

Note: These minutes are not official until approved by the Committee of the Whole at a subsequent Meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

**Committee of the Whole Minutes
January 11, 2023**

The Committee of the Whole of the DeKalb County Board met in Sycamore, Illinois on Wednesday, January 11, 2023. Chair Suzanne Willis called the meeting to order at 7:00pm. Those Members present were Tim Bagby, Scott Campbell, Mary Cozad, Rukisha Crawford, Karen Cribben, Patrick Deutsch, Meryl Domina, Laurie Emmer, John Frieders, Savannah Ilenikhena, Kathy Lampkins, Maureen Little, Jim Luebke, Terri Mann-Lamb, Stewart Ogilvie, Jerry Osland, Michelle Pickett, Roy Plote, Christopher Porterfield, Amber Quitno and Ellingsworth Webb. A quorum was established with twenty-two Members present, one absent and one vacancy.

Others present included Brian Gregory, Derek Hiland,.

APPROVAL OF THE AGENDA

Mann-Lamb moved to approve the agenda as presented. Deutsch seconded the motion and it was carried unanimously.

APPROVAL OF THE MINUTES

It was moved by Emmer, seconded by Ogilvie and it was carried unanimously to approve the minutes of the November 9, 2022 and December 14, 2022 Committee of the Whole Meetings.

PUBLIC COMMENTS

There were no public comments.

CHAIRS COMMENTS

There were no Chair's comments

PRESENTATIONS/DISCUSSIONS

DeKalb County Convention and Visitors Bureau

DeKalb County Convention & Visitors Bureau (DCCVB) Executive Director Cortney Strohacker and marketing specialist Katherine McLaughlin joined the Committee to introduce themselves as well as provide an update on all the things that the DCCVB has been doing over the past year.

Ms. Strohacker provided a PowerPoint presentation. She shared that the DCCVB is DeKalb County's sole Destination Marketing Organization. The DCCVB works on behalf of DeKalb County Government and other County stakeholders to attract leisure travelers and overnight visits to the area's diverse attractions, destinations, events and amenities. The bureau serves as a primary point of contact for meeting planners, sports tournament directors, tour operators, special event planners and travelers. Bureau marketing initiatives are primarily focused on markets and regions outside of DeKalb County to attract guests and visitors spending to the area.

Ms. Strohacker provided an overview of Out & About DeKalb County, IL App. The app features a variety of historically and culturally significant places throughout DeKalb County. While not every possible point of interest can be included, the hope is that the app experience inspires individuals to continue exploring DeKalb County's local past and learn more about the everyday things around us. DCCVB is always adding new content and more information as it becomes available.

The DCCVB has made a concerted effort to raise awareness of tourism opportunities and destinations by growing their social media presence. This has been accomplished by posting regularly on their social media, partnering with local businesses, and hiring social media influencers to travel to experience and promote what DeKalb County has to offer.

The DCCVB respectfully requested that the County continue to fuel this economic engine by providing an annual letter of support and a Resolution recognizing the DCCVB as the marketing and promotion organization for DeKalb County tourism.

Reports from Committee Chairs.

Terri Mann-Lamb, Chair of Planning, Zoning, and Development Committee, reported that the Committee has not yet met and they have nothing to report.

Patrick Deutsch, Chair of Highway Committee, shared that the Highway Department went out to bid for the procurement of vehicles and equipment and there were no bids received. Additionally, the Committee has forwarded Resolution R2023-002, a Resolution approving an intergovernmental agreement for engineering services with the Town of Cortland.

Ellingsworth Webb, Chair of the Facilities & Technology Committee, shared that the Committee has forwarded Resolution R2023-003, a Resolution approving the procurement of life safety inspection services from Johnson Controls.

Rukisha Crawford, Chair of Human Health & Services Committee, reported that the Committee has not yet met and they have nothing to report.

Kathy Lampkins, Chair of Law & Justice Committee, reported that the Committee has not yet met and they have nothing to report.

Scott Campbell, Chair of Finance & Administration Committee, reported that the Committee has forwarded ten Resolutions. Resolution R2023-004: A Resolution Abating the Entire Property Tax Levy for the 2022 Tax Year for the 2017 Jail Expansion Bond Issue. Resolution R2023-005: A Resolution Abating the Entire Property Tax Levy for the 2022 Tax Year for the 2020 Nursing Home Expansion Bond Issue. Resolution R2023-006: A Resolution Abating the Entire Property Tax Levy for the 2022 Tax Year for the 2020A Refunding Bond Issue. Resolution R2023-007: A Resolution Abating the Entire Property Tax Levy for the 2022 Tax Year for the Recapture Revenues. Resolution R2023-008: A Resolution Providing for the Defeasance of County Bonds and Authorizing an Escrow Deposit Agreement. Resolution R2023-009: A Resolution Awarding a Contract for Financial Auditing Services. Resolution R2023-010: A Resolution Approving the Procurement of Freedom of Information Act Platform Software. Resolution R2023-011: A Resolution Authorizing the Extension of Staff Retention Programs for Employees During the Transition of DeKalb County Rehab and Nursing Center. Resolution R2023-012: A Resolution Approving Amendments to the FY2022 Budget. Resolution R2023-013: A Resolution Approving Amendments to the FY2023

Budget. Campbell also brought forth Payment of Claims for December 2022 and January 2023, as well as Reports of County officials.

Roy Plote, Chair of Forest Preserve Committee, reported that the Committee has not yet met and they have nothing to report.

Vice Chair Frieders shared that following this meeting, the Executive Committee would be asked to consider approval of three Resolutions: Resolution R2023-014: A Resolution Approving the Participation in the Service Program of the Office of the State's Attorney's Appellate Prosecutor. Resolution R2023-015: A Resolution Selecting the DeKalb County Convention and Visitors Bureau as DeKalb County's Agency of Record for Tourism Promotions for the Illinois Office of Tourism FY2023. R2023-016: A Resolution Supporting Local Control of Zoning and Land Use Affairs for DeKalb County and Opposing HB 4412.

COUNTY ADMINISTRATOR'S REPORT

Mr. Gregory thanked the DCCVB for their presentation and noted that they do a fantastic job at promoting the County.

Mr. Gregory provided an overview on Illinois House Bill 4412. He explained that this bill requires Counties to adopt the state's regulations for wind and solar energy. Counties would have 120 days to amend their code to be in compliance. Mr. Gregory noted that the state's regulations for wind & solar are a lot less restrictive than what is currently allowed in DeKalb County's Code. HB4412 has a provision that allows Counties to veto projects, but if a project is fully compliant, vetoing it would be a liability to the County.

Mr. Gregory discussed the Highway Department's recent attempt to procure new vehicles and equipment. The Highway Department received no bids. Because of the current market constraints and the continued need for those vehicles and equipment, a Resolution will be brought to the Finance & Administration Committee in February for approval of an open purchasing order for vehicles and equipment.

Additionally, Mr. Gregory provided the Committee with a memorandum written by the County Engineer that provided an update on the intersection of Plank Road and Lindgren Road.

The final update is that Bradley Belanger submitted his resignation from the County Board and that his seat would be declared vacant the following week at the County Board Meeting.

ADJOURNMENT

Crawford moved to adjourn the meeting. Luebke seconded the motion and it was carried unanimously.

Chair Suzanne Willis

Liam Sullivan, Recording Secretary

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DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
January 11, 2023**

The Executive Committee of the DeKalb County Board met in Sycamore, Illinois on Wednesday, January 11, 2023. Chair Willis called the meeting to order. Those Members present were Scott Campbell, Rukisha Crawford, Patrick Deutsch, John Frieders, Kathy Lampkins, Terri Mann-Lamb, Roy Plote, and Ellingsworth Webb. A quorum was established with all nine Members present.

APPROVAL OF THE AGENDA

Man-Lamb moved to approve the agenda as presented. Webb seconded the motion and it was carried unanimously.

APPROVAL OF THE MINUTES

It was moved by Frieders, seconded by Deutsch and it was carried unanimously to approve the minutes of the November 25, 2022 Executive Committee Meetings.

PUBLIC COMMENTS

There were no public comments.

RESOLUTION R2023-014 A RESOLUTION APPROVING THE PARTICIPATION IN THE SERVICE PROGRAM OF THE OFFICE OF THE STATE'S ATTORNEY.

Mr. Gregory explained that this is a program that the County participates in annually. The County pays a fee so that the State's Attorney can participate in the program.

Lampkins moved to forward the Resolution to the full County Board recommending its approval. Frieders seconded the motion and the motion carried unanimously.

RESOLUTION R2023-015 A RESOLUTION APPROVING ANNUAL RECERTIFICATION OF THE DEKALB COUNTY CONVENTION AND VISITORS BUREAU

Crawford moved to forward the Resolution to the full County Board recommending its approval. Mann-Lamb seconded the motion and the motion carried unanimously.

RESOLUTION R2023-016 A RESOLUTION SUPPORTING LOCAL CONTROL OF ZONING AND LAND USE AFFAIRS AND OPPOSING HB4412

Chair Willis made note that this Resolution aims to express the County Board's dismay with this particular piece of legislation. Mr. Gregory clarified that if the legislation were to be approved by the Governor, the County would comply.

Campbell moved to forward the Resolution to the full County Board recommending its approval. Mann-Lamb seconded the motion and the motion carried unanimously.

APPROVAL OF APPOINTMENTS

Chair Willis recommended the approval of the following appointments

- a. **DeKalb County Public Building Commission:** Ellingsworth Webb appointed to complete a five-year term until September 30, 2024.
- b. **Sheriff's Merit Commission:** Bryan Perry reappointed for a six-year term until November 30, 2028.
- c. **Fairdale Light District:** Danielle R. West appointed for a three-year term ending April 30, 2026.
- d. **Board of Health:**
Rukisha Crawford appointed for a one-year term ending December 31, 2023. Dr Karen Federici, MD appointed for a three-year term ending December 31, 2025. Mark Mattson appointed to complete a three-year term ending December 31, 2023. Lorraine Daly reappointed for a three-year term ending December 31, 2025. Dr Carlos Dominguez reappointed for a three-year term ending December 31, 2025. Anita Zurbrugg reappointed for a three-year term ending December 31, 2025.
- e. **Community Mental Health Board:** Laurie Emmer reappointed for a two-year term beginning January 1, 2023 until December 31, 2024.
- f. **Northwest Water Planning Alliance:** Suzanne Willis reappointed for a two-year term ending November 30, 2024.
- g. **Boone, DeKalb, and Ogle Extension Board:** Patrick Deutsch appointed for a two-year term ending November 30, 2024.
- h. **Emergency Telephone Systems Board:** Roy Plote reappointed for a two-year term ending November 30, 2024. Carl Reina appointed to complete a four-year term ending December 31, 2023.

It was moved by Mann-Lamb, seconded by Lampkins, and was approved unanimously to forward the appointments to the full County Board recommending their approval.

APPROVAL OF THE COUNTY BOARD AGENDA

Crawford moved to approve the Draft County Board Agenda and to forward it to the full County Board. Lampkins seconded the motion and the motion carried unanimously.

ADJOURNMENT

Lampkins moved to adjourn the meeting. Plote seconded the motion and it was carried unanimously.

Suzanne Willis, Chair

Liam Sullivan, Recording Secretary

DEKALB COUNTY GOVERNMENT
COUNTY BOARD MEETING

February 15, 2023

7:00 p.m.

DeKalb County Legislative Center
Gathertorium

200 N. Main Street
Sycamore, IL 60178

AGENDA

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Approval of Agenda
4. Approval of Minutes:
 - a. January 18, 2023
5. Communications & Proclamations:
 - a. Declaration of Vacancy for County Board District-11
 - b. Employee Service Awards – February 2023
6. Public Comments
7. Appointments for this Month:
 - a. **County Board Member – District 1:** Rhonda Henke appointed immediately to fill the unexpired term of Brad Belanger until November 30, 2024.

Oath of Office Administered by County Clerk

- b. **County Board Committees:** Rhonda Henke appointed immediately to the County Board's Facilities & Technology Committee and Planning, Zoning, and Development Committee until November 30, 2024.
 - c. **Kishwaukee Water Reclamation District:** Annie Ray appointed immediately to fill the unexpired term of Dawn Constantino until April 30, 2023.
8. Reports of Standing Committees with Ordinances & Resolutions

PLANNING, ZONING & DEVELOPMENT COMMITTEE

- a. **Ordinance O2023-001:** An Ordinance Approving a Zoning Map Amendment for a Planned Development Industrial District Located at 13567 State Route 38, in Cortland Township. **Committee Action: Moved by Plote, Seconded by Willis and approved unanimously.**
 - b. **Ordinance O2023-002:** An Ordinance Approving a Special Use Permit for a Solar Garden for Property Located on the Southwest Corner of Pine Road and GovernorBeveridge Highway in Somonauk Township. **Committee Action: Moved by Willis, Seconded by Luebke. The Motion carried with five in favor, one opposed (Osland), one Abstaining (Plote).**
 - c. **Ordinance O2023-003:** An Ordinance Approving a Zoning Map Amendment for 10256 Somonauk Road, in Squaw Grove Township. **Committee Action: Moved by Willis, Seconded by Plote and approved unanimously.**

- d. **Ordinance O2023-004:** An Ordinance Approving a Special Use Permit for a Cemetery for Property Located on Irene Road, in Franklin Township. **Committee Action: Moved by Luebke, Seconded by Frieders and approved unanimously.**

COUNTY HIGHWAY COMMITTEE

- a. **Ordinance O2023-005:** An Ordinance Providing for the Establishment of an Altered Speed Zone for Peace Road. **Committee Action: Moved by Haier, Seconded by Willis and approved unanimously.**
- b. **Ordinance O2023-006:** An Ordinance Providing for the Establishment of an Altered Speed Zone for Gurler Road. **Committee Action: Moved by Emmer, Seconded by Luebke and approved unanimously.**
- c. **Resolution R2023-021:** A Resolution Authorizing Job Reclassification for Certain AFSCME Positions in the Highway Department. **Committee Action: Moved by Luebke, Seconded by Willis and approved unanimously.**
- d. **Resolution R2023-022:** A Resolution Approving an Intergovernmental Agreement for Installation and Maintenance of License Plate Readers with the City of Sycamore. **Committee Action: Moved by Haier, Seconded by Willis and approved unanimously.**

FACILITIES & TECHNOLOGY COMMITTEE

No Actionable Items

HEALTH & HUMAN SERVICES COMMITTEE

No Actionable Items

LAW & JUSTICE COMMITTEE

- a. **Resolution R2023-017:** A Resolution Approving the Procurement of Body Cameras From Axon Enterprise, Inc. of Scottsdale, Arizona in the Amount Not to Exceed \$205,838.70. **Committee Action: Moved by Cozad, Seconded by Deutsch and approved unanimously.**

FINANCE & ADMINISTRATION COMMITTEE

- a. **Resolution R2023-018:** A Resolution Authorizing Job Reclassification for Certain AFSCME Positions in the County Clerk & Recorder's Office. **Committee Action: Moved by Porterfield, Seconded by Crawford and approved unanimously.**
- b. **Resolution R2023-019:** A Resolution Authorizing an Open Purchasing Order for Procurement of Highway Department Vehicles and Equipment. **Committee Action: Moved by Webb, Seconded by Osland and approved unanimously.**
- c. **Resolution R2023-020:** A Resolution Authorizing an Open Purchasing Order for Procurement of Facilities Management Office Vehicles and Equipment. **Committee Action: Moved by Webb, Seconded by Crawford and approved unanimously.**
- d. **Claims to be Paid in February 2023:** Move to approve the payment of claims for this month, and off-cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$_____.

- e. **Reports of County Officials:** Move to accept and place on file the following Reports of County Officials:
1. Cash & Investments in County Banks – January 2023
 2. Public Defender’s Report – January 2023
 3. Adult & Juvenile Monthly Reports – January 2023
 4. Pretrial Report – January 2023
 5. Sheriff’s Jail Report – January 2023
 6. Building Permits & Construction Reports – January 2023

EXECUTIVE COMMITTEE

No Actionable Items

9. Old Business

10. New Business & Referral of Matters to Committee

- a. Appointments scheduled to be made in the month of March 2023:
1. Fairdale Light District – 1 position
 2. Fire Protection Districts (Cortland, DeKalb, Genoa-Kingston, Hinckley, Kirkland, Malta, Shabbona, Somonauk, Sycamore, Waterman)

11. Adjournment

**DEKALB COUNTY FOREST PRESERVE DISTRICT
COMMISSIONERS MEETING**

February 15, 2023

Immediately following the 7:00 p.m. County Board Meeting

**DeKalb County's Legislative Center
Gathertorium**

200 N. Main Street
Sycamore, IL 60178

AGENDA

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes
 - a. January 18, 2023
4. Communications & Proclamations
5. Public Comments
6. Reports of Standing Committees with Ordinances & Resolutions:
 - a. **Claims to be Paid in February 2023:** Move to approve the payment of claims for this month, and the off-cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$_____.
7. Reports of Special Committees with Ordinances & Resolutions
8. Old Business
9. New Business & Referral of Matters to Committee
10. Adjournment