

DeKalb County Sheriff's Merit Commission
Meeting Minutes
Tuesday, January 24, 2023
5:00 PM

The Merit Commission met in the Sheriff's Conference Room at the DeKalb County Sheriff's Office.

I. Call to Order

Commissioner Todd Walker called the meeting to order at 5:03 PM Tuesday, January 24, 2023.

II. Roll Call

Commissioners present at the meeting were: Commissioners Todd Walker and Anita Turner. Also present was Sheriff Andy Sullivan.

III. Approval of Agenda

Todd Walker called for a motion to approve the agenda. Anita Turner moved and Todd Walker seconded. All were in favor. No opposition. Agenda was approved.

IV. Approval of Minutes

Minutes from the previous meeting held 09/15/2022 were reviewed by Commissioners. Todd Walker called for approval of those minutes. Motion for approval was made by Anita Turner and seconded by Todd Walker. All were in favor. No opposition. The minutes from 09/15/22 were approved.

V. Public Comment

Though it was an open public meeting, no audience was present.

VI. Correspondence – Sheriff Sullivan delivered the Commissioners W-2's. The W-2 for Commissioner Bryan Perry will be mailed.

VII. Old Business – Sheriff Sullivan advised the 2 prior lateral transfer requests for Corrections have been hired, Brittany Threatt and Panagiotes Athansatos (Peter). They are making a great addition to the team. Sheriff Sullivan also advised we have hired Ryan Lewis (December.) He was from our previous eligibility list. We have also hired Brenda Sharp in October and Reann Campuzano in November, both for Telecommunications.

On 12/20/22 we had a Corrections Deputy resign, Dylan Cranden left to pursue other opportunities, he had been with us since May 2022 and was a lateral transfer at that time.

On 01/12/23 Det. Jackie Lane retired. Sheriff Sullivan advised we are still currently 3 deputies short in Corrections, 3 deputies short in Patrol/Detectives, and 1 position short in Telecommunications with 2 retirements coming this year.

We have been using the National Testing Network for our written tests for Corrections and Telecommunications since 01/10/2023. So far it is a smooth process and has already proven to be a time saver. Only one candidate experienced issues with the typing test for Communications however, that has been resolved.

VIII. New Business – None

IX. Lateral Transfer Request

Sheriff Sullivan requested approval for a lateral transfer to the Corrections Division. This candidate has already passed the background, psychological and polygraph exams. She is a previous Sheriff's Auxiliary member. She currently works at the Woodbury County Sheriff's Office in South Dakota, she also worked at the Dakota County Nebraska Sheriff's Office in the Corrections field. Her and her husband are moving back to the area. She brings with her approximately 2 years of experience. Todd Walker made the motion to authorized the Sheriff's lateral request for Corrections. Anita Turner seconded. All were in favor, no opposition. The motion passed.

X. Executive Session – Telecommunications Interviews

Anita Turner asked for a motion to adjourn into executive session to conduct Telecommunications & Corrections interviews under the personnel exception of the Open Meetings Act. Anita Turner made the motion, Todd Walker seconded. The Motion was approved.

At 6:50 PM the interview process was concluded. Todd Walker asked for a motion to exit executive session. Anita Turner made the motion. All were in favor, motion passed and the commission returned to regular session. Both commissioners were still present.

XI. Adjournment

The Commission reentered regular session and with no further business to discuss Commissioner Todd Walker called for a motion to adjourn. Anita Turner made the motion which was seconded by Todd Walker. There was no opposition, the meeting was adjourned at 6:50 PM on 01/24/2023.