

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

February 8, 2023

APPROVED

Committee Members Present: Jane Smith, Meghan Cook, Perry Maier, and Marilyn Stromborg (by video)

Committee Members Not Present:

Staff Present: Deanna Cada, Heaven Allen

Other Persons Present:

1. Call to Order

Ms. Smith called the meeting to order at 6:00 p.m.

2. Agenda

Ms. Cook moved to approve the agenda, seconded by Mr. Maier. The motion passed unanimously.

3. Approval of Minutes

Ms. Cook moved to approve the minutes of the 01/10/22 meeting, seconded by Mr. Maier. The motion passed unanimously.

4. Office Report

Ms. Cada announced that the Guardianship committee is ready for an informational presentation. The committee will work on logistics but is considering an April/May presentation date.

Ms. Cada discussed that agencies want trauma-informed training. Ms. Cada will host a discussion with interested parties about training options.

Ms. Cada updated the committee on the CESSA implementation.

5. Public Comment

There was no public comment.

6. Old Business

A. Policy & Procedure Development – Purchasing Policy – Ms. Cada brought to the executive committee

B. Asst Disposal Decisions- Ms. Cada discussed the process for asset disposal.

C. FY2023 Conflict of Interest Forms – Executive committee members

7. New Business

A. Set Board Retreat Date July 28, 2023 – Ms. Cada confirmed with the executive committee that this date works with committee members. Members confirmed that the date worked.

- B. Mental Health Awareness Month- May 2023 – Ms. Cada discussed what we could do during mental health awareness month. The committee discussed doing an “On the Table” event or a way to promote the results of the CEBiB Committee

8. **One-Year/Three-Year Plan update** – Ms. Cada shared that the plans will be developed once we have the results of the CEBiB data analysis and Strategic Planning process.

9. **Date of Next Executive Committee Meeting:** 03/07/23 starting at 6:00 pm

10. Adjournment

The meeting was adjourned at 6:23 p.m.

Ms. Cook moved for adjournment, seconded by Ms. Smith. The motion passed unanimously.

Respectfully submitted,

Jane Smith, Board President

Heaven Allen, Recording Secretary