodgers from Voluntary Action Centers stepped down as Executive Director, Neil Closter will be filling that role. Ms. Rodgers will move into the Development Director role.

Ms. Cada discussed Family Service Agency we have their updated contract with taking over YSBs programming. Ms. Cada stated that is has been a seamless process and they are happy to still be able to provide that programming.

Ms. Cada reported that she followed up with court services. Ms. Cada discussed with them that the board was not comfortable paying for NIUs Portion, they did remove that without any problems. Ms. Cada announced that they will receive 5 years of programming from this grant.

5. Public Comment

No Comment

6. Approval of October 2022 Claims Approval – Tabled until Board Meeting

7. Old Business

- A. Special Grant Programs/ Application – Ms. Cada presented an outline and application for the Special One Time Grant for our agencies. Dr. Stromborg presented some changes for Ms. Cada to review.
- B. TIMB October 13, 2022 – Ms. Cada reminded the committee that “This is My Brave” is approaching!

8. New Business

- A. Agency Audits Update – EAN & CACDC – Ms. Besty Hull looked over a couple of our agencies, Ms. Hull stated the agencies need to more professionalization of funds organization. Ms. Hull made recommendations to the funding guidelines that Ms. Cada will present to the committee at the next meeting. Ms. Hull is also working on a tool to help the board assess the financial health of agencies
- B. CEBiB Data Analysis Request for Proposal – Ms. Cada discussed the proposal and changing the wording. Ms. Cada will be posting after a few changes.
- C. 2023 Meeting Dates – Ms. Cada will present the dates to the Board

9. One Year and Three-Year Plan Goals – No Updates

10. Date of next meeting: 11/01/22 at 6:30 p.m.

11. Adjournment

Dr. Stromborg moved for adjournment at 6:10 pm, seconded by Ms. Cook. The motion passed unanimously.

Respectfully submitted,

Dr. Marilyn Stromborg, Committee Chair

Heaven Allen, Recording Secretary