

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**EXECUTIVE COMMITTEE**  
**MINUTES OF MEETING**

**March 7, 2023**

APPROVED

**Committee Members Present:** Jane Smith, Meghan Cook, Perry Maier

**Committee Members Not Present:** Marilyn Stromborg

**Staff Present:** Deanna Cada, Heaven Allen

Other Persons Present:

**1. Call to Order**

Ms. Smith called the meeting to order at 6:00 p.m.

**2. Agenda**

*Ms. Cook moved to approve the agenda, seconded by Mr. Maier. The motion passed unanimously.*

**3. Approval of Minutes**

*Mr. Maier moved to approve the minutes of the 02/07/22 meeting, seconded by Ms. Cook. The motion passed unanimously.*

**4. Office Report**

Ms. Cada reported that she had her quarterly meeting with NM, and it went very well.

Ms. Cada reported that there is a new executive director for United Way. She met with Ms. Allen and Ms. Cada.

**5. Public Comment**

There was no public comment.

**6. Old Business**

- A. Asset Disposal Discussion – Ms. Cada is waiting on further guidance from the County before making recommendations on this policy.
- B. Conflict of Interest Forms- For Review – Ms. Cada reported receiving two additional conflict of interest forms. The Executive Committee reviewed the documents.
- C. Mental Health Awareness Month – May 16, 2023 Event – Ms. Cada discussed with Committee the May event around CEBiB survey results.
- D. Grant Year 2024 Updates – Ms. Cada discussed their grant application assignments with the committee.
- E. Strategic Planning – Priority Setting and Implementation - Ms. Cada reported that the next step is to complete the survey for priorities after NIU-CGS shares the results with herself and Ms. Allen

## 7. New Business

- A. Legislative Updates- Ms. Cada discussed potential legislation that impacts the Mental Health Board and may require witness slip activity. The Committee agreed with that possibility.

## 8. One-Year/Three-Year Plan update – No Updates

## 9. Date of Next Executive Committee Meeting: 04/04/23 starting at 6:00 pm

## 10. Adjournment

The meeting was adjourned at 6:34 p.m.

*Ms. Cook moved for adjournment, seconded by Ms. Smith. The motion passed unanimously.*

Respectfully submitted,

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Jane Smith, Board President

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Heaven Allen, Recording Secretary