



DeKalb County Forest Preserve District

April 19, 2023

7:00PM

Immediately following County Board Meeting

Legislative Center's Gathertorium
200 N. Main Street
Sycamore, Illinois 60178

1. Roll Call

2. Approval of Agenda

3. Approval of Minutes

- a. Minutes from March 15, 2023

4. Communications & Proclamations

5. Public Comments

Any member of the public may address the Committee for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.


6. Resolutions


- a. **Resolution FP-R2023-002—Award Resolution for the 2023 Great Western Trail Resurfacing Project in the amount of \$106,120.00 to Schroeder Asphalt Services, Inc. of Marengo, Illinois.** [PDF](#)

Resolution FP-R2023-002 awards the project for the resurfacing 3 miles of the Great Western Trail with ag lime. The DeKalb County Highway Department assisted the Forest Preserve District with the bid specifications and bid letting. Since the trail was acquired in 1986 as an abandoned railroad right of way, about every 12 + years new ag lime has been placed on the Great Western Trail. There are DeKalb County Forest Preserve District Funds to pay for this project. Bids were opened by the Highway Department on March 22nd.

The Project received three bids and the lowest responsible bidder was Schroeder Asphalt Services, Inc of Marengo, IL, who submitted a bid of \$106,120.00 for 2800 tons of aggregate surface course (unit price of \$37.90 per ton). The Engineer's estimate for the project is \$71,960.00.

Committee Action: The Forest Preserve Operations Committee considered Resolution FP-R2023-002 on March 23rd and forwarded the Resolution to the Forest Preserve District Board with a favorable recommendation by a vote of seven in favor and none opposed.

- b. Resolution FP-R2023-003—  A Resolution Approving the Payment of Forest Preserve Claims for April 2023, and Off-Cycle Claims Paid During the Previous Month, Including All Claims for Travel, Meals, and Lodging, in the amount of \$ 162,440.97.**

- 7. Reports of Forest Preserve Officials  Move to accept and place on file the following Reports of Forest Preserve Officials.**
 - a. Monthly Reports – December 2022 & January/February/March 2023
 - b. Cash & Investments in Forest Preserve Banks – March 2023

- 8. Old Business**

- 9. New Business**

- 10. Adjournment**

*DeKalb County Forest Preserve District
Sycamore, Illinois*



**DEKALB COUNTY FOREST PRESERVE
DISTRICT PROCEEDINGS
March 15, 2023**

The DeKalb County Forest Preserve District Commissioners met in regular session at the Legislative Center's Gathertorium on Wednesday, March 15, 2023 at 7:34 p.m. President Willis called the meeting to order, and the Secretary called the roll. Those present were District Commissioners Rukisha Crawford, Patrick Deutsch, Meryl Domina, Laurie Emmer, Vice-President John Frieders, Ben Haier, Rhonda Henke, Savannah Ilenikhena, Kathy Lampkins, Maureen Little, Jim Luebke, Terri Mann-Lamb, Stewart Ogilvie, Jerry Osland, Michelle Pickett, Roy Plote, Chris Porterfield, Amber Quitno, Ellingsworth Webb, Tim Bagby, Scott Campbell, Mary Cozad, and President Suzanne Willis. There was a quorum established with twenty-three Commissioners present, none absent, and one vacancy.

APPROVAL OF AGENDA

Motion

Mann-Lamb moved to approve the agenda as presented and Webb seconded the motion.

Voice Vote

President Willis called for a voice vote to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF MINUTES

Motion

Porterfield moved to approve the minutes of the February 15, 2023 meeting. Crawford seconded the motion.

Voice Vote

President Willis asked for a voice vote on the approval of minutes. All Commissioners present voted aye. Motion carried unanimously.

PUBLIC COMMENTS

Kelsey Musich of Sycamore expressed that she hoped that with the future Plank Road improvements, near Lindgren Road, that there may be an opportunity at the same time to create more paths to connect the neighborhoods and North Grove Elementary School.

COMMUNICATIONS & PROCLAMATIONS

None.

STANDING COMMITTEE REPORTS

Resolution FP-R2023-001: A Resolution Authorizing an Open Purchase Order for Procurement of Forest Preserve District Vehicles and Equipment

Motion

Plote moved that the DeKalb County Forest Preserve District Commissioners hereby authorize an Open Purchase Order for the procurement of Forest Preserve District vehicles and equipment as outlined in the Resolution. Cozad seconded the motion as presented.

Roll Call Vote

The President called for a roll call vote on the motion as presented. Those Commissioners voting aye were Crawford, Deutsch, Domina, Emmer, Frieders, Haier, Henke, Ilenikhena, Lampkins, Little, Luebke, Mann-Lamb, Ogilvie, Osland, Pickett, Plote, Porterfield, Quitno, Webb, Bagby, Campbell, Cozad, and President Willis. The motion carried unanimously.

Claims – March 2023

Motion

Plote moved to approve the payment of claims for this month, and the off-cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$130,158.53. Deutsch seconded the motion.

Roll Call Vote

President Willis asked for a roll call vote on the motion to approve and payment of the District's March 2023 Claims. Those Commissioners voting aye were Crawford, Deutsch, Domina, Emmer, Frieders, Haier, Henke, Ilenikhena, Lampkins, Little, Luebke, Mann-Lamb, Ogilvie, Osland, Pickett, Plote, Porterfield, Quitno, Webb, Bagby, Campbell, Cozad, and President Willis. The motion carried unanimously.

OLD BUSINESS / NEW BUSINESS

Plote provided some brief updates and Forest Preserve Superintendent Terry Hannan expressed his thanks for the County's Highway Department for their assistance in creating the bid specifications for the upcoming Great Western Trail Resurfacing Project. He also added that the District will be hosting various summer programs and educational outreach opportunities. They have also been busy with cleanup from the last ice storm.

There were no other items of Old Business or New Business.

ADJOURNMENT

Motion

Deutsch moved to adjourn the meeting at 7:42 p.m. and Mann-Lamb seconded the motion.

Voice Vote

President Willis called for a voice vote on the adjournment. Motion carried unanimously.

Tasha Sims, Secretary
DeKalb County Forest Preserve
District Commissioners

Suzanne Willis, President,
DeKalb County Forest Preserve
District Commissioners