



# Executive Committee

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March 8, 2023

7:00PM

*Immediately following the Committee of the Whole*

Legislative Center's Gathertorium  
200 N. Main Street  
Sycamore, Illinois 60178

**1. Roll Call**

**2. Approval of Agenda**

**3. Approval of Minutes**

- a. Minutes from February 8, 2023

**4. Public Comments**

Any member of the public may address the Committee for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.

**5. Resolutions**

**a. Resolution R2023-022 A Resolution Approving an Intergovernmental Agreement for Installation and Maintenance of License Plate Readers with the City of Sycamore.**

The City of Sycamore is requesting authorization from the County Board to install License Plate Readers (LPRs) at five locations within the County right-of-way. An initial request was made to the Highway Committee to install LPRs on two county owned poles with a request for a utility permit to construct three City owned standalone poles in County right-of-way. The request was sent to the Executive Committee for consideration and has been combined for consideration. An Intergovernmental Agreement (IGA) is included with Resolution R2023-022 to allow the LPRs as follows:

- Two locations along Peace Road the LPRs would be installed on County owned traffic signal poles.
- Three locations in County right-of-way near intersections in the Peace/Plank Road corridor on poles installed and maintained by the City of Sycamore.

The IGA outlines that the City of Sycamore is responsible for all installation and maintenance costs of the LPRs. The County is indemnified against any claims related to the installation, placement, location and use of data gathered by the LPRs.

**b. Resolution R2023-035 A Resolution Authorizing a Contribution to the DeKalb County Economic Development Corporation “Opportunity Unbound” Branding Initiative.**

The DeKalb County Economic Development Corporation’s “Opportunity Unbound” branding initiative came about from the a county-wide economic development strategy (CEDs). The initiative aims to sustain business attraction throughout DeKalb County, by promoting business assets and communicating successes across the region, state, and nation. Opportunity Unbound couples traditional economic development principles with an effort on attracting young people, students, professionals, and entrepreneurs to live, buy homes, raise families, and start businesses in DeKalb County. The mission of the branding initiative for DeKalb County is to create a countywide collaborative business climate that delivers a consistent message and narrative which contributes to business and population growth.

In September 2020, members of DCEDC presented the Opportunity Unbound Initiative to the County’s Economic Development Committee with a request for the County to be a significant funding source for the \$750,000 target budget. The Committee forwarded a Resolution that would provide just over one-third of the funding however it was sent back to Committee.

DCEDC shifted its funding focus starting with private companies and has been able to secure nearly \$500,000 in contributions and pledges to date. With Opportunity Unbound in motion and a County-wide Marketing Manager in place, DCEDC is once again reaching out to public partners to request support.

The request to the County is for a three-year pledge of ten thousand dollars per year (2024, 2025, & 2026) for a total of \$30,000. The funding would come from the Opportunity Fund.

**c. Resolution R2023-036 A Resolution Pre-Approving ARPA Transferee Grant Project Applications from Genoa, Kingston, Lee, Shabbona and Waterman.**

In November 2021, the County Board voted to extend \$100,000 of American Rescue Plan Act funds in a subrecipient program to each of the fourteen municipalities in the County for water, sewer, and broadband infrastructure projects. The County Board previously approved submitted projects in eight municipalities. Resolution R2023-036 approves projects submitted in Genoa, Kingston, Lee, Shabbona and Waterman and authorizes the disbursement of the funds after the project is completed and the appropriate documentation is submitted.

**6. Approval of Appointments**

**a. Fire Protection Districts**

- DeKalb Community Fire Protection District: Gerald Bemis reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
- Genoa-Kingston Fire Protection District: Todd Merritt reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
- Kirkland Community Fire District: Marty Banks reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.

- Paw Paw Fire Protection District: Neal Rogers reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
- Shabbona Community Fire Protection District: Berkley Boehne reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
- Somonauk Community Fire Protection District: Nycole Woody reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
- Sycamore Rural Fire Protection District: John Ward reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026. Peter Springmire appointed to complete a three-year term until April 30, 2024.
- Waterman Fire Protection District: David Stryker reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.

- b. East Pierce Cemetery Association – Kevin Marshall appointed to fill an unexpired term ending August 31, 2026.

## **7. Approval of County Board Agenda**

## **8. Adjournment**

DeKalb County Government  
Sycamore, Illinois

**Executive Committee Minutes  
February 11, 2023**

The Executive Committee of the DeKalb County Board met in Sycamore, Illinois on Wednesday, February 8, 2023. Chair Willis called the meeting to order at 7:54PM. Those Members present were Scott Campbell, Rukisha Crawford, Patrick Deutsch, John Frieders, Kathy Lampkins, Terri Mann-Lamb, Roy Plote, and Ellingsworth Webb. A quorum was established with all nine Members present.

**APPROVAL OF THE AGENDA**

**Man-Lamb moved to approve the agenda as presented. Webb seconded the motion and it was carried unanimously.**

**APPROVAL OF THE MINUTES**

**It was moved by Frieders, seconded by Deutsch and it was carried unanimously to approve the minutes of the January 11, 2023 Executive Committee Meetings.**

**PUBLIC COMMENTS**

There were no public comments.

**APPROVAL OF APPOINTMENTS**

Chair Willis recommended the approval of the following appointments

- a. **County Board Member – District 1:** Rhonda Henke appointed immediately to fill the unexpired term of Brad Belanger until November 30, 2024.
- b. **County Board Committees:** Rhonda Henke appointed immediately to the County Board's Facilities & Technology Committee and Planning, Zoning, and Development Committee until November 30, 2024.
- c. **Kishwaukee Water Reclamation District:** Annie Ray appointed immediately to fill the unexpired term of Dawn Constantino until April 30, 2023.
- d. **Emergency Telephone Systems Board:** Roy Plote reappointed for a two-year term ending November 30, 2024. Carl Reina appointed to complete a four-year term ending December 31, 2023.

**It was moved by Campbell, seconded by Crawford, and was approved unanimously to forward the appointments to the full County Board recommending their approval.**

**APPROVAL OF THE COUNTY BOARD AGENDA**

**Mann-Lamb moved to approve the Draft County Board Agenda and to forward it to the full County Board. Lampkins seconded the motion and the motion carried unanimously.**

**EXECUTIVE SESSION**

**Lampkins Moved to enter Executive Session for the Purposes of discussing Collective Bargaining provided for by 5ILCS 120/2(c)(2) at 7:59PM. Those voting yea were Campbell, Crawford, Deutsch,**

Executive Committee Minutes

February 8, 2023

Page 2 of 2

**Frieders, Lampkins, Mann-Lamb, Plote, Webb, and Chair Willis. None were Opposed. Motion carried unanimously.**

*The Committee entered back into their Open Meeting at 8:08 PM.*

**ADJOURNMENT**

**Lampkins moved to adjourn the meeting. Plote seconded the motion and it was carried unanimously.**

Respectfully submitted by Liam Sullivan

**RESOLUTION**  
**R2023-022**

**A Resolution Approving an Intergovernmental Agreement for Installation and Maintenance of License Plate Readers with the City of Sycamore**

Be it resolved by the County Board of the County of DeKalb, Illinois as follows:

WHEREAS, the City of Sycamore desires to enter into an Intergovernmental Agreement for the installation and maintenance of solar powered license plate readers at five (5) locations within the County's right-of-way's for the purpose of assisting with public safety and for the welfare of both City and County citizens, and

WHEREAS, the City of Sycamore has requested that DeKalb County allow for the Placement of License Plate Readers that will be mounted on two (2) existing, County Owned traffic signals per the standards set forth in the Intergovernmental Agreement within DeKalb County's right-of-way; and

WHEREAS, the City of Sycamore has requested that DeKalb County allow for the Placement of License Plate Readers that will be mounted on three (3) proposed poles to be installed and maintained by the City of Sycamore within DeKalb County's right-of-way in accordance with the standards set forth in the Intergovernmental Agreement; and

WHEREAS, the City of Sycamore agrees to pay all actual costs incurred for the installation of said license plate camera readers, all necessary mounting material, poles, and all future maintenance costs incurred with repairs, replacements, and relocations as necessary.

WHEREAS, The County is indemnified against any claims related to the installation, placement, location and use of data gathered by the License Place Readers; and

NOW, THEREFORE, BE IT RESOLVED by the DeKalb County Board that it does authorize the Chair of the Board to execute the Intergovernmental Agreement with the City of Sycamore for Installation and Maintenance of License Plate Readers at the Locations listed in the Agreement.

PASSED THIS 15TH DAY OF MARCH 2023 AT SYCAMORE, ILLINOIS

ATTEST:

SIGNED:

\_\_\_\_\_  
Tasha Sims  
DeKalb County Clerk

\_\_\_\_\_  
Suzanne Willis, Chair  
DeKalb County Board

## INTERGOVERNMENTAL AGREEMENT

**THIS INTERGOVERNMENTAL AGREEMENT** (*“the Agreement”*) is entered into by and between the County of DeKalb, a unit of local government of the State of Illinois (*“DeKalb County”*) and the City of Sycamore, a unit of local government of the State of Illinois (*“City of Sycamore”*).

WHEREAS, DeKalb County and the City of Sycamore are public agencies within the meaning of the Illinois Intergovernmental Cooperation Act 5 ILCS 220/1 *et seq.* as authorized by Article VII Section 10 of the 1970 Constitution of the State of Illinois; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, authorizes cooperative agreements between Illinois units of local government; and

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities, and;

WHEREAS, The City of Sycamore has requested that DeKalb County allow for the Placement of License Plate Readers at specific locations within the County’s right-of-way’s for the purpose of assisting with public safety and for the welfare of both City and County citizens, and

WHEREAS, each governing body finds that the performance of this Agreement is in their best interests, as the undertaking will benefit the public’s safety.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained in this Agreement and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. The Recitals set forth above are adopted and incorporated herein by reference as this Paragraph 1.
2. The County of DeKalb approves the placement of license plate reader cameras as outlined herein.
3. License plate readers will be mounted on two (2) existing traffic signals per the attached standards within DeKalb County’s right-of-way.
  - The west side of Peace Road at the southwest corner of the intersection with Mercantile Drive to read southbound traffic (GPS Lat 41.97077 & Long -88.709).

- The west side of Peace Road at the southwest corner of the intersection with Puri Drive to read southbound traffic (GPS Lat 41.98304 & Long - 88.7079).
4. License plate readers will be mounted on three (3) proposed poles to be installed by the City of Sycamore within DeKalb County's right-of-way in accordance with the attached standards.
    - The south side of Peace Road 675' west of the intersection of Peace Road and IL Route 23 to read eastbound traffic (GPS Lat 42.01532 & Long - 88.6788).
    - The north side of Plank Road 610' east of the intersection of Plank Road and IL Route 23 to read westbound traffic (GPS Lat 42.0155 & Long - 88.6743).
    - The east side of Peace Road 560' south of the intersection of Peace and Bethany Roads to read northbound traffic (GPS Lat 41.96624 & Long - 88.7055).
  5. The City of Sycamore agrees to pay all the actual costs incurred for the installation of said license plate camera readers, all necessary mounting material, poles, and all future maintenance costs incurred with repairs, replacements, and relocations as necessary.
  6. All work in regard to the subject license plate camera readers shall be in accordance with the standards shown on Attachments A and B.
  7. The City of Sycamore also agrees to pay for all costs incurred for the removal of said equipment and in returning the traffic signal poles and existing right of way to its pre-existing state if either party deems it necessary to end this agreement in writing with a 30-day notice of intent, or should any other act of law require the license plate camera readers' removal from the aforementioned locations.
  8. The parties agree to cooperate with each other and to notify each other of any defects in the condition of the readers or mounting materials within a reasonable timeframe after which either party becomes aware of such conditions, so as to minimize the possibility of injury to the general public. However, nothing within this agreement shall impose a duty upon DeKalb County to monitor, repair, maintain or otherwise adopt liability for the subject license plate reader cameras and/or poles installed pursuant to this agreement.
  9. The Parties shall mutually indemnify, hold harmless and defend with counsel of the indemnified party's own choosing, the other party, its officials, officers, employees, including their past, present, and future board members, elected officials and agents from and against all liability, third party claims, suits, causes of action, demands, proceedings, set-offs, liens, attachments, debts, expenses, judgments, or other liabilities including costs, reasonable fees and expense of



defense, (hereinafter collectively “Claims”) arising from any loss, damage, injury, death, or loss or damage to property, of whatsoever kind or nature due to any act or omission, neglect, willful acts, errors, omissions or misconduct of such indemnifying party in its performance under this Agreement.

10. The City of Sycamore further agrees that it will indemnify and hold the County of DeKalb harmless from any and all Claims and liability which the County may incur by reason of any injuries sustained as a result of installation, placement, location and existence of the poles installed by the City of Sycamore, and for any license plate reader defects, as well as for Claims that DeKalb County may incur as a result of the use of the license plate reader data.
11. This Agreement and the rights of the parties hereunder may not be assigned (except by operation of law), and the terms and conditions of this Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of the parties hereto. Nothing in this Agreement, express or implied, is intended to confer upon any party, other than the parties and their respective successors or assigns, any rights, remedies, obligations or liabilities under or by reason of such agreements.
12. All notices required or permitted hereunder shall be in writing and may be given by either (a) depositing the same in the United States mail, addressed to the party to be notified, postage prepaid and certified with the return receipt requested, (b) delivering the same in person, or (c) telecopying the same with electronic confirmation of receipt.

If to DeKalb County:                      DeKalb County  
County Administrator  
200 N. Main St.  
Sycamore, Illinois 60178

With copy to:

DeKalb County State’s Attorney  
133 W. State St.  
Sycamore, Illinois 60178

If to City of Sycamore:                      City of Sycamore  
City Manager  
308 West State St.  
Sycamore, IL 60178

13. Or such address or counsel as any party hereto shall specify in writing pursuant to this Section from time to time.

14. This Agreement shall be interpreted and enforced under the laws of the State of Illinois. Any legal proceeding related to enforcement of this Agreement shall be brought in the Circuit Court of Illinois, Twenty-Third Judicial Circuit, State of Illinois. In case any provision of this Agreement shall be declared and/or found invalid, illegal or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal and enforceable so as to most nearly retain the intent of the parties, and if such modification is not possible, such provision shall be severed from this Agreement, and in either case the validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be impaired thereby.
15. The City of Sycamore and DeKalb County agree that the waiver of, or failure to enforce, any breach of this Agreement by the remaining party shall not be construed, or otherwise operate, as a waiver of any future breach of this Agreement. Further, the failure to enforce any particular breach shall not bar or prevent the remaining party from enforcing this Agreement with respect to a different breach.
16. This Agreement represents the entire Agreement between the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by both parties.
17. Nothing contained in this Agreement, nor any act of DeKalb County or the City of Sycamore pursuant to this Agreement, shall be deemed or construed by any of the parties hereto or by third persons, to create any relationship of third party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving DeKalb County and the City of Sycamore.
18. Nothing in the agreement shall be construed as to change the jurisdiction of either DeKalb County or the City of Sycamore in respect to their roadway improvements.
19. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.
20. DeKalb County and the City of Sycamore each hereby warrant and represent that their respective signatures set forth below have been, and are on the date of this Agreement, duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.
21. The Term of Agreement shall commence as of the last signature below and shall expire upon removal of the subject license plate reader cameras and coordinating poles from the County's right-of-way's, except as otherwise specified herein.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by their duly authorized officers on the date(s) below.

County of DeKalb, a unit of local  
Government, of the State of Illinois

City of Sycamore, a unit of local  
Government, of the State of Illinois

By: \_\_\_\_\_  
Chair, DeKalb County Board

By: \_\_\_\_\_  
Mayor, City of Sycamore

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*ATTEST:*

*ATTEST:*

By: \_\_\_\_\_  
DeKalb County Clerk

By: \_\_\_\_\_  
City of Sycamore Clerk



# Police Department

James E. Winters

Chief of Police

March 1, 2023

Mr. Brian Gregory  
County Administrator  
200 North Main Street  
Sycamore, IL 60178

Dear Mr. Gregory,

In 2022, the Sycamore City Council approved the procurement of License Plate Readers (LPRs) to leverage technology to investigate crime and increase public safety. Strategic locations were identified to install the solar powered cameras to maximize their effectiveness. Locations include major thoroughfares such as County Highways (Peace and Plank Road) as well as City streets (Somonauk Street and Bethany Road). The state will spearhead the placement of additional LPRs along state routes with anticipated installation later this year. Similar installations have occurred in Springfield, Champaign and Peoria.

The cost of the cameras and installation are the responsibility of the City of Sycamore, as well as any required maintenance. The total cost to the City for nine cameras was \$22,800, which was funded through a grant from the U.S. Department of Justice.

In order to reduce the number of poles within the right of way, County and City staff created language for an intergovernmental agreement (IGA). The agreement outlines the installation of five cameras owned and maintained by City of Sycamore on traffic signal poles owned by DeKalb County or on poles installed within the right of way on a County Highway (Peace Road and Plank Road). Any and all costs associated with the installation, maintenance and relocation would be borne by the City.

The cameras are not enforcement cameras such as "red light" or "no turn" cameras, which issue citations to motorists. Information is stored on cloud-based storage for thirty-days with restricted access for official use only. The vendor, Flock Systems, is compliant with security controls established by the FBI's Criminal Justice Information Services (CJIS). While programmatic information regarding City of Sycamore LPR data would be subject to FOIA, individual license plate data would be subject to exemption under personal information contained within public records.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "JWinters", with a long horizontal stroke extending to the right.

Jim Winters  
Chief of Police

**RESOLUTION**  
**R2023-035**

**A RESOLUTION AUTHORIZING A CONTRIBUTION TO THE DEKALB  
COUNTY ECONOMIC DEVELOPMENT CORPORATION  
“OPPORTUNITY UNBOUND” BRANDING INITIATIVE**

Be it resolved by the County Board of the County of DeKalb, Illinois as follows:

WHEREAS, the DeKalb County Economic Development Corporation (DCEDC) is seeking support for a County-wide marketing initiative and branding program called “Opportunity Unbound”; and

WHEREAS, DCEDC is seeking a total of \$750,000 in funding for the initiative and has raised \$500,000 of private funds to date; and

WHEREAS, representatives of the DCEDC is requesting a Ten Thousand Dollars (\$10,000) annual contribution from the County for a three-year period; and

WHEREAS, the DeKalb County Board recognizes the importance of the role that DCEDC holds in economic development in DeKalb County; and

NOW, THEREFORE, BE IT RESOLVED the DeKalb County Board hereby authorizes and commits to a total contribution to the DeKalb County Economic Development Corporation for their Branding Initiative, “Opportunity Unbound,” not to exceed Thirty thousand dollars (\$30,000). The County’s contributions will be made in 2024. 2025 and 2026.

PASSED THIS 15<sup>th</sup> DAY OF MARCH 2023 AT SYCAMORE, ILLINOIS

ATTEST:

SIGNED:

\_\_\_\_\_  
Tasha Sims  
DeKalb County Clerk

\_\_\_\_\_  
Suzanne Willis, Chair  
DeKalb County Board

**RESOLUTION**  
**R2023-036**

**A Resolution Pre-Approving ARPA Transferee Grant Project Applications  
from Genoa, Kingston, Lee, Shabbona, and Waterman.**

Be it resolved by the County Board of the County of DeKalb, Illinois as follows:

WHEREAS, The DeKalb County Board passed Resolution R2021-137 on the 17<sup>th</sup> day of November 2021.

WHEREAS, Resolution R2021-137 approved the plan to reserve and distribute a total of One-Million Four-Hundred Thousand Dollars (\$1,400,000) in increments of One Hundred Thousand Dollars (\$100,000) to each of the fourteen municipalities within the County, including Cortland, DeKalb, Genoa, Hinckley, Kingston, Kirkland, Lee, Malta, Maple Park, Sandwich, Shabbona, Somonauk, Sycamore and Waterman to be utilized for qualified ARPA water, sewer and broadband infrastructure projects.

WHEREAS, The DeKalb County Board passed Resolution R2023-227 on the 19<sup>th</sup> day of October 2022.

WHEREAS, Resolution R2022-227 authorized the County Administrator to issue ARPA transferee disbursements to county municipalities for completed water, sewer, and broadband infrastructure projects and pre-approved project applications from Cortland, DeKalb, Hinkley, Kirkland, Malta, Sandwich, Somonauk, and Sycamore.

WHEREAS, Reimbursements for qualifying projects have been issued for DeKalb, Malta, and Sycamore.

WHEREAS, DeKalb County has received additional applications for reimbursement for qualifying projects from Genoa, Kingston, Lee, Shabbona, and Waterman.

WHEREAS, The applications received meet the standards set forth in Resolution R2021-137.

NOW, THEREFORE, BE IT RESOLVED the DeKalb County Board hereby pre-approves the applications for water, sewer and broadband infrastructure projects in accordance with the stipulations set forth by Resolution R2021-137.

PASSED THIS 15TH DAY OF MARCH 2023 AT SYCAMORE, ILLINOIS

ATTEST:

SIGNED:

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Tasha Sims  
DeKalb County Clerk

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Suzanne Willis, Chair  
DeKalb County Board



# DeKalb County Board

March 15, 2023  
7:00PM

Legislative Center's Gathertorium  
200 N. Main Street  
Sycamore, Illinois 60178

## AGENDA

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Approval of Agenda
4. Approval of Minutes:
  - a. February 15, 2023
5. Communications & Proclamations:
  - a. Employee Service Awards – March 2023 [PDF](#)
6. Public Comments
7. Appointments for this Month:
  - a. **Fire Protection Districts**
    - DeKalb Community Fire Protection District: Gerald Bemis reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
    - Genoa-Kingston Fire Protection District: Todd Merritt reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
    - Kirkland Community Fire District: Marty Banks reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
    - Paw Paw Fire Protection District: Neal Rogers reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
    - Shabbona Community Fire Protection District: Berkley Boehne reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
    - Somonauk Community Fire Protection District: Nycole Woody reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
    - Sycamore Rural Fire Protection District: John Ward reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026. Peter Springmire appointed to complete a three-year term until April 30, 2024.
    - Waterman Fire Protection District: David Stryker reappointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
  - b. **East Pierce Cemetery Association** – Kevin Marshall appointed to fill an unexpired term ending August 31, 2026.

8. Reports of Standing Committees with Ordinances & Resolutions

**PLANNING, ZONING & DEVELOPMENT COMMITTEE**

- a. **Ordinance O2023-002—An Ordinance approving a Special Use Permit request by Heliofidem Renewable Energy, LLC. – Plote Somonauk 2 for a 29.7-acre, 5-Megawatt Solar Farm on property located at the southwest corner of Pine Road and Governor Beveridge Highway in Somonauk Township.** 

Ordinance 2023-002 is for the approval of a Conditional Special Use request by Cenergy Power, representing Heliofidem Renewable Energy, to establish and operate a 5-megawatt commercial solar garden, known as Plote Somonauk 2, on 29.7-acres of the 157.19-acre property located at the southwest corner of Pine Road and Gov. Beveridge Highway, in Somonauk Township. In 2018, DeKalb County Ordinances 2018-47 and 2018-48 were granted approving the establishment and operation of two (2) separate 2-megawatt solar gardens collocated on the subject property (Plote Somonauk 1 and Plote Somonauk 2), in anticipation of being selected to participate in the Illinois Community Solar Program. Both Ordinances contained, as a condition of approval, the requirement that a Building Permit be sought within eighteen (18) months of the approval date of the Ordinance, otherwise the Ordinance would expire. Neither of these projects were among those chosen to participate in the state program, and the expiration date passed with no action taken by the petitioner. In 2022, Heliofidem Renewable Energy, LLC came forward seeking approval for a larger, redesigned solar facility on the site. Given that the previous ordinance had expired and the proposed facility represents a significant departure from the solar garden previously approved, an application has been submitted for approval of a new Special Use Permit for the proposed solar garden. DeKalb County Hearing Officer Dale Clark conducted a public hearing and forwarded his Findings of Fact with a recommendation that the petition be approved with conditions.

Committee Action: The Planning, Zoning and Development Committee considered the request on February 22<sup>nd</sup> and forwarded the request to the Board with an unfavorable recommendation by a vote of two in favor, two opposed, and two abstained.

- b. **Ordinance O2023-007—An Ordinance approving a Special Use Permit Request by New Leaf Energy, Inc. for a 35-acre, 5-Megawatt Solar Farm located on the northeast corner of Crego and Bastian Roads in Clinton Township.** 

Ordinance 2023-007 is for the approval of a Conditional Special Use request by New Leaf Energy to establish and operate a 5-megawatt commercial solar garden on 35-acres of the 77.5-acre property located at the northwest corner of Crego and Bastian Roads, in Clinton Township. Solar gardens are a special use in the A-1, Agricultural District. DeKalb County Hearing Officer Dale Clark conducted a public hearing where the petitioner presented evidence and testimony in support of the application, and six members of the public spoke against the petition, and two members of the public voiced concerns about the project. The Hearing Officer has forwarded his Findings of Fact with a recommendation that the petition be approved with conditions.

Committee Action: The Planning, Zoning and Development Committee considered the request on February 22<sup>nd</sup> and forwarded the request to the Board with a favorable recommendation by a vote of four in favor, two opposed, and one abstained.



- c. **Ordinance O2023-008—An Ordinance approving a Special Use Permit Request by New Leaf Energy, Inc. for a 35-acre, 5-Megawatt Solar Farm located on the southeast corner of Kane and Preserve Roads in Clinton Township.** [PDF](#)

Ordinance 2023-008 is for the approval of a Conditional Special Use request by New Leaf Energy to establish and operate a 5-megawatt commercial solar garden on 35-acres of the 100.95-acre property located at the southwest corner of Kane Road and Governor Beveridge Highway, in Clinton Township. Solar gardens are a special use in the A-1, Agricultural District. DeKalb County Hearing Officer Dale Clark conducted a public hearing where the petitioner presented evidence and testimony in support of the application, and four members of the public spoke against the petition, and three members of the public voiced concerns about the project. The Hearing Officer has forwarded his Findings of Fact with a recommendation that the petition be approved with conditions.

Committee Action: The Planning, Zoning and Development Committee considered the request on February 22<sup>nd</sup> and forwarded the request to the Board with a favorable recommendation by a vote of four in favor, two opposed, and one abstained.

- d. **Ordinance O2023-009—An Ordinance Amending Section 53-E-12, “Sustainable Energy Systems,” of the DeKalb County Code to add a New Subsection C.” Battery Storage Systems.”.** [PDF](#)

The DeKalb County Board directed Community Development Staff to bring forward a proposal to amend and update the regulations for Solar Energy Systems and to establish battery energy storage regulations. The requested Zoning Text Amendments to the DeKalb County Code and Zoning Ordinance were to Section 53-E-12 and would create a new Section 53-E-12.C Battery Storage Systems. Required public hearing(s) were held on September 15, 2022 over by Hearing Officer Dale Clark. The Hearing Officer submitted his Findings of Fact and recommended that the Text Amendments be approved by the County Board with variations from drafted ordinance. Last October, the County Board considered the Text Amendment to for battery storage, but sent it back to Committee for further review and consideration.

Committee Action: On February 22, 2023, the Planning, Zoning, & Development Committee reconsidered the testimony and exhibits previously presented and submitted, along with the testimony presented at the County Board, and staff’s recommendation to add the requirement that the battery storage systems be compliant with the NFPA standards for Sustainable Energy Systems. The Committee then moved to approve and amend the text, and forward the revised recommendation to the County Board for consideration, with a unanimous vote.

### COUNTY HIGHWAY COMMITTEE

- a. **Resolution R2023-024—A Resolution Approving the 2023 General County Letting.** [PDF](#)

For the bid opening on March 1, 2023, Resolution R2023-024 involves the establishment of prices for calendar year 2023 for aggregate, patching material, hot-mix asphalt, and liquid calcium chloride. All bids are awarded and the lowest cost for each project is calculated by taking the bid price of a product and adding in the cost of travel from the quarry/plant to the job site. The estimate of cost for the County’s portion was \$175,000 and the Road Districts’ portion was \$142,000.

Committee Action: The Highway Committee reviewed the bids on March 2<sup>nd</sup> and forwarded a favorable recommendation to the County Board by a vote of six in favor and none opposed.

**b. Resolution R2023-025— Award Resolution for 2023 Afton Road District Aggregate Project in the amount of \$2,001 to Wagner Aggregate Inc. of DeKalb, Illinois. PDF**

For the bid opening held on March 1, 2023, Resolution R2023-025 involves the aggregate spread on road for the 2023 project in Afton Road District and awards the low bid meeting specifications out of two bidders in the amount of \$2,001 to Wagner Aggregate Inc. of DeKalb, IL. The estimate of cost for the Road District was \$2,100.

Committee Action: The Highway Committee reviewed the bids on March 2<sup>nd</sup> and forwarded a favorable recommendation to the County Board by a vote of six in favor and none opposed.

**c. Resolution R2023-026—A Resolution Awarding the Bid for the 2023 Malta Road District Aggregate Project in the amount of \$109,500 to Wagner Aggregate, Inc. of DeKalb, Illinois. PDF**

For the bid opening held on March 1, 2023, Resolution R2023-026 involves the aggregate spread on road for the 2023 project in Malta Road District and awards the low bid meeting specifications out of two bidders in the amount of \$109,500 to Wagner Aggregate, Inc. of DeKalb, Illinois. The estimate of cost for the Road District was \$120,000.

Committee Action: The Highway Committee reviewed the bids on March 2<sup>nd</sup> and forwarded a favorable recommendation to the County Board by a vote of six in favor and none opposed.

**d. Resolution R2023-027—A Resolution Awarding the Bid for the 2023 Paw Paw Road District Aggregate Project in the amount of \$59,800 to Macklin Inc. of Rochelle, Illinois. PDF**

For the bid opening held on March 1, 2023, Resolution R2023-027 involves the aggregate spread on road for the 2023 project in Paw Paw Road District and awards the low bid meeting specifications out of two bidders in the amount of \$59,800 to Macklin Inc. of Rochelle, Illinois. The estimate of cost for the Road District was \$62,000.

Committee Action: The Highway Committee reviewed the bids on March 2<sup>nd</sup> and forwarded a favorable recommendation to the County Board by a vote of six in favor and none opposed.

**e. Resolution R2023-028—A Resolution Awarding the Bid for the 2023 Shabbona Road District Aggregate Project in the amount of \$20,175 to Macklin Inc. of Rochelle, Illinois. PDF**

For the bid opening held on March 1, 2023, Resolution R2023-028 involves the aggregate spread on road for the 2023 project in Shabbona Road District and awards the low bid meeting specifications out of two bidders in the amount of \$20,175 to Macklin Inc. of Rochelle, Illinois. The estimate of cost for the Road District was \$21,000.

Committee Action: The Highway Committee reviewed the bids on March 2<sup>nd</sup> and forwarded a favorable recommendation to the County Board b by a vote of six in favor and none opposed.

- f. **Resolution R2023-029—A Resolution Awarding the Bid for the 2023 South Grove Road District Aggregate Project in the amount of \$25,125 to Wagner Aggregate Inc. of DeKalb, Illinois.** [PDF](#)

For the bid opening held on March 1, 2023, Resolution R2023-029 involves the aggregate spread on road for the 2023 project in South Grove Road District and awards the low bid meeting specifications out of two bidders in the amount of \$25,125 to Wagner Aggregate Inc. of DeKalb, Illinois. The estimate of cost for the Road District was \$27,500.

Committee Action: The Highway Committee reviewed the bids on March 2<sup>nd</sup> and forwarded a favorable recommendation to the County Board by a vote of six in favor and none opposed.

- g. **Resolution R2023-030—A Resolution Awarding the Bid for the 2023 Squaw Grove Road District Aggregate Project in the amount of \$113,750 to Macklin Inc. of Rochelle, Illinois.** [PDF](#)

For the bid opening held on March 1, 2023, Resolution R2023-030 involves the aggregate spread on road for the 2023 project in Squaw Grove Road District and awards the low bid meeting specifications out of two bidders in the amount of \$113,750 to Macklin Inc. of Rochelle, Illinois. The estimate of cost for the Road District was \$98,000.

Committee Action: The Highway Committee reviewed the bids on March 2<sup>nd</sup> and forwarded a favorable recommendation to the County Board by a vote of six in favor and none opposed.

- h. **Resolution R2023-031—A Resolution Awarding the Bid for the 2023 Victor Road District Aggregate Project in the amount of \$19,435 to Macklin Inc. of Rochelle, Illinois.** [PDF](#)

For the bid opening held on March 1, 2023, Resolution R2023-031 involves the aggregate spread on road for the 2023 project in Victor Road District and awards the low bid meeting specifications out of one bidders in the amount of \$19,435 to Macklin Inc. of Rochelle, Illinois. The estimate of cost for the Road District was \$17,825.

Committee Action: The Highway Committee reviewed the bids on March 2<sup>nd</sup> and forwarded a favorable recommendation to the County Board by a vote of six in favor and none opposed.

- i. **Resolution R2023-032—A Resolution Awarding the Bid for the 2023 County/Road Districts Drainage Pipe Projects in the amount of \$82,497.06 to Contech Engineering Solutions, LLC of Oak Brook, Illinois.** [PDF](#)

For the bid opening held on March 1, 2023, Resolution R2023-032 involves the drainage pipes utilized by the County and Road Districts during 2023 for various drainage projects. This resolution awards the low bid meeting specifications out of two bidders in the amount of \$82,497.06 to Contech Engineering Solutions, LLC of Oak Brook, Illinois. The estimate of cost for the County's portion was \$53,758 and the Road Districts' portion was \$33,624.

Committee Action: The Highway Committee reviewed the bids on March 2<sup>nd</sup> and forwarded a favorable recommendation to the County Board by a vote of six in favor and none opposed.

**FACILITIES & TECHNOLOGY COMMITTEE**

- a. **Resolution R2023-023—A Resolution Approving A Letter of Intent to Enter into a Land Lease with U.S. Cellular for a Telecommunication Tower on 2,500 Square Feet on the DeKalb County Highway Department Campus, DeKalb, Illinois.** PDF

County Staff actively works to find ways to generate revenue from sources that offset the burden on taxpayers. An opportunity has been identified to lease 2,500 square feet (50ft by 50ft) of property on the DeKalb Highway Department Campus to U.S. Cellular so that they may install a telecommunication tower. The Letter of Intent is the first step in the process, which allows County Staff to further explore this opportunity. If this resolution were to pass, an executable lease would be forthcoming.

Committee Action: The Facilities & Technology Committee considered Resolution 2023-023 on March 7<sup>th</sup> and forwarded a favorable recommendation to the County Board by a vote of five in favor and none opposed.

- b. **Resolution R2023-034—A Resolution Approving a Five-Year Extension of Life Safety Inspection Services for the DeKalb County Jail from Johnson Controls.** PDF

The proposed life safety contract includes a quarterly sprinkler inspection, annual testing of all the heat and smoke detectors, and an annual inspection of the fire pump at the DeKalb County Jail. This Proposal would extend the County’s current contract with Johnson Controls for five years with a seven percent cost increase in the annual as represented below:

Year	Term	PSA Charges
1	06/01/2023 - 05/31/2024	\$19,610.50
2	06/01/2024 - 05/31/2025	\$20,983.24
3	06/01/2025 - 05/31/2026	\$22,452.07
4	06/01/2026 - 05/31/2027	\$24,023.71
5	06/01/2027 - 05/31/2028	\$25,705.37

The total proposed cost of the extension is \$112,774.89 over the five-year term. The County Board previously approved Resolution R2023-003 which approved a five-year contract for life safety inspections at the Courthouse, Public Safety Building, Administration Building, Legislative Center, Community Outreach Building, Health Department and Multi-Purpose Room.

Committee Action: The Facilities & Technology Committee considered Resolution R2023-024 on March 7<sup>th</sup> and forwarded a favorable recommendation to the County Board by a vote of four in favor and one opposed.

## HEALTH & HUMAN SERVICES COMMITTEE

**a. Resolution R2023-033 A Resolution Authorizing Execution and Amendment of Federal 5311 Grant Agreement. [PDF](#)**

Voluntary Action Center operates as a purchased service provider to DeKalb County under the 5311 and DOAP transportation grants. The Voluntary Action Center, in conjunction with DeKalb County Administration, is preparing an application on behalf of the TransVAC program to secure up to \$450,695 in Federal and \$1,215,913 in State of Illinois transit operating assistance. As part of the process, IDOT requires the DeKalb County Board to hold a public hearing on the project and pass a resolution that authorizes the submittal of an application for the project. This grant, under the auspices of the Federal Transit Administration's 5311 program, offers transit operators in rural counties the ability to receive reimbursement for the costs involved in providing transportation for public ridership in the TransVAC service area.

Committee Action: The Human & Health Services Committee considered Resolution R2023-033 on March 6<sup>th</sup> and forwarded a favorable recommendation to the County Board by a vote of five in favor and none opposed.

## LAW & JUSTICE COMMITTEE

**a. Ordinance O2023-010—An Ordinance Establishing Civil Fees and Criminal and Traffic Assessments to be Charged by the Clerk of the Circuit Court. [PDF](#)**

This Ordinance modifies the current fee ordinance to reflect changes in law and to address uniformity of fees across the state. This Ordinance modifies two fees in regard to Guardianship and Advocacy fee pursuant to 705 ILCS 105/27.3f, and The Expungement fees as are addressed in 20 ILCS 2650/5.2(a)(10) and 705 ILCS 105/27.1b(t). The fees enable the Circuit Clerk's Office to serve the public at lower cost to the taxpayers, while also remaining transparent as to the basis for the fees being charged. This will also assist the Clerk's office with filings and fees charged through e-filing.

Committee Action: The Law & Justice Committee forwarded a favorable recommendation to the County Board by a vote of five in favor and none opposed.

## FINANCE & ADMINISTRATION COMMITTEE

**a. Claims to be Paid in March 2023: [PDF](#) Move to approve the payment of claims for this month, and off-cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$\_\_\_\_\_.**

**b. Reports of County Officials: [PDF](#) Move to accept and place on file the following Reports of County Officials:**

Cash & Investments in County Banks – February 2023  
Public Defender's Report – February 2023  
Adult & Juvenile Monthly Reports – February 2023  
Pretrial Report – February 2023  
Sheriff's Jail Report – February 2023  
Building Permits & Construction Reports – February 2023

## EXECUTIVE COMMITTEE

**a. Resolution R2023-022—A Resolution Approving an Intergovernmental Agreement for Installation and Maintenance of License Plate Readers with the City of Sycamore. PDF**

The City of Sycamore is requesting authorization from the County Board to install License Plate Readers (LPRs) at five locations within the County right-of-way. An initial request was made to the Highway Committee to install LPRs on two county owned poles with a request for a utility permit to construct three City owned standalone poles in County right-of-way. The request was sent to the Executive Committee for consideration and has been combined for consideration. An Intergovernmental Agreement (IGA) is included with Resolution R2023-022 to allow the LPRs as follows:

- Two locations along Peace Road the LPRs would be installed on County owned traffic signal poles.
- Three locations in County right-of-way near intersections in the Peace/Plank Road corridor on poles installed and maintained by the City of Sycamore.

The IGA outlines that the City of Sycamore is responsible for all installation and maintenance costs of the LPRs. The County is indemnified against any claims related to the installation, placement, location and use of data gathered by the LPRs.

Committee Action: The Executive Committee will consider Resolution R2023-022 and the corresponding IGA on March 8<sup>th</sup>.

**b. Resolution R2023-035—A Resolution Authorizing a Contribution to the DeKalb County Economic Development Corporation “Opportunity Unbound” Branding Initiative. PDF**

The DeKalb County Economic Development Corporation’s “Opportunity Unbound” branding initiative came about from the a county-wide economic development strategy (CEDs). The initiative aims to sustain business attraction throughout DeKalb County, by promoting business assets and communicating successes across the region, state, and nation. Opportunity Unbound couples traditional economic development principles with an effort on attracting young people, students, professionals, and entrepreneurs to live, buy homes, raise families, and start businesses in DeKalb County. The mission of the branding initiative for DeKalb County is to create a countywide collaborative business climate that delivers a consistent message and narrative which contributes to business and population growth.

In September 2020, members of DCEDC presented the Opportunity Unbound Initiative to the County’s Economic Development Committee with a request for the County to be a significant funding source for the \$750,000 target budget. The Committee forwarded a Resolution that would provide just over one-third of the funding however it was sent back to Committee.

DCEDC shifted its funding focus starting with private companies and has been able to secure nearly \$500,000 in contributions and pledges to date. With Opportunity Unbound in motion and a County-wide Marketing Manager in place, DCEDC is once again reaching out to public partners to request support.

The request to the County is for a three-year pledge of ten thousand dollars per year (2024, 2025, & 2026) for a total of \$30,000. The funding would come from the Opportunity Fund.

Committee Action: The Executive Committee will consider Resolution R2023-035 on March 8<sup>th</sup>.

**c. Resolution R2023-036—A Resolution Pre-Approving ARPA Transferee Grant Project Applications from Genoa, Kingston, Lee, Shabbona and Waterman. PDF**

In November 2021, the County Board voted to extend \$100,000 of American Rescue Plan Act funds in a subrecipient program to each of the fourteen municipalities in the County for water, sewer, and broadband infrastructure projects. The County Board previously approved submitted projects in eight municipalities. Resolution R2023-036 approves projects submitted in Genoa, Kingston, Lee, Shabbona and Waterman and authorizes the disbursement of the funds after the project is completed and the appropriate documentation is submitted.

Committee Action: The Executive Committee will consider Resolution R2023-036 on March 8<sup>th</sup>.

9. Old Business

10. New Business & Referral of Matters to Committee

a. Appointments scheduled to be made in the month of April 2023:

1. County Board – 1 position
2. Health & Human Services Committee and County Highway Committee – 1 position
3. Farmland Assessments Board – 1 position
4. Board of Review – 2 positions
5. Board of Review-Alternates – 3 positions
6. Cortland Community Fire Protection District – 2 positions
7. Hinckley Community Fire Protection District – 1 position
8. Lee Community Fire Protection District – 1 position
9. Malta Community Fire Protection District – 1 position
10. Regional Plan Commission Primary and Alternate Appointments

11. Adjournment