



# DeKalb County Forest Preserve District

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March 15, 2023

*Immediately following County Board Meeting*

Legislative Center's Gathertorium  
200 N. Main Street  
Sycamore, Illinois 60178

## 1. Roll Call

## 2. Approval of Agenda

## 3. Approval of Minutes

- a. Minutes from February 18, 2023

## 4. Communications & Proclamations

## 5. Public Comments


Any member of the public may address the Committee for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.

## 6. Reports of Standing Committees with Ordinance & Resolutions

- a. **Resolution FP-R2023-001—A Resolution Authorizing an Open Purchase Order for Procurement of Forest Preserve District Vehicles and Equipment.** 

Local government bodies typically procure vehicles through the State of Illinois' Joint Cooperative Purchasing Agreement. This was canceled in 2021 due to market constraints. Because the cost of maintaining the current equipment is more expensive than purchasing new equipment, it was decided that an open purchase order was the best course of action for procuring new vehicles and equipment with the current market constraints. This Resolution authorizes an open purchase order which allows the Forest Preserve District to procure the specified or equivalent vehicles and equipment when they become available, at a cost not to exceed the dollar amount specified.

Committee Action: The Forest Preserve Operations Committee considered Resolution FP-R2023-01 on February 23, 2023 and forwarded a favorable recommendation by a vote of six in favor and none opposed.

- b. **Claims to be Paid in March 2023:**  Move to approve the payment of claims for the month and off-cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$ 130,158.53.

**7. Old Business**

**8. New Business & Referral of Matters to Committee**

**9. Adjournment**

*DeKalb County Forest Preserve District  
Sycamore, Illinois*



**DEKALB COUNTY FOREST PRESERVE  
DISTRICT PROCEEDINGS  
February 15, 2023**

The DeKalb County Forest Preserve District Commissioners met in regular session at the Legislative Center's Gathertorium on Wednesday, February 15, 2023 at 8:34 p.m. President Willis called the meeting to order, and the Secretary called the roll. Those present were District Commissioners Mary Cozad, Rukisha Crawford, Patrick Deutsch, Meryl Domina, Laurie Emmer, Vice-President John Frieders, Ben Haier, Rhonda Henke, Savannah Ilenikhena, Kathy Lampkins, Jim Luebke, Terri Mann-Lamb, Stewart Ogilvie, Jerry Osland, Michelle Pickett, Roy Plote, Chris Porterfield, Amber Quitno, Ellingsworth Webb, Tim Bagby, Scott Campbell, and President Suzanne Willis. Commissioner Maureen Little was absent. There was a quorum established with twenty-two Commissioners present, one absent, and one vacancy.

**APPROVAL OF AGENDA**

Motion

Mann-Lamb moved to approve the agenda as presented and Webb seconded the motion.

Voice Vote

President Willis called for a voice vote to approve the agenda as presented. The motion carried unanimously.

**APPROVAL OF MINUTES**

Motion

Emmer moved to approve the minutes of the January 18, 2023 meeting. Cozad seconded the motion.

Voice Vote

President Willis asked for a voice vote on the approval of minutes. All Commissioners present voted aye. Motion carried unanimously.

**PUBLIC COMMENTS**

There were no public comments.

**COMMUNICATIONS & PROCLAMATIONS**

None.

## **STANDING COMMITTEE REPORTS**

### **Claims – February 2023**

#### **Motion**

Plote moved to approve the payment of claims for this month, and the off-cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$87,416.76. Deutsch seconded the motion.

#### **Roll Call Vote**

President Willis asked for a roll call vote on the motion to approve and payment of the District's February 2023 Claims. Those Commissioners voting aye were Cozad, Crawford, Deutsch, Domina, Emmer, Frieders, Haier, Ilenikhen, Lampkins, Luebke, Mann-Lamb, Ogilvie, Osland, Pickett, Plote, Porterfield, Quitno, Webb, Bagby, Campbell, and President Willis. The motion carried unanimously.

## **OLD BUSINESS / NEW BUSINESS**

Forest Preserve Superintendent Terry Hannan briefly reported on another successful WinterFest that occurred on January 21, 2023 at the Russell Woods Forest Preserve in Genoa. He also mentioned that there were good things to come from the Operations Committee to the full Board of Commissioners in the coming months.

## **ADJOURNMENT**

#### **Motion**

Pickett moved to adjourn the meeting at 8:41 p.m. and Porterfield seconded the motion.

#### **Voice Vote**

President Willis called for a voice vote on the adjournment. Motion carried unanimously.

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Tasha Sims, Secretary  
DeKalb County Forest Preserve  
District Commissioners

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Suzanne Willis, President,  
DeKalb County Forest Preserve  
District Commissioners